

**Update \_2\_0\_114**

Clinical Reminders

VA-MISC UPDATE 11

Install Guide

**July 2020**

Product Development

Office of Information Technology

Department of Veterans Affairs

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# Introduction

This update contains multiple changes to existing reminder content.

REMINDER UPDATE 114 CHANGES

Item 1: BIN and ABC STAR NOTES. Health Factors added. Ensure the following dialog components have the associated Health Factor as the finding item after install. All components are dialog groups except for the last one which is a dialog element.

|  |  |
| --- | --- |
| **Dialog component name** | **Finding Item – Health Factor** |
| VA-GP STAR TARGET BEHAVIOR | VA-STAR BIN NOTE COMPLETED |
| VA-GP STAR CARE REFUSAL | VA-BIN CARE REJECTION OR RESISTANCE |
| VA-GP STAR VERBAL AGITATION | VA-BIN VERBAL AGITATION |
| VA-GP STAR PHYSICAL AGITATION | VA-BIN PHYSICAL AGITATION |
| VA-GP STAR VERBAL AGGRESSION | VA-BIN VERBAL AGGRESSION |
| VA-GP STAR PHYSICAL AGGRESSION | VA-BIN PHYSICAL AGGRESSION |
| VA-GP STAR OTHER BEHAVIOR | VA-BIN OTHER BEHAVIOR |
| VA-TXTZ STAR ABC ATTENDANCE | VA-STAR ABC NOTE COMPLETED |

Item 2: Reminder dialog element VA-SUICIDE RISK PRINTABLE VERSION was updated to a new URL. This element contains TXML field VA-OSP SUICIDE RISK ID SITE. The new address is REDACTED. Make sure the template field has the new URL

Item 3: The following reminder terms and reminder order check group were updated with different combinations of RITUXIMAB. To ensure these terms were updated, check them for the presence of RITUXIMAB-PVVR.

VA-PNEUMOC DZ RISK – CHEMO/IMMUNOSUPP DRUGS

VA-CHEMO/IMMUNOSUPPRESSIVE DRUGS

The following reminder terms were updated to have RAVULIZUMAB-CWVZ added as a mapped item:

VA-MENINGOCOCCAL ACWY RISK IMMUNOCOMPROMISED

VA-MENINGOCOCCAL B RISK IMMUNOCOMPROMISED

Reminder Order check group VA-ANTI-CD20 DRUGS had three variations of RITUXIMAB added. The drugs added were the following:

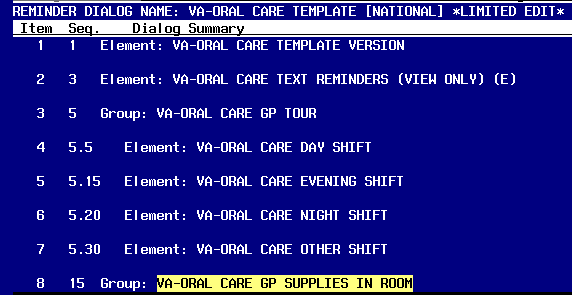
**RITUXIMAB-ABBS**

**RITUXIMAB-PVVR**

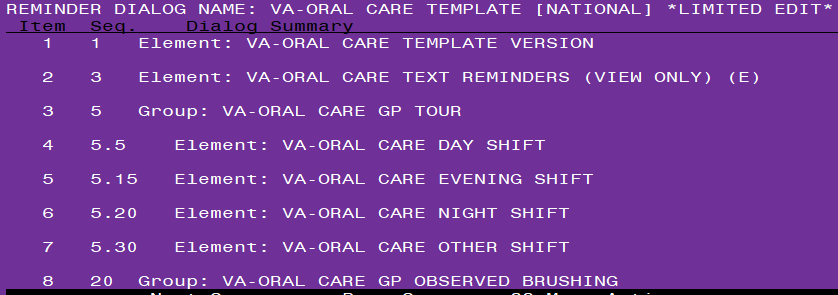
**RITUXIMAB/HYALURONIDASE**

Item 4: Reminder dialog group VA-ORAL CARE GP SUPPLIES IN ROOM was removed from Reminder Dialog VA-ORAL CARE TEMPLATE. The Group was sequence 15 and has been removed

Before:



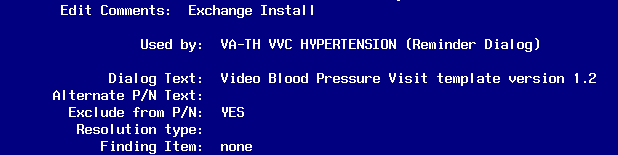
After:



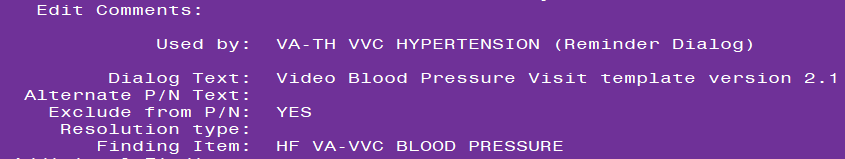
Item 5a:

Reminder dialog element VA-VCC NOTE VERSION BP changed dialog text and added a FINDING ITEM.

Before:

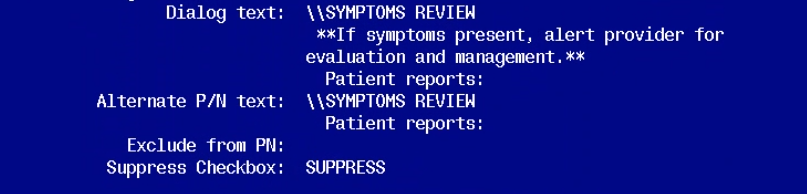


After:



Item 5b: Reminder Dialog Group VA-GP TH VVC HYPERTENSION DISCLOSURE ABN had checkboxes suppressed. After install, ensure that checkboxes are no longer suppressed. Use INQ option in reminder dialog options to check.

Before:

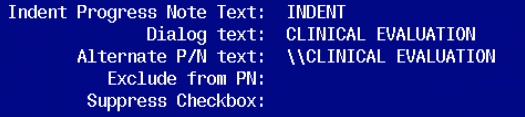


After:

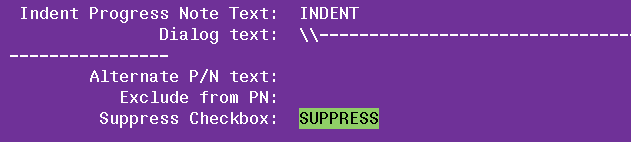


Item 5c: Reminder dialog group VA-GP TH VVC HYPERTENSION DISCLOSURE EVAL changed to suppress checkbox. Dialog Text changed from “CLINICAL EVALUATION” to “------------------” (dashed lines). Ensure these changes have taken place after install. Use INQ option in reminder dialog options to check.

Before:

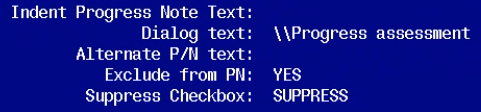


After:

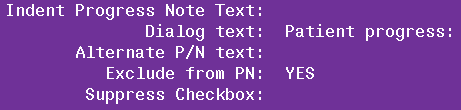


Item 5D: Reminder dialog group VA-GP TH VVC HYPERTENSION DISCLOSURE EVAL PA was changed to remove Suppress Checkbox and Dialog Text was changed from “Progress Assessment” to “Patient Progress”. Ensure these changes have taken place after install. Use INQ option in reminder dialog options to check.

Before:

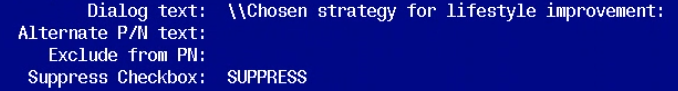


After:

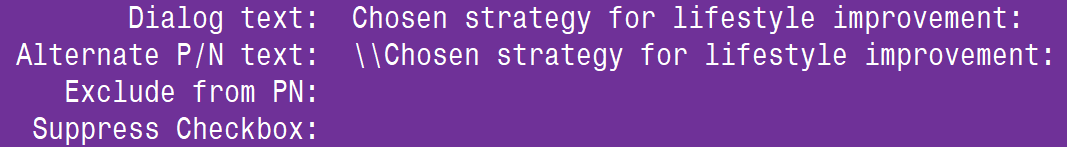


Item 5E: Reminder Dialog Group VA-GP TH VVC HYPERTENSION DISCLOSURE EVAL STRATEGY had Suppress Checkbox removed. Ensure this change has taken place after install. Use INQ option in reminder dialog options to check.

Before:

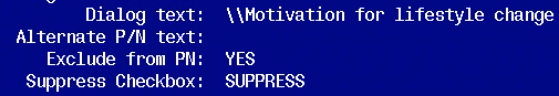


After:

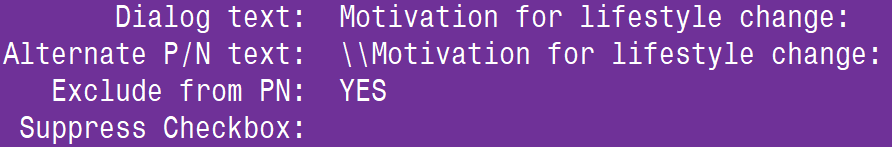


Item 5F: Reminder Dialog Group VA-GP TH VVC HYPERTENSION DISCLOSURE EVAL MOTIVATION had Suppress Checkbox removed. Ensure this change has taken place after install. Use INQ option in reminder dialog options to check.

Before:

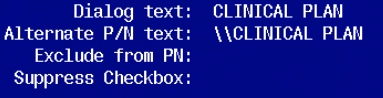


After:

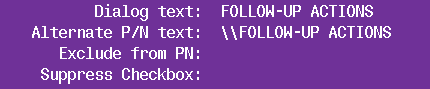


Item 5G: Reminder Dialog Group VA-GP TH VVC HYPERTENSION PLAN had Dialog Text changed from “\\CLINICAL PLAN” to “\\FOLLOW-UP ACTIONS”. Ensure this change has taken place after install. Use INQ option in reminder dialog options to check.

Before:



After:



Item 6: The following reminder definitions had USAGE changed to R. Check after install to make sure they have R as the USAGE entry.

VA-CRC BL ADDITIONAL TEST COMPLETE

VA-CRC BL ADDITIONAL TEST ORDERED

VA-CRC BL GAP BRANCHING

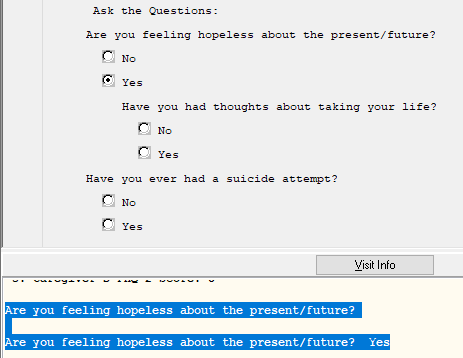
VA-CRC BL MALIGNANCY

VA-CRC BL TESTING WITHIN LAST YEAR

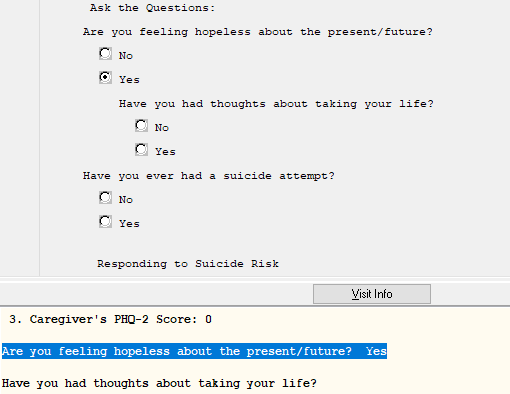
VA-CRC BL TISSUE SENT TO PATHOLOGY

Item 7: Dialog group VA-CSP GP PHQ2 SCORE 3-6 SUICIDE SCREEN HOPELESS CAREGIVER updated to set EXCLUDE FROM PROGRESS NOTE to YES.

Before:



After:

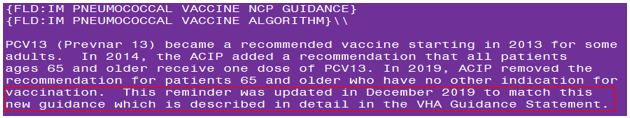


Item 8: Reminder dialog group VA-GP MCC PREGNANCY LOSS had Health Factor added as FINDING ITEM. Ensure after install that this group contains Health Factor VA-MCC PREGNANCY LOSS

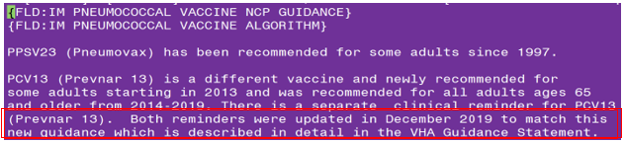
Item 9: Reminder dialog group VA-GP TRAVEL SCREEN NO updated to add a box around the group. Ensure after install that this has a box around the group.

Item 10: Reminder dialog element VA-TEXT PNEUMOCOC PCV13 DETAILED GUIDANCE and VA-IM PNEUMOC VHA GUIDANCE LINKS had Dialog/Progress Note Text updated to include information about 2019 guidelines. Ensure after install that your Dialog/Progress Note Text has the following text:

VA-TEXT PNEUMOCOC PCV13 DETAILED GUIDANCE element

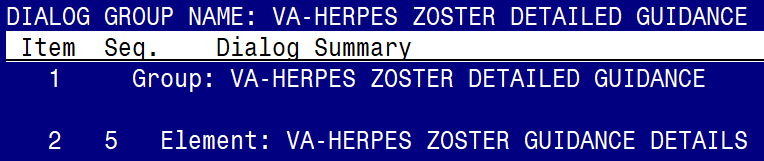


VA-IM PNEUMOC VHA GUIDANCE LINKS element

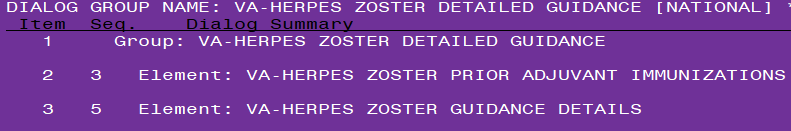


Item 11: Reminder Dialog group VA-HERPES ZOSTER DETAILED GUIDANCE has a new sequence 3 added. Ensure after install that sequence 3 has been added.

Before:

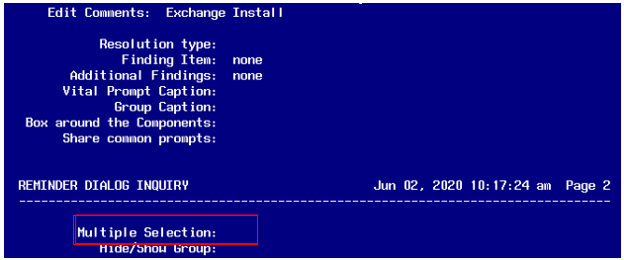


After

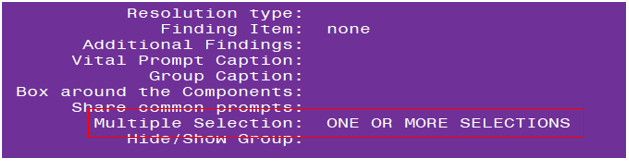


Item 12: Reminder Dialog groups VA-GP MOST RECENT METHOD ATTEMPT and VA-GP MOST LETHAL METHOD ATTEMPT had ONE OR MORE SELECTIONS to the prompt MULTIPLE SELECTION. Ensure these groups were updated to ONE OR MORE SELECTIONS by either using CPRS or looking in VistA using the INQ option for the dialog groups.

Before:



After:



Item 13: Reminder Dialog element VA-EL JUSTIFICATION FOR CC (1) uses template field named TXML field VA-NVCC JUSTIFICATION FOR NON VA CARE V6.2. This Template Field was updated. Ensure changes have been made after install. Also the same change was made to template field VA-NVCC JUSTIFICATION FOR NON VA CARE V6.2 09012019

Before:

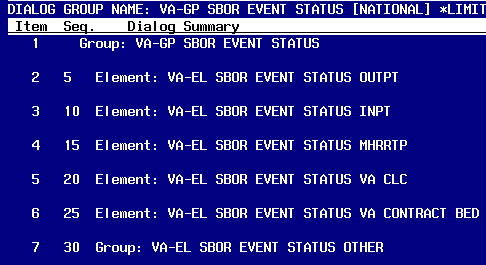
Before screen shot shows Items: VA Facility does not provide the required service.
Veteran caonnot sefely travel to VA facility due to medical reason (specify medical reason)
Veteran cannot travel to VA facility due to geographical inaccessibility
VA Facility cannot timely provide the required service
Other (FLD: ....

After:

After screen shot shows:
BMI-Hardship:BMI-per episode of care
No Full Service VA in State
Service not avaliable
1703(e) Eligibility  (FLD .....

Item 14: Reminder Dialog group VA-GP SBOR EVENT STATUS. Sequence 30 in this group was changed from VA-EL SBOR EVENT STATUS OTHER to VA-EL SBOR EVENT STATUS OTHER SBOR.

Before:



After:

After screen shot showing 
7 seq 30 Group: VA-EL SBOR EVENT STATUS OTHER SBOR

Item 15: In the VA-RELATIONSHIP HEALTH AND SAFETY ASSESSMENT dialog, there are four elements that need to be locally editable, to allow sites to add links next to the text. The following elements CLASS has been changed from “NATIONAL” to “LOCAL”.

\*\*Note, UPDATE\_2\_0\_52 should be installed prior to installing this MISC Update 11.

VA-EL RH&S – DISPOSITION PRINT IPV CONTENT

VA-EL RH&S – DISPOSITION PRINT RELATED FACTORS

VA-EL RH&S – DISPOSITION LOCAL IPV RESOURCES

VA-EL RH&S – DISPOSITION SAFETY PLANNING

**UPDATE\_2\_0\_114 contains 1 Reminder Exchange entry:**

UPDATE\_2\_0\_114 MISC UPDATE 11

**The exchange file contains the following components:**

**TIU TEMPLATE FIELD**

VA-NVCC JUSTIFICATION ADDITIONAL

VA-NVCC JUSTIFICATION FOR NON VA CARE V6.2

NCP HERPES ZOSTER DETAILED GUIDANCE

VA PBM HERPES ZOSTER PATIENT FAQ

CDC ZOSTER VACCINE RECOMMENDATIONS

NCP HERPES ZOSTER GUIDANCE

IM PNEUMOCOCCAL VACCINE ALGORITHM

IM PNEUMOCOCCAL VACCINE NCP GUIDANCE

IM PCV13 CDC SHARED DECISION MAKING >64

VA-CDC TRAVELERS HEALTH

VA-CDC TRAVEL HEALTH NOTICES

VA-TRAVEL SYMPTOM GUIDE

TEXT (1-60 CHARACTERS) REQ

TEXT 3 SPACES

VA\*CG W-P2LINES(REQ)

VA-WORD

BLANK SP

VA-OSP SUICIDE RISK ID SITE

GEN WORD PROCESSING

**HEALTH FACTORS**

OUTSIDE SEROLOGY

OUTSIDE HEPATITIS B SURFACE AG POSITIVE

OUTSIDE HEPATITIS B CORE AB POSITIVE

OUTSIDE HEPATITIS B CORE AB NEGATIVE

VA-REMINDER UPDATES

VA-UPDATE\_2\_0\_111

VA-ORAL CARE

VA-ORAL CARE REFUSED

VA-ORAL CARE EDUCATION PROVIDED

VA-ORAL CARE DENTURES/PARTIAL PLATES-NO

VA-ORAL CARE ASSIST DENTURE/PARTIAL-NO

VA-ORAL CARE ASSIST DENTURE/PARTIAL-YES

VA-ORAL CARE OBS DENTURES/PARTIAL-NO

VA-ORAL CARE OBS DENTURES/PARTIAL-YES

VA-ORAL CARE DENTURES/PARTIAL-YES

VA-ORAL CARE ASSISTED BRUSHING-NO

VA-ORAL CARE ASSISTED BRUSHING 3

VA-ORAL CARE ASSISTED BRUSHING 2

VA-ORAL CARE ASSISTED BRUSHING 1

VA-ORAL CARE OBSERVED BRUSHING-NO

VA-ORAL CARE OBSERVED BRUSHING 3

VA-ORAL CARE OBSERVED BRUSHING 2

VA-ORAL CARE OBSERVED BRUSHING 1

VA-ORAL CARE OTHER SHIFT

VA-ORAL CARE NIGHT SHIFT

VA-ORAL CARE EVENING SHIFT

VA-ORAL CARE DAY SHIFT

DOMESTIC/INTERPERSONAL VIOLENCE SCREEN

VA-IPVAP/A - SAFETY PLANNING

VA-IPVAP/A - PRINT RESOURCES PROVIDED

VA-IPVAP/A - PRINT EDUCATION PROVIDED RF

VA-IPVAP/A - PRINT EDUCATION PROVIDED

VA-SUICIDE BEHAVIOR AND OVERDOSE REPORT

VA-SBOR EVENT STATUS CONTRACT BED

VA-SBOR EVENT STATUS CLC

VA-SBOR EVENT STATUS RRTP

VA-SBOR EVENT STATUS UNK

VA-SBOR EVENT STATUS OTHER

VA-SBOR EVENT STATUS INPATIENT

VA-SBOR EVENT STATUS OUTPATIENT

VA-SUICIDE RISK ASSESSMENT [C]

VA-SUICIDE ATT LETHAL SUFFOCATION

VA-SUICIDE ATT LETHAL STABBED CUT SELF

VA-SUICIDE LETHAL ATT OVERDOSE

VA-SUICIDE ATT LETHAL JUMP IN FO AUTO/TR

VA-SUICIDE ATT LETHAL JUMPING FR HEIGHT

VA-SUICIDE ATT LETHAL INJURY BY OTHER

VA-SUICIDE ATT LETHAL POISON CHEMICAL

VA-SUICIDE LETHAL ATT HANG OTHER

VA-SUICIDE LETHAL ATT FIREARM

VA-SUICIDE ATT LETHAL AUTO OTHER

VA-SUICIDE ATT LETHAL CARBON MONOXIDE

VA-SUICIDE ATT LETHAL DROWNING

VA-SUICIDE ATT LETHAL OTHER NOT PROVIDED

VA-SUICIDE ATT LETHAL OTHER METHOD

VA-SUICIDE ATTEMPT SUFFOCATION

VA-SUICIDE ATTEMPT STABBED CUT SELF

VA-SUICIDE ATTEMPT OVERDOSE

VA-SUICIDE ATTEMPT JUMP IN FO AUTO/TRAIN

VA-SUICIDE ATTEMPT JUMPING FROM HEIGHT

VA-SUICIDE ATTEMPT INJURY BY OTHER

VA-SUICIDE ATTEMPT POISON CHEMICAL

VA-SUICIDE ATT HANG OTHER

VA-SUICIDE ATT FIREARM

VA-SUICIDE ATTEMPT AUTO OTHER

VA-SUICIDE ATTEMPT CARBON MONOXIDE

VA-SUICIDE ATTEMPT DROWNING

VA-SUICIDE ATTEMPT OTHER NOT PROVIDED

VA-SUICIDE ATTEMPT OTHER METHOD

VA-TRAVEL SCREEN [C]

VA-TRAVEL MEASLES POX ZOSTER NO

VA-TRAVEL MEASLES POX ZOSTER YES

VA-TRAVEL MDRO UNKNOWN

VA-TRAVEL MDRO NO

VA-TRAVEL MDRO YES

VA-TRAVEL IMMUNOCOMPROMISED NO

VA-TRAVEL IMMUNOCOMPROMISED YES

VA-TRAVEL RASH YES

VA-TRAVEL PHOTOPHOBIA YES

VA-TRAVEL SYMPTOM NONE

VA-TRAVEL COUGH YES

VA-TRAVEL HEADACHE YES

VA-TRAVEL EYE PROBLEMS YES

VA-TRAVEL MUSCLE PAIN YES

VA-TRAVEL BLEEDING YES

VA-TRAVEL DIARRHEA YES

VA-TRAVEL FEVER YES

VA-TRAVEL 21 DAYS NO

VA-MCC DELIVERY INFORMATION (C)

VA-MCC PREGNANCY LOSS

VA-VIDEO CONNECT

VA-VVC BLOOD PRESSURE

VA-STAR NOTES

VA-STAR ABC NOTE COMPLETED

VA-CHALLENGING BEHAVIORS

VA-OTHER CHALLENGING BEHAVIOR

VA-DIFFICULTY SLEEPING

VA-INAPPROPRIATE DRESSING OR DISROBING

VA-SMEARING OF FECES

VA-INAPPROPRIATE URINATING OR DEFECATING

VA-TAKING OTHER'S BELONGINGS

VA-HIDING OR HOARDING THINGS

VA-REFUSE MEDICATIONS OR TREATMENTS

VA-EATING NONFOOD ITEMS

VA-REFUSE TO EAT OR DRINK

VA-EXCESSIVE EATING OR DRINKING

VA-BIN OTHER BEHAVIOR

VA-SELF HARM BEHAVIORS

VA-MAKING PHYSICAL SEXUAL ADVANCES

VA-THROWING THINGS

VA-GRABBING ONTO PEOPLE

VA-AGGRESSIVE SPITTING

VA-BITING

VA-PUSHING

VA-HITTING

VA-BIN PHYSICAL AGGRESSION

VA-MAKING VERBAL SEXUAL ADVANCES

VA-CURSING

VA-MAKING NOISES

VA-SCREAMING

VA-BIN VERBAL AGGRESSION

VA-AIMLESS WANDERING

VA-PACING

VA-GENERAL RESTLESSNESS

VA-BIN PHYSICAL AGITATION

VA-COMPLAINING

VA-REPETITIVE SENTENCES

VA-CRYING

VA-DISRUPTIVE SOUNDS

VA-CONSTANT REQUEST FOR HELP

VA-BIN VERBAL AGITATION

VA-NOT COMPLETING ADLS

VA-NOT FOLLOWING DIRECTIONS

VA-BIN CARE REJECTION OR RESISTANCE

VA-STAR BIN NOTE COMPLETED

VA-CRC HF CATEGORY

VA-CRC GAP ORDER CTC

VA-CRC GAP ORDER DCBE

VA-CRC MALIGNANCY CONFIRMED BY PATH

VA-CRC DIAGNOSTIC RECORD PRIOR

VA-CRC RECORD COLONOSCOPY

VA-CRC RECORD SIGMOID

VA-CRC RECORD CT COLONOGRAPHY

VA-CRC TISSUE SENT TO PATHO

**REMINDER SPONSOR**

VA National Center for Health Promotion and Disease Prevention (NCP)

VHA ONCOLOGY

National Center for Health Promotion and Disease Prevention (NCP)

Office of Nursing Service

Office of Mental Health Services

Mental Health Services

WOMEN VETERANS HEALTH PROGRAM

VHA Office of Mental Health and Suicide Prevention

VHA GI Field Advisory Committee

**REMINDER TAXONOMY**

VA-COMPLEMENT DEFICIENCY

VA-ASPLENIA

VA-HIV INFECTION

VA-PNEUMOC DZ RISK - CHEMOTHERAPY

VA-IMMUNOCOMPROMISED

VA-CRC ADDITIONAL TESTS

VA-CRC DIAGNOSTIC COLONOSCOPY

VA-CRC CT COLONOGRAPHY

VA-CRC COLONOSCOPY AND SIGMOIDOSCOPY

**REMINDER TERM**

VA-HEPATITIS B CORE ANTIBODY (IGG/TOTAL)

VA-HEPATITIS B SURFACE ANTIBODY

VA-ANTI-CD20 DRUGS

VA-HIV SEROLOGY

VA-HEPATITIS B TREATMENT DRUGS

VA-OUTSIDE HEPATITIS B SURFACE AG POSITIVE

VA-OUTSIDE HEPATITIS B CORE AB POSITIVE

VA-OUTSIDE HEPATITIS B CORE AB NEGATIVE

VA-HEPATITIS B SURFACE ANTIGEN

VA-REMINDER UPDATE\_2\_0\_111

VA-MENINGOCOCCAL B RISK IMMUNOCOMPROMISED

VA-MENINGOCOCCAL ACWY RISK IMMUNOCOMPROMISED

VA-CHEMO/IMMUNOSUPPRESSIVE DRUGS

VA-PNEUMOC DZ RISK - CHEMO/IMMUNOSUPP DRUGS

VA-CRC ADDITIONAL TESTS

VA-CRC GAP ORDER CTC

VA-CRC GAP ORDER DCBE

VA-CRC MALIGNANCY CONFIRMED BY PATH

VA-CRC GAP TRIGGERS

VA-CRC BL MALIGNANCY

VA-CRC BL ADDITIONAL TEST ORDERED

VA-CRC TISSUE SENT TO PATHO

VA-CRC VETERANS CHOICE SCREEN

VA-AGE <40!>74

VA-CRC COLONOSCOPY COMPLETED

VA-CRC BL ADDITIONAL TEST COMPLETE

VA-CRC BL TISSUE SENT TO PATHOLOGY

**REMINDER DEFINITION**

VA-OC HBV SCREEN FOR ANTI-CD20 TREATMENT

VA-IMMUNOCOMPROMISED OBJECT

VA-CRC BL MALIGNANCY

VA-CRC BL ADDITIONAL TEST ORDERED

VA-CRC BL TISSUE SENT TO PATHOLOGY

VA-CRC BL TESTING WITHIN LAST YEAR

VA-CRC BL ADDITIONAL TEST COMPLETE

VA-CRC BL GAP BRANCHING

**REMINDER DIALOG**

VA-ORAL CARE TEMPLATE

VA-REMINDER UPDATE 114 ITEMS

**REMINDER ORDER CHECK RULES**

VA-HBV / ANTI-CD20 THERAPY

**REMINDER ORDER CHECK ITEMS GROUP**

VA-ANTI-CD20 DRUGS

**HEALTH SUMMARY TYPE**

RZV IMMUNIZATIONS

VA-IMMUNOCOMPROMISED

**HEALTH SUMMARY OBJECTS**

RECOMBINANT ZOSTER IMM (TIU)

VA-IMMUNOCOMPROMISED (TIU)

**TIU DOCUMENT DEFINITION**

RECOMBINANT ZOSTER IMM

VA-IMMUNOCOMPROMISED

# Install Details

This update will be installed by using LWH functionality within Reminder Exchange.

The file will be installed using Reminder Exchange, programmer access is not required.

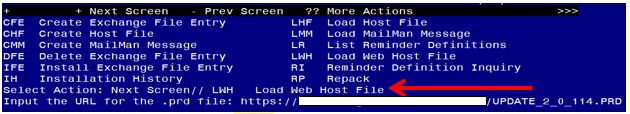
Installation:

=============

This update can be loaded with users on the system. Installation will take between 30 minutes to one hour.

# Install Example

To Load the Web Host File. Navigate to Reminder exchange in Vista



At the **Select Action:** prompt, enter **LWH** for Load Web Host File

At the **Input the url for the .prd file:** prompt, type the following web address:

**https://REDACTED /UPDATE\_2\_0\_114.PRD**

You should see a message at the top of your screen that the file loaded successfully

Terminal window screen shot of the message displaying the URL of the file that was successfully loaded.  Part of the URL has been redacted as it is a VA only internal web site URL.

You should see a message at the top of your screen that the file loaded successfully

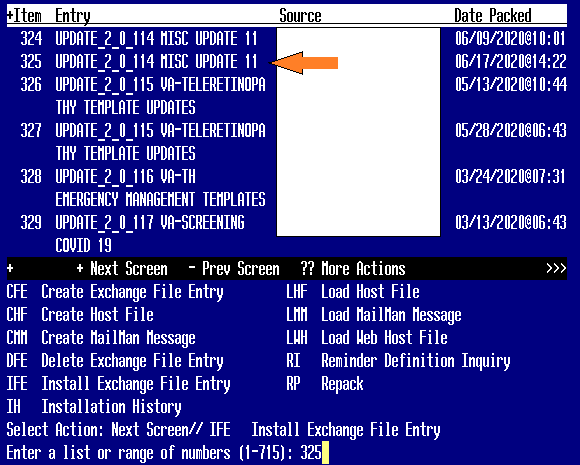
If you are unable to load web host file, you will use vista mail to install the exchange file and use the LMM load Mailman Message Option. The subject of the email will be UPDATE 114

You will see a message similar to this one.

Screen shot reading MailMan message 131677 successfully loaded.

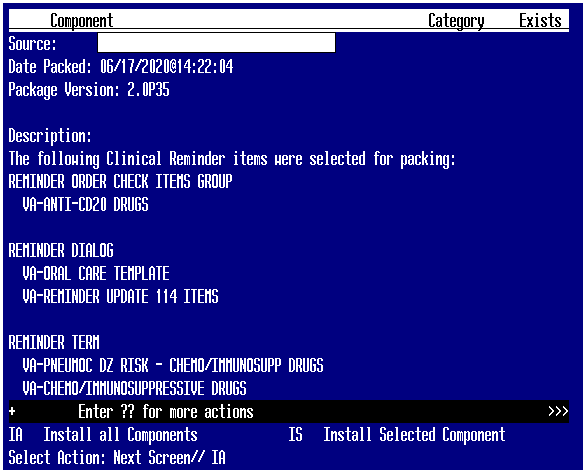
**Install the exchange file:**

Search and locate an entry titled UPDATE\_2\_0\_114 MISC UPDATE 11 in reminder exchange.



At the **Select Action** prompt, enter **IFE** for Install Exchange File Entry

Enter the number that corresponds with your entry**.** (in this example it is entry 325, it will vary by site.) Make sure you are using exchange file dated 06/17/2020.At the Select Action prompt, type IA to install all components.



For Items that don’t exist, use the INSTALL action

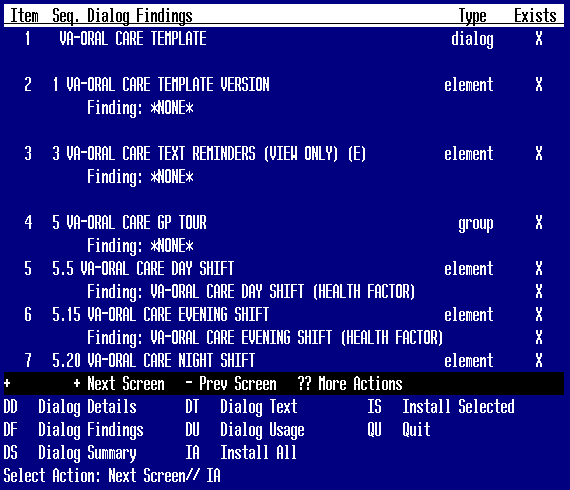
For Reminder terms that exist but are different, use the MERGE action to avoid changing your sites mappings to the terms

For Other items (Definitions, Health Summary items, TXML items, Taxonomies, etc) that exist, but are different, use the OVERWRITE action

**Normally we have site use MERGE action with terms. For reminder term VA-CHEMO/IMMUNOSUPPRESSIVE DRUGS, use the OVERWRITE action. If you accidentally use MERGE, you will receive an error. Go back and reinstall and use OVERWRITE.**

**At this point, you will begin installing the dialogs in the exchange file.**

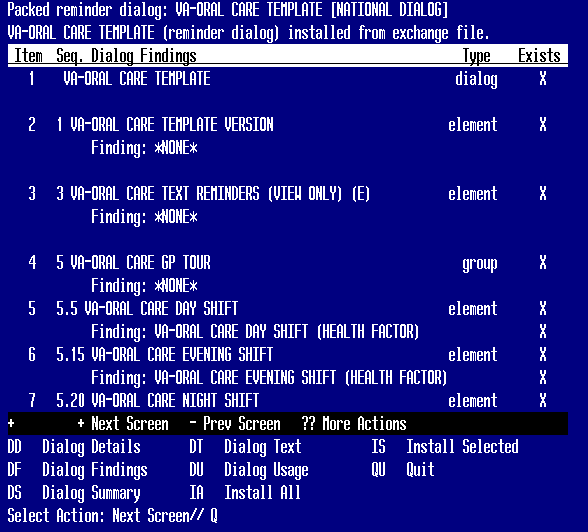
**You will then be prompted to install the FIRST reminder dialog:**

**

At the **Select Action** prompt, type **IA** to install the dialog – **VA-ORAL CARE TEMPLATE**

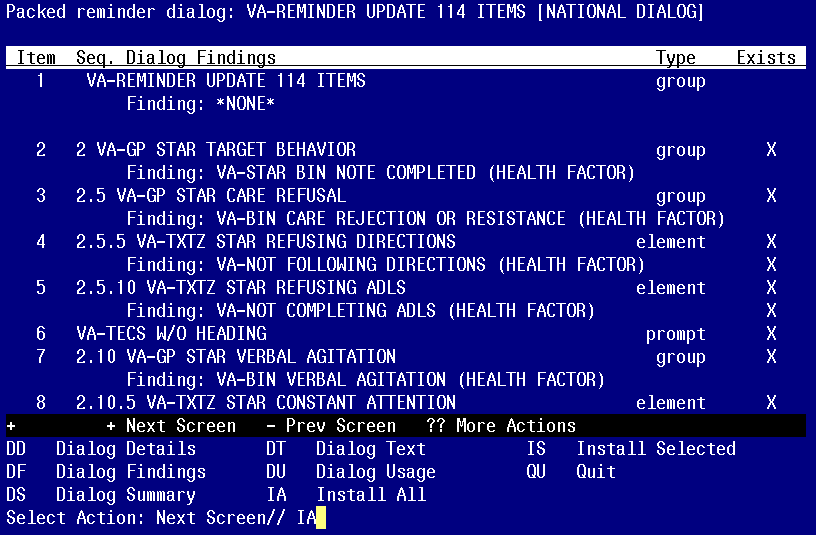
Select Action: Next Screen// IA Install All

Install reminder dialog and all components with no further changes: Y// Yes

**

After the dialog installs, you will be returned to this prompt, at the **Select Action** prompt, type **Q to quit.**

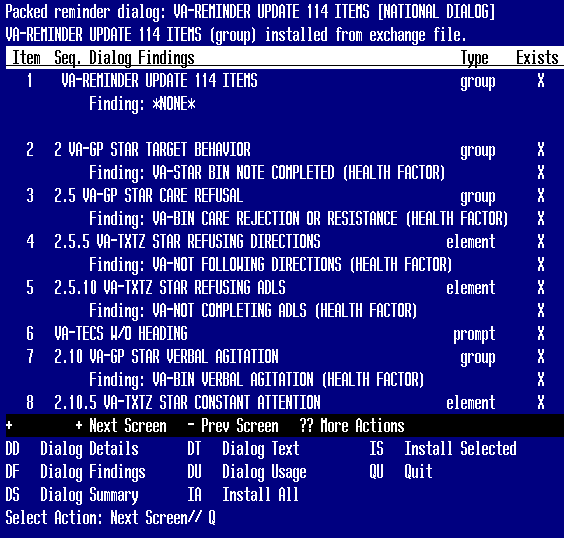
**You will be prompted to install the NEXT reminder dialog component**

****

At the **Select Action** prompt, type **IA** to install the dialog – **VA-UPDATE 114 ITEMS**

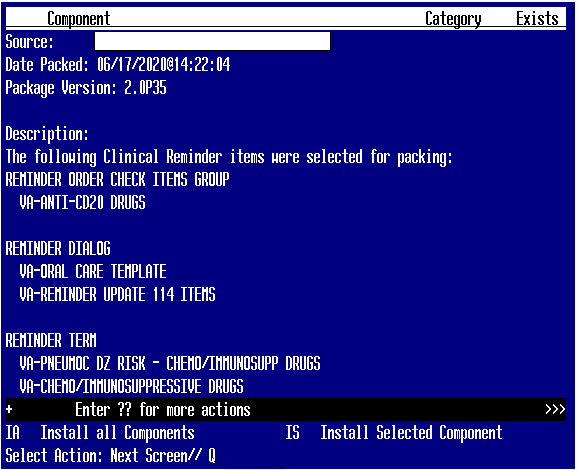
Select Action: Next Screen// IA Install All

Install reminder dialog and all components with no further changes: Y// Yes

**

After the dialog installs, you will be returned to this prompt, at the **Select Action** prompt, type **Q to quit.**

**You will be returned to this screen.**



At the **Select Action** prompt, type **Q to quit**

Install Completed

# Post Installation

Verify that all changes have taken place by doing comparison to what you see with the screenshots/items listed as changes at the beginning of this document.