



**Update \_2\_0\_186**

**Clinical Reminders**

**VA-COVID PREVENTIVE HEALTH INVENTORY  
Install Guide**

**February 2021**

Product Development  
Office of Information Technology  
Department of Veterans Affairs

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# Introduction

---

## DESCRIPTION:

### COVID-19 Preventive Health Inventory

Background: During the pandemic, VA has seen a decline in the performance of preventive health measures for many reasons, most notably due a shift to virtual care to minimize risk of infectious exposure. As part of the Moving Forward Initiative, a note template and note title "COVID-19 Preventive Health Inventory" has been developed as a tool to be used by PACT teams to facilitate population outreach and assist Veterans in receiving needed preventive health services.

Primary Care teams regularly review patient panels and identify Veterans who are overdue for preventive health care. Patients identified by the team will be contacted virtually by a PACT RN or PACT LPN and use this template to address multiple preventive health needs, to assist in initiating orders and to coordinate needed services. Teams are encouraged to assist Veterans in coordinating services preferably during one visit to a medical center or CBOC to minimize infectious risk.

This template does not replace or add to current processes of addressing preventive health through established clinical reminders or as clinically determined by the primary care provider.

UPDATE\_2\_0\_186 contains 1 Reminder Exchange entry:

### **UPDATE\_2\_0\_186 VA-COVID PREVENTIVE HEALTH INVENTORY**

**The exchange file contains the following components:**

#### **REMINDER GENERAL FINDINGS**

VIEW PROGRESS NOTE TEXT

#### **REMINDER DIALOG LINK TYPE**

VA-COVID-19 INVENTORY-SUICIDE SCREEN POS HAND OFF

VA-CSSRS RN WARM HANDOFF CHECK

#### **TIU TEMPLATE FIELD**

VA-WORD

OTHER NON-VA

OTHER TEXT

VA-LOCATIONS

VA-COVID PHI SITE

#### **HEALTH FACTORS**

VA-REMINDER UPDATES

VA-UPDATE\_2\_0\_186

VA-COVID-19

VA-COVID-19 PHI VVC  
VA-COVID-19 PHI TELEPHONE  
VA-CRC HF CATEGORY  
VA-CRC FOLLOW UP DECLINED  
VA-CRC AVG RISK ORDER COLONOSCOPY  
VA-CRC AVG RISK ORDER FOBT/FIT  
INCORRECT DIAGNOSES  
VA-INCORRECT DIABETES DIAGNOSIS-PROVIDER  
VA-DIABETIC FOOT EXAM  
VA-COVID-19 PHI DM FOOT UNBL TO INSP  
VA-COVID-19 PHI DM FOOT INSP DECL  
VA-COVID-19 PHI DM FOOT INSP ABN  
VA-COVID 19 PHI DM FOOT INSP NO ABN  
VA-COVID-19 PHI PT DENIES DIABETES  
WH MAMMOGRAM  
WH MAMMOGRAM DECLINED  
WH ORDER MAMMOGRAM SCREEN HF  
HYPERTENSION  
HTN SELF-RECORDED BP  
MENTAL HEALTH  
VA-CSSRS DECLINED  
WH PAP SMEAR  
WH OUTSIDE NORMAL PAP  
WH OUTSIDE ABNORMAL (OTHER) PAP  
WH OUTSIDE ABNORMAL (ASCUS) PAP  
WH PAP SMEAR DECLINED  
WH ORDER PAP SMEAR SCREEN HF  
IMMUNIZATION  
VA-INFLUENZA IMM NONE CURRENT SEASON  
VA-FLU EDUCATION VIRTUAL/TELEHEALTH VST  
VA-INFLUENZA IMM REFUSED

**REMINDER SPONSOR**

VHA ONCOLOGY  
Office of Nursing Service  
Office of Patient Care Services  
NATIONAL CENTER FOR HEALTH PROMOTION AND DISEASE PREVENTION  
(NCP)  
Office of Mental Health Services  
VA National Center for Health Promotion and Disease Prevention (NCP)

**REMINDER TAXONOMY**

VA-DIABETES

**REMINDER TERM**

VA-REMINDER UPDATE\_2\_0\_186

VA-BL CRC DIAGNOSTIC REMINDER DUE  
VA-BL CRC FOLLOW UP REMINDER DUE  
VA-BL CRC AVERAGE RISK REMINDER DUE  
VA-BL CRC REMINDERS DUE TERM  
VA-BL CRC AVERAGE RISK REMINDER DUE DIALOG  
VA-INCORRECT DIABETES DIAGNOSIS  
VA-DIABETES DIAGNOSIS  
VA-BL DIABETES  
VA-BL TELERETINAL REMINDER DUE  
VA-BL DIABETES/FOOT EXAM DONE  
VA-BL DIABETES/KIDNEY DONE  
VA-BL HGB A1C > 7.9  
VA-BL DIABETES/A1C DONE  
VA-BL WH MAMMOGRAM N/A  
VA-BL WH MAMMOGRAM DONE  
VA-BLOOD PRESSURE READING WITHIN PAST YEAR  
VA-BL SUICIDE SCREEN N/A  
VA-BL SUICIDE SCREEN DONE  
VA-BL WH PAP N/A  
VA-BL WH PAP DONE  
VA-INFLUENZA IMM SEASON STOP DATE  
VA-BL INFLUENZA DONE

**REMINDER DEFINITION**

VA-REPLACE DEFINITION  
VA-BL CRC REMINDERS DUE  
VA-BL DIABETES

**HEALTH SUMMARY TYPE**

FUTURE CLINIC VISITS (ALL)  
VA-CRC REM STATUS  
VA-MICROALBUMIN  
VA-LAST A1C  
VA-LAST MAMMOGRAM  
VA-BLOOD PRESSURE  
VA-SUICIDE SCREEN  
LAST PAP SMEAR  
VA-OBJ FLU VACCINE DATE

**HEALTH SUMMARY OBJECTS**

FUTURE CLINIC VISITS (TIU)  
VA-CRC REM STATUS (TIU)  
VA-MICROALBUMIN (TIU)  
VA-A1C LAST (TIU)  
VA-LAST MAMMOGRAM (TIU)  
VA-BLOOD PRESSURE (TIU)

VA-SUICIDE SCREEN (TIU)  
LAST PAP SMEAR (TIU)  
VA-FLU VACCINE DATE (TIU)

#### TIU DOCUMENT DEFINITION

FUTURE CLINIC VISITS  
VA-CRC REM STATUS  
VA-MICROALBUMIN  
VA-A1C LAST  
VA-LAST MAMMOGRAM  
VA-BLOOD PRESSURE  
VA-SUICIDE SCREEN  
LAST PAP SMEAR  
VA-FLU VACCINE DATE

#### REMINDER DIALOG

VA-COVID-19 PREVENTIVE HEALTH INVENTORY

## Install Details

---

This update is being distributed as a web host file. The address for the host file is:  
**[https://REDACTED /UPDATE\\_2\\_0\\_186.PRD](https://REDACTED /UPDATE_2_0_186.PRD)**

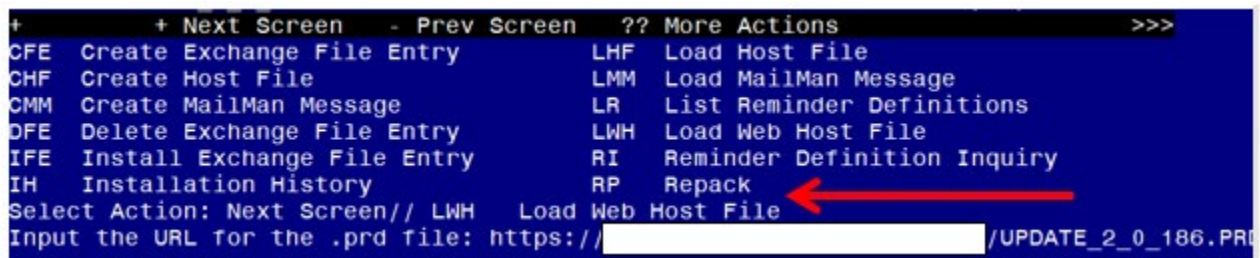
The file will be installed using Reminder Exchange, programmer access is not required.

This update can be loaded with users on the system. Installation will take less than 15 minutes. Please allow up to an hour for post installation setup tasks.

## Install Example

---

To Load the Web Host File. Navigate to Reminder exchange in Vista



```
+ Next Screen - Prev Screen ?? More Actions >>>
CFE Create Exchange File Entry LHF Load Host File
CHF Create Host File LMM Load MailMan Message
CMM Create MailMan Message LR List Reminder Definitions
DFE Delete Exchange File Entry LWH Load Web Host File
IFE Install Exchange File Entry RI Reminder Definition Inquiry
IH Installation History RP Repack
Select Action: Next Screen// LWH Load Web Host File
Input the URL for the .prd file: https://REDACTED /UPDATE_2_0_186.PRD
```

At the **Select Action:** prompt, enter **LWH** for Load Web Host File  
At the **Input the url for the .prd file:** prompt, type the following web address:  
**<https://REDACTED /UPDATE 2 0 186.PRD>**

You should see a message at the top of your screen that the file loaded successfully

```
https://[redacted]/UPDATE_2_0_186.PRD successfully loaded.
```

Search and locate an entry titled **UPDATE\_2\_0\_186 VA-COVID PREVENTIVE HEALTH INVENTORY**

| +Item | Entry   | Source | Date Packed      |
|-------|---|--------|------------------|
| 149   | UPDATE_2_0_186 VA-COVID-19<br>PREVENTIVE HEALTH INVENTORY |        | 02/09/2021@09:57 |
| 150   | UPDATE_2_0_19 VA-CSC INITIAL<br>CAREGIVER ASSESSMENT      |        | 01/31/2017@12:14 |
| 151   | UPDATE_2_0_2 CAREGIVER ELIG                               |        | 02/18/2016@13:10 |
| 152   | UPDATE_2_0_20 BREAST CANCER<br>DIALOGS                    |        | 02/06/2017@12:19 |
| 153   | UPDATE_2_0_20 COLON CANCER<br>DIALOGS                     |        | 02/07/2017@09:19 |
| 154   | UPDATE_2_0_20 LUNG CANCER                                 |        | 02/06/2017@12:23 |

+    + Next Screen    - Prev Screen    ?? More Actions    >>>

CFE Create Exchange File Entry    LHF Load Host File  
CHF Create Host File    LMM Load MailMan Message  
CMM Create MailMan Message    LR List Reminder Definitions  
DFE Delete Exchange File Entry    LWH Load Web Host File  
IFE Install Exchange File Entry    RI Reminder Definition Inquiry  
IH Installation History    RP Repack

Select Action: Next Screen// IFE Install Exchange File Entry  
Enter a list or range of numbers (1-377): 149

At the **Select Action** prompt, enter **IFE** for Install Exchange File Entry  
Enter the number that corresponds with your entry **UPDATE\_2\_0\_186 VA-COVID PREVENTIVE HEALTH INVENTORY**. (in this example it is entry 149 it will vary by site).  
The date of the exchange file should be 02/09/2021.

| Component  | Category               | Exists                           |
|--|------------------------|----------------------------------|
| Source: [redacted]   |                        |                                  |
| Date Packed: 02/09/2021@09:57:45                                 |                        |                                  |
| Package Version: 2.0P46  |                        |                                  |
| Description:   |                        |                                  |
| The following Clinical Reminder items were selected for packing: |                        |                                  |
| REMINDER DIALOG  |                        |                                  |
| VA-COVID-19 PREVENTIVE HEALTH INVENTORY                          |                        |                                  |
| REMINDER TERM  |                        |                                  |
| VA-REMINDER UPDATE_2_0_186                                       |                        |                                  |
| Keywords:  |                        |                                  |
| Components:  |                        |                                  |
| +    Enter ?? for more actions    >>>                            |                        |                                  |
| IA   | Install all Components | IS    Install Selected Component |

Select Action: Next Screen// IA

At the **Select Action** prompt, type **IA** for Install all Components and hit enter.  
Select Action: Next Screen// **IA Install all Components**  
You will see several prompts, for all new entries you will choose **I to Install**

If you are prompted to overwrite any items, **choose S to SKIP.**

You will be prompted to install the reminder dialog component – You will choose to install all even though some components may have an X to indicate that they exist.

```
Packed reminder dialog: VA-COVID-19 PREVENTIVE HEALTH INVENTORY [NATIONAL DIALOG
```

| Item  | Seq.         | Dialog Findings  | Type    | Exists       |    |                  |
|---|--------------|--|---------|--------------|----|------------------|
| 1   |              | VA-COVID-19 PREVENTIVE HEALTH INVENTORY  | dialog  |              |    |                  |
| 2   | 10           | VA-GP PACT COVID-19 PREVENTIVE HEALTH INVENTORY<br>Finding: *NONE*   | group   |              |    |                  |
| 3   | 10.5         | VA-GP PACT COVID-19 PHI TYPE OF CONTACT<br>Finding: *NONE*   | group   |              |    |                  |
| 4   | 10.5.5       | VA-GP PACT COVID-19 PHI TYPE OF CONTACT<br>TELEPHONE<br>Finding: VA-COVID-19 PHI TELEPHONE (HEALTH FACTOR) | group   | X            |    |                  |
| 5   | 10.5.5.5     | VA-GP TH VVC TELEPHONE TRIAGE CONTACT<br>Finding: *NONE*   | group   | X            |    |                  |
| 6   | 10.5.5.5.5   | VA-GP TH VVC TELEPHONE TRIAGE CONTACT<br>NUMBER<br>Finding: *NONE*   | group   | X            |    |                  |
| 7   | 10.5.5.5.5.5 | VAL-TH VVC TELEPHONE TRIAGE CONTACT  | element | X            |    |                  |
| + + Next Screen - Prev Screen ?? More Actions |              |  |         |              |    |                  |
| DD  | Dialog       | Details  | DT      | Dialog Text  | IS | Install Selected |
| DF  | Dialog       | Findings   | DU      | Dialog Usage | QU | Quit             |
| DS  | Dialog       | Summary  | IA      | Install All  |    |                  |
| Select Action: Next Screen// IA               |              |  |         |              |    |                  |

At the **Select Action** prompt, type **IA** to install the dialog – **VA-COVID-19 PREVENTIVE HEALTH INVENTORY**

Select Action: Next Screen// **IA Install All**

Install reminder dialog and all components with no further changes: Y// **Yes**

```
Packed reminder dialog: VA-COVID-19 PREVENTIVE HEALTH INVENTORY [NATIONAL DIALOG
VA-COVID-19 PREVENTIVE HEALTH INVENTORY (reminder dialog) installed from exchang
```

| Item  | Seq.         | Dialog Findings  | Type    | Exists       |    |                  |
|---|--------------|--|---------|--------------|----|------------------|
| 1   |              | VA-COVID-19 PREVENTIVE HEALTH INVENTORY  | dialog  | X            |    |                  |
| 2   | 10           | VA-GP PACT COVID-19 PREVENTIVE HEALTH INVENTORY<br>Finding: *NONE*   | group   | X            |    |                  |
| 3   | 10.5         | VA-GP PACT COVID-19 PHI TYPE OF CONTACT<br>Finding: *NONE*   | group   | X            |    |                  |
| 4   | 10.5.5       | VA-GP PACT COVID-19 PHI TYPE OF CONTACT<br>TELEPHONE<br>Finding: VA-COVID-19 PHI TELEPHONE (HEALTH FACTOR) | group   | X            |    |                  |
| 5   | 10.5.5.5     | VA-GP TH VVC TELEPHONE TRIAGE CONTACT<br>Finding: *NONE*   | group   | X            |    |                  |
| 6   | 10.5.5.5.5   | VA-GP TH VVC TELEPHONE TRIAGE CONTACT<br>NUMBER<br>Finding: *NONE*   | group   | X            |    |                  |
| 7   | 10.5.5.5.5.5 | VAL-TH VVC TELEPHONE TRIAGE CONTACT  | element | X            |    |                  |
| + + Next Screen - Prev Screen ?? More Actions |              |  |         |              |    |                  |
| DD  | Dialog       | Details  | DT      | Dialog Text  | IS | Install Selected |
| DF  | Dialog       | Findings   | DU      | Dialog Usage | QU | Quit             |
| DS  | Dialog       | Summary  | IA      | Install All  |    |                  |
| Select Action: Next Screen// Q                |              |  |         |              |    |                  |

After completing this dialog install, you will type Q.



```
Component Category Exists
Source:
Date Packed: 02/09/2021@09:57:45
Package Version: 2.0P46

Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-COVID-19 PREVENTIVE HEALTH INVENTORY

REMINDER TERM
  VA-REMINDER UPDATE_2_0_186

Keywords:

Components:

+      + Next Screen  - Prev Screen  ?? More Actions  >>>
IA  Install all Components          IS  Install Selected Component
Select Action: Next Screen// Q
```

You will then be returned to this screen. At the **Select Action** prompt, type **Q**. Install complete.

## Post Installation

1. **Update the following REMINDER TERMS to edit the computed finding parameter field in the existing finding item VA-REMINDER DEFINITION.** No other fields will need to be edited. Example step by step instructions are available after the list:

List of Reminder Terms:

Edit reminder term VA-BL INFLUENZA DONE in finding item 1 replace the current entry in the computed finding parameter field VA-REPLACE DEFINITION with VA-INFLUENZA SEASONAL IMMUNIZATION

Edit reminder term VA-BL CRC AVERAGE RISK REMINDER DUE in finding item 1 replace the current entry in the computed finding parameter field VA-REPLACE DEFINITION with VA-CRC AVERAGE RISK.

Edit reminder term VA-BL CRC AVERAGE RISK REMINDER DUE DIALOG in finding item 1 replace the current entry in the computed finding parameter field VA-REPLACE DEFINITION with VA-CRC AVERAGE RISK

Edit reminder term VA-BL CRC FOLLOW UP REMINDER DUE in finding item 1 replace the current entry in the computed finding parameter field VA-REPLACE DEFINITION with VA-CRC FOLLOW UP COLONOSCOPY

Edit reminder term VA-BL CRC DIAGNOSTIC REMINDER DUE in finding item 1 replace the current entry in the computed finding parameter field VA-REPLACE DEFINITION with VA-CRC DIAGNOSTIC COLONOSCOPY

Edit reminder term VA-BL WH MAMMOGRAM DONE in finding item 1 replace the current entry in the computed finding parameter field VA-REPLACE DEFINITION with VA-WH MAMMOGRAM SCREENING

Edit reminder term VA-BL WH MAMMOGRAM N/A in finding item 1 replace the current entry in the computed finding parameter field VA-REPLACE DEFINITION with VA-WH MAMMOGRAM SCREENING

Edit reminder term VA-BL WH PAP DONE in finding item 1 replace the current entry in the computed finding parameter field VA-REPLACE DEFINITION with VA-WH PAP SMEAR SCREENING

Edit reminder term VA-BL WH PAP N/A in finding item 1 replace the current entry in the computed finding parameter field VA-REPLACE DEFINITION with VA-WH PAP SMEAR SCREENING

Edit reminder term VA-BL SUICIDE SCREEN DONE in finding item 1 replace the current entry in the computed finding parameter field VA-REPLACE DEFINITION with VA-PRIMARY SUICIDE SCREEN

Edit reminder term VA-BL SUICIDE SCREEN N/A in finding item 1 replace the current entry in the computed finding parameter field VA-REPLACE DEFINITION with VA-PRIMARY SUICIDE SCREEN

Edit reminder term VA-BL TELERETINAL REMINDER DUE in finding item 1 replace the current entry in the computed finding parameter field VA-REPLACE DEFINITION with VA-EYE CARE AT-RISK SCREEN (NURSE) if *you are using the national reminder, if you are not using the national reminder, add your local teleretinal eye reminder definition name*

If after completing the edit, you get an error like the one listed below, check that the computed finding parameter has the correct definition name with no spelling errors or additional spaces.

|   |
|---|
| NOTICE THE EXTRA SPACE AFTER<br>IMMUNIZATION NAME |
|---|

FATAL: TERM FINDING NUMBER 1 USES COMPUTED FINDING VA-REMINDER DEFINITION. THE  
PRESS ENTER TO CONTINUE OR '^' TO EXIT:  
COMPUTED FINDING PARAMETER IS SET TO VA-INFLUENZA SEASONAL IMMUNIZATION , THAT  
REMINDER DOES NOT EXIST.  
THE TERM IS VA-BL INFLUENZA DONE (1861).

Here is one step by step example, you should follow the steps below for all of the reminder terms listed:

Select Reminder Term Management <TEST ACCOUNT> Option: TE  
Add/Edit Reminder Term

Select Reminder Term: **VA-BL INFLUENZA DONE** NATIONAL

...OK? Yes// (Yes)

NAME: VA-BL INFLUENZA DONE Replace

CLASS: NATIONAL//

SPONSOR: NATIONAL CENTER FOR HEALTH PROMOTION AND  
DISEASE PREVENTION (NCP) //

REVIEW DATE:

DESCRIPTION:

This term will be used for branching logic

Edit? NO//

Choose from:

CF VA-REMINDER DEFINITION

Finding # 1

Select Finding: **1** VA-REMINDER DEFINITION

Editing Finding Number: 1

FINDING ITEM: VA-REMINDER DEFINITION//

BEGINNING DATE/TIME:

ENDING DATE/TIME:

OCCURRENCE COUNT:

COMPUTED FINDING PARAMETER: VA-REPLACE DEFINITION

Replace ... With **VA-INFLUENZA SEASONAL IMMUNIZATION**

Replace

VA-INFLUENZA SEASONAL IMMUNIZATION

CONDITION: I V("STATUS")="RESOLVED" Replace

CONDITION CASE SENSITIVE:

USE STATUS/COND IN SEARCH:

Choose from:

CF VA-REMINDER DEFINITION

Finding # 1

Select Finding:

## 2. Edit the following reminder terms to add your local lab tests:

VA-BL DIABETES/A1C DONE – add all of your local Hemoglobin A1C lab tests as a finding item and add a beginning date and time of T-1Y. If you are not sure which lab tests to add, please contact your local Lab.

VA-BL HGB A1C > 7.9 - – add all of your local Hemoglobin A1C lab tests as a finding item and add a condition of I V>7.9. If you are not sure which lab tests to add, please contact your local Lab.

VA-BL DIABETES/KIDNEY DONE - add all of your local Microalbumin lab tests as a finding item and add a beginning date and time of T-1Y. If you are not sure which lab tests to add, please contact your local Lab.

**3. Edit the reminder term VA-BL DIABETES/FOOT EXAM DONE.**

Add any local health factor(s) that indicate a diabetic foot exam has been completed. Add a beginning date and time of each finding to T-1Y.

**4. Edit the reminder term VA-INCORRECT DIABETES DIAGNOSIS**

Add any local health factor(s) that indicate a diabetes diagnosis is incorrect.

**5. Add your quick local orders to the following dialog elements/groups:**

- a. Reminder Dialog Group: VAL-COVID-19 PHI CRC ORDER FOBT/FIT – add your local quick order that represents a FIT test
- b. Reminder Dialog Element: VAL-COVID-19 PHI CRC ORDER COLONOSCOPY – add your local quick order that represents a colonoscopy order
- c. Reminder Dialog Group: VAL-COVID-19 PHI MAMMOGRAM ORDER – add your local quick order for Mammogram Screening.
- d. Reminder Dialog Element: VA-COVID-19 PHI A1C ORDER – add your local quick order for a hemoglobin A1C lab test
- e. Reminder Dialog Element: VA-COVID-19 PHI MICROALBUMIN ORDER – add your local quick order for a microalbumin lab test
- f. Reminder Dialog Group: VA-COVID-19 PHI TELE-EYE ORDER – add your local quick order for tele-eye screening (teleretinal or TECS as applicable)
- g. Reminder Dialog Element: VAL-COVID-19 PHI RTC ORDER – add your local quick order or menu for return to clinic orders
- h. Reminder Dialog Element: VAL-COVID-19 PHI BLOOD PRESSURE UNABLE PROSTHETICS CONSULT – add your local prosthetics order for a blood pressure cuff

**6. Edit the HEALTH SUMMARY TYPE VA-LAST MAMMOGRAM**, select component CM and add VA-WH MAMMOGRAM SCREENING the selection prompt

Create/Modify Health Summary Type

Select Health Summary Type: **VA-LAST MAMMOGRAM**

VA-Last Mammogram (Last Mammogram)

OK? YES//

WARNING: You are about to edit a Health Summary Type that is being used by a Health Summary Object. Changing the structure of this Health Summary Type will alter how the Object will display.

Do want to continue? NO// **YES**

NAME: VA-LAST MAMMOGRAM Replace

TITLE:  
SUPPRESS PRINT OF COMPONENTS WITHOUT DATA:  
SUPPRESS SENSITIVE PRINT DATA:  
LOCK:  
OWNER: OCONNOR,DAWN M//

Do you wish to review the Summary Type structure before continuing? NO// Y

Select COMPONENT: **CM**

1 CM CLINICAL REMINDERS MAINTENANCE CM

2 CMB CLINICAL REMINDERS BRIEF CMB

CHOOSE 1-2: **1 CLINICAL REMINDERS MAINTENANCE CM**

CLINICAL REMINDERS MAINTENANCE is already a component of this summary.

Select one of the following:

E Edit component parameters

D Delete component from summary

Select Action: **Edit component parameters**

SUMMARY ORDER: 5// 5

HEADER NAME: Last Mammogram//

No selection items chosen.

Select new items one at a time in the sequence you want them displayed.

You may select any number of items.

Select SELECTION ITEM: **VA-WH MAMMOGRAM SCREENING**

Searching for a REMINDER DEFINITION, (pointed-to by SELECTION ITEM)

Searching for a REMINDER DEFINITION

VA-WH MAMMOGRAM SCREENING NATIONAL

...OK? Yes// (Yes)

Select SELECTION ITEM:

Select COMPONENT:

Do you wish to review the Summary Type structure before continuing?

NO//

Please hold on while I resequence the summary order.

7. **Edit the HEALTH SUMMARY TYPE VA-SUICIDE SCREEN** select component CM and add VA-PRIMARY SUICIDE SCREEN the selection prompt

Select Build Health Summary Type Menu <TEST ACCOUNT> Option: 1

Create/Modify Health Summary Type

Select Health Summary Type: **VA-SUICIDE SCREEN**

VA-Suicide Screen (Suicide Screen)

OK? YES//

WARNING: You are about to edit a Health Summary Type that is being used by a Health Summary Object. Changing the structure of this Health Summary Type will alter how the Object will display.

Do want to continue? NO// YES

NAME: VA-SUICIDE SCREEN Replace

TITLE:

SUPPRESS PRINT OF COMPONENTS WITHOUT DATA:

SUPPRESS SENSITIVE PRINT DATA:

LOCK:

OWNER: OCONNOR,DAWN M//

Do you wish to review the Summary Type structure before continuing? NO// Y

Select COMPONENT: CM

1 CM CLINICAL REMINDERS MAINTENANCE CM

2 CMB CLINICAL REMINDERS BRIEF CMB

CHOOSE 1-2: 1 CLINICAL REMINDERS MAINTENANCE CM

CLINICAL REMINDERS MAINTENANCE is already a component of this summary.

Select one of the following:

E Edit component parameters

D Delete component from summary

Select Action: Edit component parameters

SUMMARY ORDER: 5// 5

HEADER NAME: Suicide Screen//

No selection items chosen.

Select new items one at a time in the sequence you want them displayed.

You may select any number of items.

Select SELECTION ITEM: VA-PRIMARY SUICIDE SCREEN

Searching for a REMINDER DEFINITION, (pointed-to by SELECTION ITEM)

Searching for a REMINDER DEFINITION

VA-PRIMARY SUICIDE SCREEN NATIONAL

...OK? Yes// (Yes)

Select SELECTION ITEM:

Select COMPONENT:

Do you wish to review the Summary Type structure before continuing?

NO//

Please hold on while I resequence the summary order.

***You should close and re-open CPRS to display the objects properly.***

8. **Update the Health Summary Type VA-MICROALBUMIN and add your local lab tests for microalbumin.** - add all of your local Microalbumin lab tests as selection items to the Select Lab Test component. If you are not sure which lab tests to add, please contact your local Lab.
9. **Confirm your site allows patients to self-schedule mammograms.** Check with your local WH Coordinator and confirm that patients can self-schedule a mammogram. If they cannot, you will need to edit the reminder dialog element VAL-COVID-19 PHI MAMMOGRAM SELF SCHEDULE and set the disable prompt to 2. This will disable the option and make it not viewable in the template.
10. **Add your local data objects**
  - a. Add your local data object for patient phone number to the dialog text of the reminder dialog element VAL-TH VVC TELEPHONE TRIAGE CONTACT PHONE OBJECT
  - b. Add your local data object for patient address to the dialog text of the reminder dialog element VAL-TH VVC TELEPHONE TRIAGE PATIENT LOCATION HOME

#### 11. Setup of specific Note Title

The note title to create to associate with this template is:  
COVID-19 PREVENTIVE HEALTH INVENTORY

You can add this to the document class that your PACT note titles are in.

VHA Enterprise Standard Title: PACT NOTE

Note: Comprehensive information on Creating Document Definitions can be found beginning on page 47 of the [TIU/ASU Implementation Guide](#)

#### 12. Link the new reminder dialog with the note title in CPRS

From the Reminder Manager Menu, choose CP CPRS Reminder Configuration, and then choose LINK Link Reminder Dialog to Template.

Select CPRS Reminder Configuration <TEST ACCOUNT> Option: **LINK** Link  
Reminder Dialog to Template

Select Dialog Definition: **VA-COVID-19 PREVENTIVE HEALTH INVENTORY**  
reminder dialog NATIONAL ...OK? Yes// (Yes)

Enter template name: **COVID-19 PREVENTIVE HEALTH INVENTORY**  
Link template to Document Title? **YES**

Select Document Definition: **COVID-19 PREVENTIVE HEALTH INVENTORY**





**13. Check notification settings for your facility.**

For the workflow process to work correctly and providers to get the notification to sign orders, you should have the notification ORDER REQUIRES ELECTRONIC SIGNATURE set to On. If you do not have this alert set to On, your site will need to work out a method for the provider to be notified that there are orders waiting to be signed.

|                                     |                                |     |           |
|-------------------------------------|--------------------------------|-----|-----------|
| <input type="checkbox"/>            | Order Requires Chart Signature | Off |           |
| <input type="checkbox"/>            | Order Requires Co-Signature    | Off |           |
| <input checked="" type="checkbox"/> | Order Requires Elec Signature  | On  | Mandatory |