



Update \_2\_0\_208

## **Clinical Reminders**

# **VA-COGNITIVE BEHAVIORAL THERAPY- SUICIDE PREVENTION Install Guide**

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Product Development  
Office of Information Technology  
Department of Veterans Affairs

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# Introduction

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The Suicide Prevention Telehealth program will utilize note templates for Cognitive Behavioral Therapy for Suicide Prevention (CBT-SP). These note templates were developed by the Veterans Health Administration Office of Mental Health and Suicide Prevention (OMHSP) in collaboration with CBT-SP subject matter experts within the SP 2.0 Clinical Telehealth Workgroup (and based on lessons learned from the CBT-SP pilot program). These notes were designed to create a documentation system within the Veterans Integrated Service Network (VISN) Clinical Resource Hubs (CRH) for Veterans with a history of suicidal self-directed violence to receive suicide-prevention specific psychotherapy interventions via telehealth.

Suicide Prevention Telehealth psychiatrists, psychologists, social workers, and licensed counselors in the CRHs who have been trained in the CBT-SP intervention will utilize these note templates. The purpose of the templates is to use health factors to capture data, specifically and accurately collecting and tracking Veteran process and outcome measures.

UPDATE\_2\_0\_208 contains 1 Reminder Exchange entry:

## **UPDATE\_2\_0\_208 VA-COGNITIVE BEHAVIORAL THERAPY**

**The exchange file contains the following components:**

### **REMINDER GENERAL FINDINGS**

VIEW PROGRESS NOTE TEXT

### **TIU TEMPLATE FIELD**

WP 2/50 NOT REQ  
DATE  
VA-OSP SP RISK MGMT  
VA-OSP SRM CONSULT EMAIL  
EB 20/240  
DISPLAY TEXT SP OPTIONAL  
EB 20/240 REQ  
DATE (REQ)

### **HEALTH FACTORS**

VA-REMINDER UPDATES [C]  
VA-UPDATE\_2\_0\_208  
VA-OSP CBT-SP [C]  
VA-OSP CBT-SP SELF EFFICACY 6 MONTHS  
VA-OSP CBT-SP SELF EFFICACY 1 WEEK  
VA-OSP CBT-SP HOMEWORK NOT COMPLETED  
VA-OSP CBT-SP HOMEWORK COMPLETED  
VA-OSP CBT-SP RELAPSE PREV PRACTICE  
VA-OSP CBT-SP RELAPSE PREV SKILLS CONSOLIDATION

VA-OSP CBT-SP DEVELOPING MORE HELPFUL RESPONSES  
VA-OSP CBT-SP AUTOMATIC THOUGHTS  
VA-OSP CBT-SP PROBLEM SOLVING  
VA-OSP CBT-SP COPING STRATEGIES  
VA-OSP CBT-SP INCREASING PLEASURABLE ACTIVITIES  
VA-OSP CBT-SP TX PLANNING AND INCREASING  
HOPEFULNESS  
VA-OSP CBT-SP FULL NARRATIVE TIMELINE  
VA-OSP CBT-SP BRIEF NARRATIVE OF PAST CRISIS AND  
SAFETY PLAN  
VA-OSP CBT-SP INTRODUCTION SESSION  
VA-OSP CBT-SP REVIEW OF PROGRESS AND LOOKING AHEAD  
VA-SUICIDE RISK EVALUATION TYPE [C]  
VA-SUICIDE RISK UPDATE EVALUATION  
VA-SUICIDE RISK NEW EVALUATION  
VA-SUICIDE RISK MANAGEMENT [C]  
VA-SRM FU LOW ACUTE RISK  
VA-SRM FU INTERMEDIATE ACUTE RISK  
VA-SRM FU HIGH ACUTE RISK  
VA-SUICIDE RISK ASSESSMENT [C]  
VA-SUICIDE RISK ACUTE LOW  
VA-SUICIDE RISK ACUTE INTERMEDIATE  
VA-SUICIDE RISK ACUTE HIGH  
VA-OSP TH DISCHARGE [C]  
VA-OSP TH ACUTE RISK LOW  
VA-OSP TH ACUTE RISK INTERMEDIATE  
VA-OSP TH ACUTE RISK HIGH  
VA-OSP TH CHRONIC RISK LOW  
VA-OSP TH CHRONIC RISK INTERMEDIATE  
VA-OSP TH CHRONIC RISK HIGH  
VA-OSP CBT-SP URGE ALCOHOL SUBS POST  
VA-OSP CBT-SP INTENT KILL SELF POST  
VA-OSP CBT-SP URGE KILL SELF POST  
VA-OSP CBT-SP MOOD POST  
VA-OSP CBT-SP URGE ALCOHOL SUBS PRE  
VA-OSP CBT-SP INTENT KILL SELF PRE  
VA-OSP CBT-SP URGE KILL SELF PRE  
VA-OSP CBT-SP HOPELESSNESS INTENSITY  
VA-OSP CBT-SP SUICIDAL THOUGHTS INTENSITY  
VA-OSP CBT-SP PART TELEPHONE  
VA-OSP CBT-SP VTH OTHER  
VA-OSP CBT-SP FACE TO FACE  
VA-OSP CBT-SP TELEPHONE CONSENT  
VA-OSP CBT-SP ENTIRELY TELEPHONE  
VA-OSP CBT-SP VIDEO ATLAS  
VA-OSP CBT-SP VTC

VA-OSP CBT-SP VTH HOME  
VA-OSP CBT-SP VISIT  
MH EVIDENCED BASED PSYCHOTHER TEMPLATES [C]  
MH EBP TEMPLATE

**REMINDER SPONSOR**

VHA OFFICE OF MENTAL HEALTH AND SUICIDE PREVENTION  
MENTAL HEALTH SERVICES

**REMINDER TERM**

VA-REMINDER UPDATE\_2\_0\_208  
VA-OSP CBT-SP TELEPHONE CONSENT

**HEALTH SUMMARY TYPE**

VA-OSP SELF EFFICACY 1Y  
VA-PHQ9 1Y  
VA-CSRE MOST RECENT  
VA-CBT-SP ACUTE RISK LEVELS 6M

**HEALTH SUMMARY OBJECTS**

VA-OSP SELF EFFICACY 1Y  
VA-PHQ9 1Y  
VA-CSRE MOST RECENT  
VA-CBT-SP ACUTE RISK LEVELS 6M

**TIU DOCUMENT DEFINITION**

VA-OSP SELF EFFICACY 1Y  
VA-PHQ9 1Y  
VA-CSRE MOST RECENT  
VA-CBT-SP ACUTE RISK LEVELS 6M  
VA-WRIISC ACTIVE PROBLEMS

**REMINDER DIALOG**

VA-OSP CBT-SP

## **Install Details**

---

This update is being distributed as a web host file. The address for the host file is:

**[https://redacted/UPDATE\\_2\\_0\\_208.PRD](https://redacted/UPDATE_2_0_208.PRD)**

The file will be installed using Reminder Exchange, programmer access is not required.

Installation:

=====

This update can be loaded with users on the system. Installation will take less than 5 minutes.

# Install Example

To Load the Web Host File. Navigate to Reminder exchange in Vista

```
+      + Next Screen  - Prev Screen  ?? More Actions  >>>
CFE  Create Exchange File Entry      LHF  Load Host File
CHF  Create Host File                 LMM  Load MailMan Message
CMM  Create MailMan Message           LR   List Reminder Definitions
DFE  Delete Exchange File Entry       LWH  Load Web Host File
IFE  Install Exchange File Entry       RI   Reminder Definition Inquiry
IH   Installation History              RP   Repack
Select Action: Next Screen// LWH  Load Web Host File
Input the URL for the .prd file: https://[redacted]/UPDATE_2_0_208.PRD
```

At the **Select Action:** prompt, enter **LWH** for Load Web Host File

At the **Input the url for the .prd file:** prompt, type the following web address:

**https://redacted/UPDATE\_2\_0\_208.PRD**

You should see a message at the top of your screen that the file successfully loaded.

```
https://[redacted]/UPDATE_2_0_208.PRD successfully loaded.
```

Search and locate an entry titled **UPDATE\_2\_0\_208 VA-COGNITIVE BEHAVIORAL THERAPY** in reminder exchange.

```
+Item  Entry                                     Source                                     Date Packed
186    UPDATE_2_0_208 VA-COGNITIVE
      BEHAVIORAL THERAPY
187    UPDATE_2_0_209 VA-OSP SUICIDE
      RISK MANAGEMENT FOLLOW-UP
      UPDATE
188    UPDATE_2_0_21 VA-BATTLEFIELD
      ACUPUNCTURE
189    UPDATE_2_0_212 VAAES SHIFT
      ASSESSMENT BUNDLE
190    UPDATE_2_0_215 VA-WHS
+      + Next Screen  - Prev Screen  ?? More Actions  >>>
CFE  Create Exchange File Entry      LHF  Load Host File
CHF  Create Host File                 LMM  Load MailMan Message
CMM  Create MailMan Message           LR   List Reminder Definitions
DFE  Delete Exchange File Entry       LWH  Load Web Host File
IFE  Install Exchange File Entry       RI   Reminder Definition Inquiry
IH   Installation History              RP   Repack
Select Action: Next Screen// IFE  Install Exchange File Entry
Enter a list or range of numbers (1-418): 186
```

At the **Select Action** prompt, enter **IFE** for Install Exchange File Entry

Enter the number that corresponds with your entry UPDATE\_2\_0\_208 VA-COGNITIVE BEHAVIORAL THERAPY (in this example it is entry 186. It will vary by site). The date of the exchange file should be 07/06/2021.

```

Component                                     Category      Exists
Source:
Date Packed: 07/06/2021@04:49:23
Package Version: 2.0P42

Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-OSP CBT-SP

REMINDER TERM
  VA-REMINDER UPDATE_2_0_208
Non-exchangeable TIU object(s):
-----
TIU Object: VA-CSRE MOST RECENT NOTE
Object Method: S X=$$TIU^GMTSOBJ(DFN,6600590)

+      Enter ?? for more actions                >>>
IA  Install all Components                      IS  Install Selected Component
Select Action: Next Screen// IA

```

At the **Select Action** prompt, type **IA** for Install all Components and hit enter.  
 Select Action: Next Screen// **IA Install all Components**  
 You will see several prompts, for all new entries you will choose **I to Install**  
 For components that already exists but the packed component is different, choose **O to Overwrite**.

**You will be prompted to install the reminder dialog component (VA-OSP CBT-SP ).** You will choose to install all even though some components may have an X to indicate that they exist.

```

Packed reminder dialog: VA-OSP CBT-SP [NATIONAL DIALOG]

```

Item	Seq.	Dialog Findings	Type	Exists
1		VA-OSP CBT-SP	dialog	
2	10	VA-GP OSP CBT-SP VERSION Finding: *NONE*	group	
3	10.5	VA-OSP CBT-SP START HEALTH FACTORS Finding: *NONE*	element	
4	10.10	VA-GP OSP CBT-SP SESSION TITLE Finding: MH EBP TEMPLATE (HEALTH FACTOR)	group	X
5	10.10.10	VA-GP OSP CBT-SP INTRODUCTION SESSION Finding: VA-OSP CBT-SP 1 INTRO SESSION (HEALTH FACTOR)	group	X
6	10.10.10.10	VA-OSP CBT-SP INTRO DATE DURATION VISIT Finding: VA-OSP CBT-SP 1 VISIT (HEALTH FACTOR)	element	X
7		PXRM OSP CBT-SP SESSION NUMBER	prompt	
8	10.10.10.15	VA-BLANK LINE DIALOG & NOTE Finding: *NONE*	element	X

```

+      + Next Screen  - Prev Screen  ?? More Actions
DD  Dialog Details    DT  Dialog Text      IS  Install Selected
DF  Dialog Findings  DU  Dialog Usage    QU  Quit
DS  Dialog Summary   IA  Install All
Select Action: Next Screen// IA

```

At the **Select Action** prompt, type **IA** to install the dialog: **VA-OSP CBT-SP**  
 Select Action: Next Screen// **IA Install All**  
 Install reminder dialog and all components with no further changes: Y// **Yes**

```

Packed reminder dialog: VA-OSP CBT-SP [NATIONAL DIALOG]
VA-OSP CBT-SP (reminder dialog) installed from exchange file.
Item  Seq. Dialog Findings                                     Type  Exists
  1    VA-OSP CBT-SP                                          dialog  X
  2    10 VA-GP OSP CBT-SP VERSION                             group  X
      Finding: *NONE*
  3    10.5 VA-OSP CBT-SP START HEALTH FACTORS                element X
      Finding: *NONE*
  4    10.10 VA-GP OSP CBT-SP SESSION TITLE                   group  X
      Finding: MH EBP TEMPLATE (HEALTH FACTOR)
  5    10.10.10 VA-GP OSP CBT-SP INTRODUCTION SESSION         group  X
      Finding: VA-OSP CBT-SP 1 INTRO SESSION (HEALTH FACTOR)
  6    10.10.10.10 VA-OSP CBT-SP INTRO DATE DURATION VISIT   element X
      Finding: VA-OSP CBT-SP 1 VISIT (HEALTH FACTOR)
  7    PXRMP OSP CBT-SP SESSION NUMBER                       prompt  X
  8    10.10.10.15 VA-BLANK LINE DIALOG & NOTE                element X
      Finding: *NONE*
+      + Next Screen  - Prev Screen  ?? More Actions
DD  Dialog Details      DT  Dialog Text      IS  Install Selected
DF  Dialog Findings    DU  Dialog Usage    QU  Quit
DS  Dialog Summary     IA  Install All
Select Action: Next Screen// Q

```

After completing this dialog install, you will type **Q**.

```

Component                                     Category  Exists
Source:
Date Packed: 07/06/2021@04:49:23
Package Version: 2.0P42

Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-OSP CBT-SP

REMINDER TERM
  VA-REMINDER UPDATE_2_0_208
Non-exchangeable TIU object(s):
-----
TIU Object: VA-CSRE MOST RECENT NOTE
Object Method: S X=$$TIU^GMTSOBJ(DFN,6600590)

+      + Next Screen  - Prev Screen  ?? More Actions  >>>
IA  Install all Components      IS  Install Selected Component
Select Action: Next Screen// Q

```

You will then be returned to this screen. At the **Select Action** prompt, type **Q**.

Install complete.



# Post Installation

---

1. Make the Dialog template available to be attached to a Personal or Shared template or to be able to attach the dialog to a progress note title.

Select Reminder Managers Menu <TEST ACCOUNT> Option: **CP CPRS**  
**Reminder Configuration**

CA Add/Edit Reminder Categories  
CL CPRS Lookup Categories  
CS CPRS Cover Sheet Reminder List  
MH Mental Health Dialogs Active  
PN Progress Note Headers  
RA Reminder GUI Resolution Active  
**TIU TIU Template Reminder Dialog Parameter**  
DEVL Evaluate Coversheet List on Dialog Finish  
DL Default Outside Location  
PT Position Reminder Text at Cursor  
LINK Link Reminder Dialog to Template  
TEST CPRS Coversheet Time Test  
NP New Reminder Parameters  
GEC GEC Status Check Active  
WH WH Print Now Active

Select CPRS Reminder Configuration <TEST ACCOUNT> Option: **TIU TIU**  
**Template Reminder Dialog Parameter**

Reminder Dialogs allowed as Templates may be set for the following:

- 1 User USR [choose from NEW PERSON]
- 3 Service SRV [choose from SERVICE/SECTION]
- 4 Division DIV [SALT LAKE CITY]
- 5 System SYS [NATREM.FO-SLC.MED.VA.GOV]

Enter selection: **5** *Choose the appropriate number for your site. Your site may do this by System or other levels. The example below uses SYSTEM level.*

Setting Reminder Dialogs allowed as Templates for System: NATREM.FO-SLC.MED.VA.GOV

Select Display Sequence: **?**

245 VA-OSP DBT PHONE  
246 VA-TELESTROKE RN TRIAGE-ACUTE STROKE

When you type a question mark above, you will see the list of #'s (with dialogs) that are already taken. Choose a number **NOT** on this list. For this example, 247 is not present so I will use 247.

Select Display Sequence: **247**

Are you adding 247 as a new Display Sequence? Yes// **YES**

Display Sequence: 247// **<Enter>** 247

Clinical Reminder Dialog: **VA-OSP CBT-SP** reminder dialog NATIONAL

...OK? Yes// **<Enter>** (Yes)

## 2. Setup of Note Title.

The note title to create to associate with this template is:

**COGNITIVE BEHAVIORAL THERAPY-SUICIDE PREVENTION**

VHA Enterprise Standard Title: **PSYCHOLOGY NOTE**

You can add this to the document class containing your psychology note titles.

**Note:** Comprehensive information on Creating new Document Classes and Titles can be found beginning on page 54 of the TIU/ASU Implementation Guide at the following link: [http://www.va.gov/vdl/documents/Clinical/CPRS-Text\\_Integration\\_UTILITY\\_\(TIU\)/tiuim.pdf](http://www.va.gov/vdl/documents/Clinical/CPRS-Text_Integration_UTILITY_(TIU)/tiuim.pdf)

## 3. Add your local data objects.

Add your local data objects for patient address and patient phone numbers to the dialog text of the following reminder dialog elements:

- a. VAL-OSP CBT-SP VTH PHONE
- b. VAL-OSP CBT-SP VTH RESIDENCE HOME ADDRESS

Using the menu Reminder Dialog Management, Reminder Dialogs, change your view to Elements.

**Dialog List** Mar 03, 2021@08:30:32 Page: 1 of 35  
REMINDER VIEW (ALL REMINDERS BY NAME)

<u>Item</u>	<u>Reminder Name</u>	<u>Linked Dialog Name &amp; Dialog Status</u>
1	ACUTE MYOCARDIAL INFARCTION	
2	AGP TEST	AGP TEST ALL DIALOG
3	AJM BL TEST	
4	AJM C-SSRS POSITIVE SCREEN	
5	AJM COMBINED PTSD/DEPRESSION	
6	AJM ERIN TEST ATTENDING	

7 AJM PHQ9 TEST  
 8 AJM PULSE OX  
 9 AJM TERM TES  
 10 AJM TEST  
 11 AJM TEST 4  
 12 AJM TEST FOR PATRICK W/EXPLICIT FI  
 13 AJM TEST FOR PATRICK WITH IMPLICIT  
 14 AJM TEST WITH 2 FINDINGS  
 + Enter ?? for more actions >>>  
 AR All reminders LR Linked Reminders QU Quit  
 CV Change View RN Name/Print Name  
 Select Item: Next Screen// **CV** Change View **<Enter>**

Select one of the following:

- D Reminder Dialogs
- E Dialog Elements
- F Forced Values
- G Dialog Groups
- P Additional Prompts
- R Reminders
- RG Result Group (Mental Health)
- RE Result Element (Mental Health)

TYPE OF VIEW: R// **E <Enter>**

**Next, type SL for search, press <Enter>, then search for VAL-OSP CBT-SP VTH PHONE.**

+ + Next Screen - Prev Screen ?? More Actions >>>  
 AD Add PT List/Print All QU Quit  
 CO Copy Dialog INQ Inquiry/Print  
 CV Change View TE Dialog Taxonomy Edit  
 Select Item: Next Screen// **SL <Enter>**  
 Search for: **VAL-OSP CBT-SP VTH PHONE <Enter>**  
 ...searching for 'VAL-OSP CBT-SP VTH PHONE'

**Dialog List** May 08, 2021@13:57:12 Page: 2132 of 2173  
 DIALOG VIEW (DIALOG ELEMENTS)

+Item	Dialog Name	Dialog type	Status
29836	VAL-OSP CBT-SP VTH PHONE		Dialog Element
29837	VAL-OSP CBT-SP VTH RESIDENCE HOME ADDRE		Dialog Element
29838	VAL-OSP DBT GRP DIAGNOSIS ACTIVE PROBLE		Dialog Element
29839	VAL-OSP DBT IND CSRE DISPLAY		Dialog Element

29840 VAL-OSP DBT IND DIAGNOSIS ACTIVE PROBLE Dialog Element  
29841 VAL-OSP DBT IND RISK DISPLAY Dialog Element  
29842 VAL-OSP DBT IND VTH PHONE Dialog Element  
29843 VAL-OSP DBT IND VTH RESIDENCE HOME ADDR Dialog Element  
29844 VAL-OSP DBT PHONE CSRE DISPLAY Dialog Element  
29845 VAL-OSP DBT PHONE DIAGNOSIS ACTIVE PROB Dialog Element  
29846 VAL-OSP DBT PHONE RISK DISPLAY Dialog Element  
29847 VAL-OSP TH DISCHARGE CSRE DISPLAY Dialog Element  
29848 VAL-OSP TH DISCHARGE DIAGNOSIS ACTIVE P Dialog Element  
29849 VAL-OSP TH DISCHARGE RISK DISPLAY Dialog Element  
+ + Next Screen - Prev Screen ?? More Actions >>>

Find Next 'VAL-OSP CBT-SP VTH PHONE'? Yes// **NO** <Enter>

*After searching, you will see the sequence number for the elements in the left column. In this example, I am selecting 29836.*

Select Item: Next Screen// **29836** <Enter>

Dialog Name: VAL-OSP CBT-SP VTH PHONE

Current dialog element/group name: VAL-OSP CBT-SP VTH PHONE  
Used by: VA-GP OSP CBT-SP VTH PHONE (Dialog Group)

NAME: VAL-OSP CBT-SP VTH PHONE Replace **<Enter>**

DISABLE: **<Enter>**

CLASS: LOCAL// **<Enter>**

SPONSOR: VHA Office of Mental Health and Suicide Prevention  
// **<Enter>**

REVIEW DATE: **<Enter>**

RESOLUTION TYPE: **<Enter>**

ORDERABLE ITEM: **<Enter>**

FINDING ITEM: **<Enter>**

Additional findings: none **<Enter>**

Select ADDITIONAL FINDING: **<Enter>**

DIALOG/PROGRESS NOTE TEXT:

Phone: **\*\*INSERT PATIENT PHONE OBJECT\*\***

Edit? NO// **YES** <Enter>

*Add your local data object in place of the placeholder text here.*

Once done, follow the above steps as needed to add your local data object for patient address to the remaining element VAL-OSP CBT-SP VTH RESIDENCE HOME ADDRESS.

#### 4. Add national data objects

Using the same prompts from step 3, add these national data objects into the following dialog elements:

- a. Add data object |VA-CSRE MOST RECENT NOTE| into the alternate progress note text field of dialog element VAL-OSP CBT-SP CSRE DISPLAY.
- b. Add data object |VA-WRIISC ACTIVE PROBLEMS| into the alternate progress note text field of dialog element VAL-OSP CBT-SP DIAGNOSIS ACTIVE PROBLEMS DISPLAY.

*Note: You may use a local data object that displays the Active Problems List if your system does not have |VA-WRIISC ACTIVE PROBLEMS| installed.*

#### 5. Add formatting to general findings view progress note text button.

Following the steps demonstrated in Step 3, complete the following instructions to add formatting in the alternate progress note text field for each of the following reminder dialog elements:

- a. VAL-OSP CBT-SP CSRE DISPLAY
- b. VAL-OSP CBT-SP DIAGNOSIS ACTIVE PROBLEMS DISPLAY
- c. VAL-OSP CBT-SP MH ASSESSMENT PHQ9 DISPLAY
- d. VAL-OSP CBT-SP MH ASSESSMENT SELF EFFICACY DISPLAY
- e. VAL-OSP TH ACUTE RISK DISPLAY

Once you select one of the listed dialog elements, cycle through the prompts then add the following highlighted formatting text to the alternate progress note text field:

**'FMT{|VA-CSRE MOST RECENT NOTE|}FMT**

Dialog Name: **VAL-OSP CBT-SP CSRE DISPLAY**

Current dialog element/group name: VAL-OSP CBT-SP CSRE DISPLAY  
Used by: VA-GP OSP CBT-SP INTRO RISK ASSESSMENT SUMMARY (Dialog Group)

NAME: VAL-OSP CBT-SP CSRE DISPLAY Replace **<Enter>**  
DISABLE: **<Enter>**  
CLASS: LOCAL// **<Enter>**  
SPONSOR: VHA Office of Mental Health and Suicide Prevention  
// **<Enter>**

REVIEW DATE: <Enter>  
RESOLUTION TYPE: <Enter>  
ORDERABLE ITEM: <Enter>  
Finding item: GF VIEW PROGRESS NOTE TEXT <Enter>  
FINDING ITEM: VIEW PROGRESS NOTE TEXT// <Enter>

Additional findings: none <Enter>  
Select ADDITIONAL FINDING: <Enter>  
DIALOG/PROGRESS NOTE TEXT:  
|VA-CSRE MOST RECENT|

Edit? NO// <Enter>  
ALTERNATE PROGRESS NOTE TEXT:  
'FMT{|VA-CSRE MOST RECENT NOTE|}FMT

Edit? NO// **YES** <Enter>

==[ WRAP ]==[INSERT ]===== < ALTERNATE PROGRESS NOTE T[Press  
<PF1>H for help]=====  
**'FMT{|VA-CSRE MOST RECENT NOTE|}FMT**

<=====T=====T=====T=====T=====T=====T=====T===== <=====  
=T=====T>=====

EXCLUDE FROM PROGRESS NOTE: YES// <Enter>  
SUPPRESS CHECKBOX: SUPPRESS// <Enter>  
Select SEQUENCE: 10// <Enter>  
SEQUENCE: 10// <Enter>  
ADDITIONAL PROMPT/FORCED VALUE: PXR M GF VIEW BUTTON  
// <Enter>  
OVERRIDE PROMPT CAPTION: Click here to read CSRE note  
Replace <Enter>  
START NEW LINE: YES// <Enter>  
EXCLUDE FROM PN TEXT: YES// <Enter>  
REQUIRED: <Enter>  
DISABLE PROMPT: <Enter>  
Select SEQUENCE: <Enter>  
Select BRANCHING LOGIC SEQUENCE: <Enter>

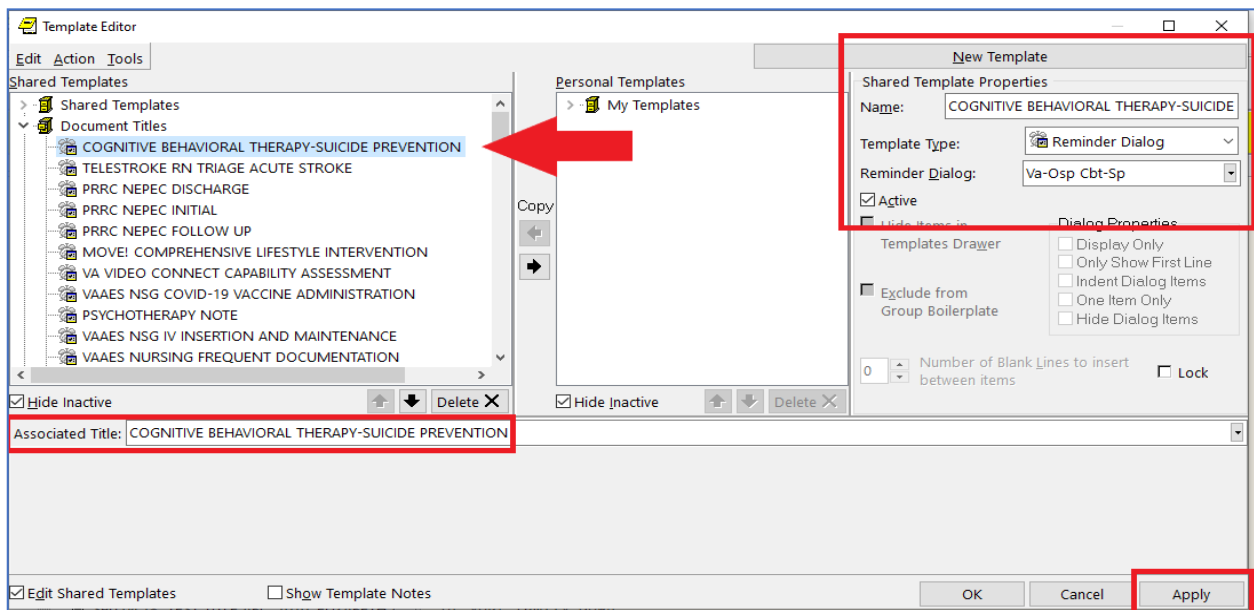
Checking reminder dialog for errors..  
The dialog element VAL-OSP CBT-SP CSRE DISPLAY contains a reference to a TIU Template field 'FMT{|VA-CSRE MOST RECENT NOTE|} in the Alternate Progress Note Text field. This TIU Template field does not exist on the system.

**Note:** You will receive the above error message when the reminder dialog checks for errors. This may be ignored.

Repeat the steps for the remaining dialog elements until you have added the formatting text to the alternate progress note text field for all 5 dialog elements listed in a through e above.

## 5. Associate the reminder dialog with the note title in CPRS

In CPRS, open the Template Editor, expand Document Titles, select the appropriate folder (if applicable), then click New Template (top right-hand corner).



Type in the following information:

Name: **COGNITIVE BEHAVIORAL THERAPY-SUICIDE PREVENTION**

Template Type: **Reminder Dialog**

Reminder Dialog: **VA-OSP CBT-SP**

Next, type in the Associated Title name – **COGNITIVE BEHAVIORAL THERAPY-SUICIDE PREVENTION** – then click Apply.