Update _2_0_215

Clinical Reminders

**VA-WHS WELL-BEING SIGNS
Install Guide**

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Product Development
Office of Information Technology
Department of Veterans Affairs

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Introduction

VA Office of Patient Centered Care and Cultural Transformation program has created a new reminder dialog template for vitality and well-being signs.

This template will apply to all patients, to be completed when any provider type completes review of well-being signs in any clinic. They are collecting national health factors to track percentage rated over time and track utilization. Well-being signs are measure of overall well-being and finalizing validation process.

Workflow: Within encounter with Veteran, provider can incorporate assessment of well-being signs and utilize this template to capture/document veteran self reported rating.

UPDATE_2_0_215 contains 1 Reminder Exchange entry:
        UPDATE_2_0_215 VA-WHS WELL-BEING SIGNS

The exchange file contains the following components:

HEALTH FACTORS
        VA-REMINDER UPDATES
        VA-UPDATE_2_0_215
        VA-HEALTH AND WELL BEING [C]
        VA-WHS SCORE OF 20% OR LESS
        VA-WHS VITALITY/WELL BEING SCORE
        VA-WHS SATISFACTION DECLINED
        VA-WHS SATISFACTION 100%
        VA-WHS SATISFACTION 90%
        VA-WHS SATISFACTION 80%
        VA-WHS SATISFACTION 70%
        VA-WHS SATISFACTION 60%
        VA-WHS SATISFACTION 50%
        VA-WHS SATISFACTION 40%
        VA-WHS SATISFACTION 30%
        VA-WHS SATISFACTION 20%
        VA-WHS SATISFACTION 10%
        VA-WHS SATISFACTION 0%
        VA-WHS FUNCTION DECLINED
        VA-WHS FUNCTION 100%
        VA-WHS FUNCTION 90%
        VA-WHS FUNCTION 80%
        VA-WHS FUNCTION 70%
        VA-WHS FUNCTION 60%
        VA-WHS FUNCTION 50%
        VA-WHS FUNCTION 40%
        VA-WHS FUNCTION 30%
        VA-WHS FUNCTION 20%
        VA-WHS FUNCTION 10%

VA-WHS FUNCTION 0%
VA-WHS PARTICIPATE DECLINED
VA-WHS PARTICIPATE 100%
VA-WHS PARTICIPATE 90%
VA-WHS PARTICIPATE 80%
VA-WHS PARTICIPATE 70%
VA-WHS PARTICIPATE 60%
VA-WHS PARTICIPATE 50%
VA-WHS PARTICIPATE 40%
VA-WHS PARTICIPATE 30%
VA-WHS PARTICIPATE 20%
VA-WHS PARTICIPATE 10%
VA-WHS PARTICIPATE 0%
VA-WHS VITALITY/WELL-BEING NOTE

REMINDER TERM
VA-REMINDER UPDATE_2_0_215

REMINDER DIALOG
VA-WHS WELL-BEING SIGNS

Install Details

This update is being distributed as a web host file. The address for the host file is:
https://Redacted /UPDATE_2_0_215.PRD
The file will be installed using Reminder Exchange, programmer access is not required.
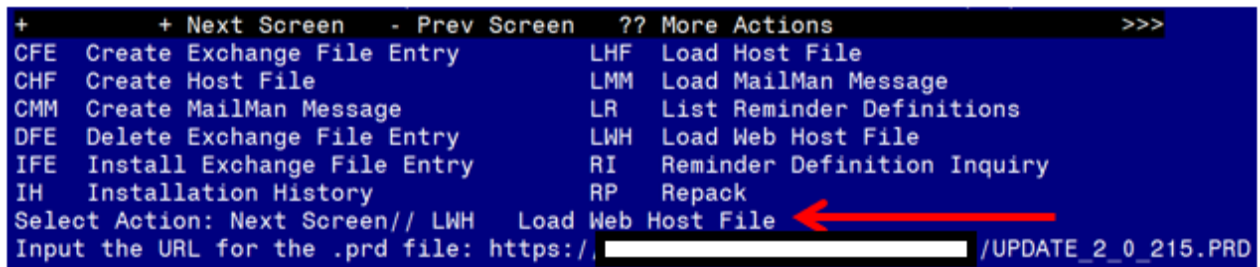 Installation:
=============
This update can be loaded with users on the system. Installation will take less than 5 minutes.

Install Example

To Load the Web Host File. Navigate to Reminder exchange in Vista

At the **Select Action:** prompt, enter **LWH** for Load Web Host File
At the **Input the url for the .prd file:** prompt, type the following web address:
https://Redacted /UPDATE_2_0_215.PRD
You should see a message at the top of your screen that the file successfully loaded.

Search and locate an entry titled **UPDATE_2_0_215 VA-WHS WELL-BEING SIGNS** in reminder exchange.

```
+Item   Entry                           Source                   Date Packed
  212   UPDATE_2_0_215 VA-WHS                                    08/03/2021@11:31
        WELL-BEING SIGNS
  213   UPDATE_2_0_216 VA-CRC AVERAGE                            06/01/2021@08:27
        RISK UPDATE
  214   UPDATE_2_0_217 VA-TELERETINOPA                           07/27/2021@14:19
        THY UPDATES
  215   UPDATE_2_0_22 VA-GATEWAY TO                              05/12/2017@09:36
        HEALTHY LIVING
  216   UPDATE_2_0_221 VA-RAI FRAILTY                            06/30/2021@05:49
        SCORE
+          + Next Screen   - Prev Screen    ?? More Actions                 >>>
CFE   Create Exchange File Entry        LHF   Load Host File
CHF   Create Host File                  LMM   Load MailMan Message
CMM   Create MailMan Message            LR    List Reminder Definitions
DFE   Delete Exchange File Entry        LWH   Load Web Host File
IFE   Install Exchange File Entry       RI    Reminder Definition Inquiry
IH    Installation History              RP    Repack
Select Action: Next Screen// IFE    Install Exchange File Entry
Enter a list or range of numbers (1-467): 212
```

At the **<u>Select Action</u>** prompt, enter **IFE** for Install Exchange File Entry

Enter the number that corresponds with your entry UPDATE_2_0_215 VA-WHS WELL-BEING SIGNS *(in this example it is entry 293. It will vary by site).* The date of the exchange file should be 08/03/2021.

THIS NEXT STEP IS NEW – PLEASE PAY CLOSE ATTENTION BEFORE YOU INSTALL ALL COMPONENTS, YOU NEED TO **INSTALL SELECT** THE NEW REMINDER SPONSOR ENTRY ONLY (ITEM 43):

```
+     Component                                      Category      Exists
  32   VA-WHS PARTICIPATE 90%
  33   VA-WHS PARTICIPATE 80%
  34   VA-WHS PARTICIPATE 70%
  35   VA-WHS PARTICIPATE 60%
  36   VA-WHS PARTICIPATE 50%
  37   VA-WHS PARTICIPATE 40%
  38   VA-WHS PARTICIPATE 30%
  39   VA-WHS PARTICIPATE 20%
  40   VA-WHS PARTICIPATE 10%
  41   VA-WHS PARTICIPATE 0%
  42   VA-WHS VITALITY/WELL-BEING NOTE

REMINDER SPONSOR
  43   WHOLE HEALTH

REMINDER TERM
+          + Next Screen   - Prev Screen    ?? More Actions                 >>>
IA   Install all Components            IS    Install Selected Component
Select Action: Next Screen// IS    Install Selected Component
Select Component(s):  (1-45): 43
```

Select Action: Quit// is   Install Selected Component
Select Component(s): (1-42): 43

```
REMINDER SPONSOR entry WHOLE HEALTH is NEW,
what do you want to do?
     Select one of the following:
          C          Create a new entry by copying to a new name
          I          Install
          Q          Quit the install
          S          Skip, do not install this entry
Enter response: I// nstall
```



```
       Component                                    Category     Exists
Source:
Date Packed: 08/03/2021@11:31:13
Package Version: 2.0P42

Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-WHS WELL-BEING SIGNS

REMINDER TERM
  VA-REMINDER UPDATE_2_0_215

Keywords:

Components:

+            Enter ?? for more actions                              >>>
IA   Install all Components          IS   Install Selected Component
Select Action: Next Screen// IA
```

At the **Select Action** prompt, type **IA** for Install all Components and hit enter.
Select Action: Next Screen// IA   Install all Components
You will see several prompts, for all new entries you will choose **I to Install**
For components that already exists but the packed component is different, choose **S to Skip**.

You will be promped to install the reminder dialog component (VA-WHS WELL-BEING SIGNS). You will choose to install all even though some components may have an X to indicate that they exist.

```
Packed reminder dialog: VA-WHS WELL-BEING SIGNS [NATIONAL DIALOG]

 Item  Seq. Dialog Findings                                    Type      Exists
   1      VA-WHS WELL-BEING SIGNS                               dialog

   2    10 VA-GP WHS VITALITY/WELL-BEING SIGNS MASTER GROUP     group
        V1
             Finding: VA-WHS VITALITY/WELL-BEING NOTE (HEALTH FACTOR)        X
   3    10.20 VA-BLANK LINE DIALOG & NOTE                       element     X
             Finding: *NONE*
   4    10.30 VA-GP WHS VITALITY/WELL-BEING PARTICIPATE         group
             Finding: *NONE*
   5    10.30.10 VA-WHS VITALITY/WELL-BEING PARTICIPATE 0%      element
             Finding: VA-WHS PARTICIPATE 0% (HEALTH FACTOR)                  X
   6    10.30.20 VA-WHS VITALITY/WELL-BEING PARTICIPATE 10%     element
             Finding: VA-WHS PARTICIPATE 10% (HEALTH FACTOR)                 X
   7    10.30.30 VA-WHS VITALITY/WELL-BEING PARTICIPATE 20%     element
             Finding: VA-WHS PARTICIPATE 20% (HEALTH FACTOR)                 X
+           + Next Screen    - Prev Screen   ?? More Actions
DD    Dialog Details      DT   Dialog Text      IS   Install Selected
DF    Dialog Findings     DU   Dialog Usage     QU   Quit
DS    Dialog Summary      IA   Install All
Select Action: Next Screen// IA
```

At the **Select Action** prompt, type **IA** to install the dialog: VA-WHS WELL-BEING SIGNS

Select Action: Next Screen// IA   Install All

Install reminder dialog and all components with no further changes: Y// Yes

```
Packed reminder dialog: VA-WHS WELL-BEING SIGNS [NATIONAL DIALOG]
VA-WHS WELL-BEING SIGNS (reminder dialog) installed from exchange file.
 Item  Seq. Dialog Findings                                    Type      Exists
   1      VA-WHS WELL-BEING SIGNS                               dialog      X

   2    10 VA-GP WHS VITALITY/WELL-BEING SIGNS MASTER GROUP     group       X
        V1
             Finding: VA-WHS VITALITY/WELL-BEING NOTE (HEALTH FACTOR)        X
   3    10.20 VA-BLANK LINE DIALOG & NOTE                       element     X
             Finding: *NONE*
   4    10.30 VA-GP WHS VITALITY/WELL-BEING PARTICIPATE         group       X
             Finding: *NONE*
   5    10.30.10 VA-WHS VITALITY/WELL-BEING PARTICIPATE 0%      element     X
             Finding: VA-WHS PARTICIPATE 0% (HEALTH FACTOR)                  X
   6    10.30.20 VA-WHS VITALITY/WELL-BEING PARTICIPATE 10%     element     X
             Finding: VA-WHS PARTICIPATE 10% (HEALTH FACTOR)                 X
   7    10.30.30 VA-WHS VITALITY/WELL-BEING PARTICIPATE 20%     element     X
             Finding: VA-WHS PARTICIPATE 20% (HEALTH FACTOR)                 X
+           + Next Screen    - Prev Screen   ?? More Actions
DD    Dialog Details      DT   Dialog Text      IS   Install Selected
DF    Dialog Findings     DU   Dialog Usage     QU   Quit
DS    Dialog Summary      IA   Install All
Select Action: Next Screen// Q
```

After completing this dialog install, you will type Q.

```
+    Component                                          Category    Exists
   43  WHOLE HEALTH                                                    X

REMINDER TERM
   44  VA-REMINDER UPDATE_2_0_215                                      X

REMINDER DIALOG
   45  VA-WHS WELL-BEING SIGNS                                         X




          + Next Screen    - Prev Screen    ?? More Actions           >>>
IA   Install all Components           IS   Install Selected Component
Select Action: Quit// Q
```

You will then be returned to this screen. At the **Select Action** prompt, type **Q.**

Install complete.

Post Installation

1. **Make the Dialog template available to be attached to a Personal or Shared template or to be able to attach the dialog to a progress note title.**

   Select Reminder Managers Menu <TEST ACCOUNT> Option: **CP CPRS Reminder Configuration**

       CA   Add/Edit Reminder Categories
       CL   CPRS Lookup Categories
       CS   CPRS Cover Sheet Reminder List
       MH   Mental Health Dialogs Active
       PN   Progress Note Headers
       RA   Reminder GUI Resolution Active
       TIU   TIU Template Reminder Dialog Parameter
       DEVL   Evaluate Coversheet List on Dialog Finish
       DL   Default Outside Location
       PT   Position Reminder Text at Cursor
       LINK   Link Reminder Dialog to Template
       TEST   CPRS Coversheet Time Test
       NP   New Reminder Parameters
       GEC   GEC Status Check Active
       WH   WH Print Now Active
   Select CPRS Reminder Configuration <TEST ACCOUNT> Option: **TIU TIU Template Reminder Dialog Parameter**

   Reminder Dialogs allowed as Templates may be set for the following:

```
        1  User       USR   [choose from NEW PERSON]
        3  Service    SRV   [choose from SERVICE/SECTION]
        4  Division   DIV   [SALT LAKE CITY]
        5  System     SYS   [NATREM.FO-SLC.MED.VA.GOV]
```

Enter selection: **5** *Choose the appropriate number for your site. Your site may do this by System or other levels. The example below uses SYSTEM level.*

Setting Reminder Dialogs allowed as Templates for System: NATREM.FO-SLC.MED.VA.GOV
Select Display Sequence: **?**

```
388          VA-COVID-19 TELEPHONE FOLLOW-UP
389          VA-SRA-CONSULT RESPONSE (D)
```

*When you type a question mark above, you will see the list of #'s (with dialogs) that are already taken. Choose a number **NOT** on this list. For this example, 390 is not present so I will use 390.*

Select Display Sequence: **390**
Are you adding 390 as a new Display Sequence? Yes// **YES**

Display Sequence: 390// **<Enter>**   390
Clinical Reminder Dialog: **VA-WHS WELL-BEING SIGNS**   reminder dialog
NATIONAL
     ...OK? Yes// **<Enter>** (Yes)

2. **Setup of Note Title.**

The note title to create to associate with this template is: WELL-BEING SIGNS
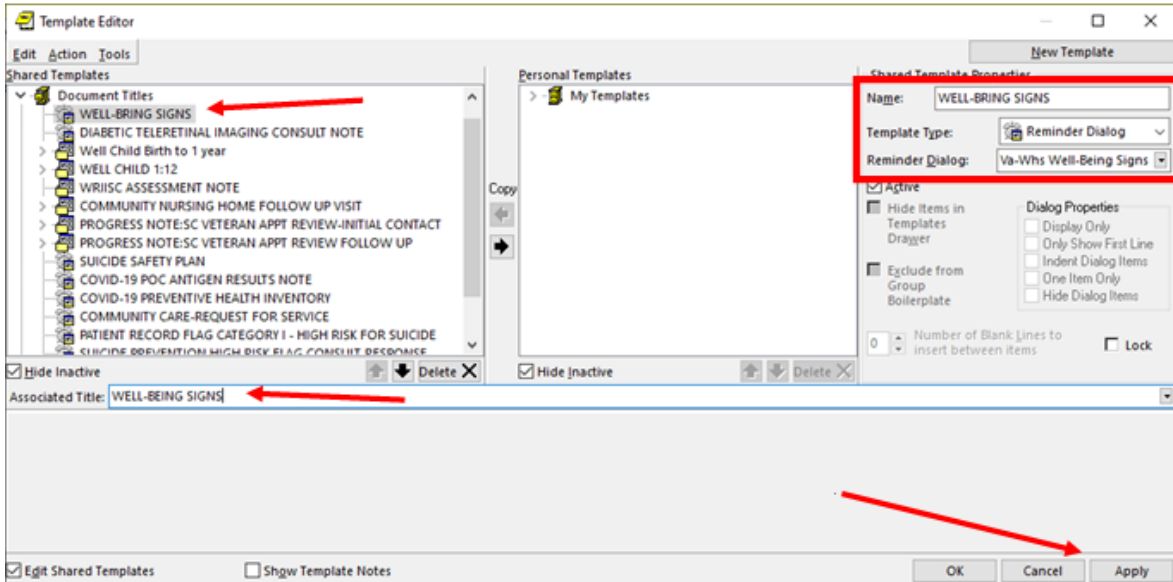
VHA Enterprise Standard Title: **INTEGRATIVE HEALTH NOTE**

You can add this to your document class where whole health notes are located.

Note: Comprehensive information on Creating new Document Classes and Titles can be found beginning on page 54 of the TIU/ASU Implementation Guide at the following link: http://www.va.gov/vdl/documents/Clinical/CPRS-Text_Integration_Utility_(TIU)/tiuim.pdf

3. Associate the reminder dialog with the note title in CPRS

In CPRS, open the Template Editor, expand Document Titles, select the appropriate folder (if applicable), then click New Template (top right-hand corner).

Type in the following information:
  Name: **WELL-BEING SIGNS**
  Template Type: **Reminder Dialog**
  Reminder Dialog: **VA-WHS WELL-BEING SIGNS**

Next, type in the Associated Title name – **WELL-BEING SIGNS** – then click Apply.