

Update \_2\_0\_224

# **Clinical Reminders**

# VA-DBT AND DISCHARGE SUMMARY Install Guide

September 2021

Product Development Office of Information Technology Department of Veterans Affairs

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## Introduction

The Suicide Prevention Telehealth program will utilize note templates for Dialectical Behavior Therapy (DBT). These note templates were developed by the Veterans Health Administration Office of Mental Health and Suicide Prevention (OMHSP) in collaboration with DBT subject matter experts within the SP 2.0 Clinical Telehealth Workgroup. These notes were designed to create a documentation system within the Veterans Integrated Service Network (VISN) Clinical Resource Hubs (CRH) for Veterans with a history of suicidal self-directed violence to receive suicide-prevention specific psychotherapy interventions via telehealth.

Suicide Prevention Telehealth psychiatrists, psychologists, social workers, and licensed counselors in the Clinical Resource Hubs who have been trained in the DBT intervention will utilize the DBT note templates. The Discharge Summary, developed by the OMHSP in collaboration with Evidence Based Psychotherapy subject matter experts within the SP 2.0 Clinical Telehealth Workgroup, will be utilized by therapists providing all SP 2.0 interventions including DBT, Cognitive Behavioral Therapy for Suicide Prevention (CBT-SP) and Problem Solving Therapy for Suicide Prevention (PST-SP).

The purpose of the templates is to accurately document Suicide Prevention EBP interventions in the health record, in addition to the use of health factors to capture data, collect and track Veteran process and outcome measures.

### UPDATE\_2\_0\_224 contains 1 Reminder Exchange entry: UPDATE\_2\_0\_224 VA-DBT AND DISCHARGE SUMMARY

### The exchange file contains the following components:

### **REMINDER GENERAL FINDINGS** VIEW PROGRESS NOTE TEXT

### TIU TEMPLATE FIELD

WP 2/50 DATE VA-OSP SP RISK MGMT VA-OSP SRM CONSULT EMAIL EB 20/240 DISPLAY TEXT SP OPTIONAL WP 2/50 NOT REQ WP 3/70 EB 20/240 REQ DATE (REQ) ED BLANK 3 EB 5/240 REQ

### **HEALTH FACTORS**

VA-REMINDER UPDATES [C] VA-UPDATE\_2\_0\_224 VA-REMINDER UPDATES [C] VA-UPDATE 2 0 224 VA-OSP TH DISCHARGE [C] VA-OSP TH DC REFERRED TO DBT VA-OSP TH DC REFERRED TO PST-SP VA-OSP TH DC REFERRED TO CBT-SP VA-OSP TH DC DATE MOST RECENT SUICIDE RISK ASSESSMENT VA-OSP TH CHRONIC RISK LOW VA-OSP TH CHRONIC RISK INTERMEDIATE VA-OSP TH CHRONIC RISK HIGH VA-OSP TH ACUTE RISK LOW VA-OSP TH ACUTE RISK INTERMEDIATE VA-OSP TH ACUTE RISK HIGH VA-SUICIDE RISK MANAGEMENT [C] VA-SRM FU LOW ACUTE RISK VA-SRM FU INTERMEDIATE ACUTE RISK VA-SRM FU HIGH ACUTE RISK VA-SUICIDE RISK ASSESSMENT [C] VA-SUICIDE RISK ACUTE LOW VA-SUICIDE RISK ACUTE INTERMEDIATE VA-SUICIDE RISK ACUTE HIGH VA-OSP TH DC REASON OTHER VA-OSP TH DC REASON CRISIS VA-OSP TH DC REASON UNABLE TO REACH VA-OSP TH DC REASON NOT GOOD FIT OTHER VA-OSP TH DC REASON INTERFERING SYMPTOMS NEED ADDRESSING VA-OSP TH DC REASON NOT GOOD FIT AT THIS TIME VA-OSP TH DC REASON REOUESTED TO END OTHER VA-OSP TH DC REASON UNABLE TO ATTEND OTHER PRIORITIES VA-OSP TH DC REASON FEELS NO LONGER NEED TREATMENT VA-OSP TH DC REASON UNCOMFORTABLE DISCUSSING SUICIDE VA-OSP TH DC REASON REQUESTED TO END TREATMENT VA-OSP TH DC DBT NUMBER MONTHS VA-OSP TH DC DBT NUMBER IND SESSIONS VA-OSP TH DC DBT PARTIAL PROTOCOL VA-OSP TH DC DBT FULL PROTOCOL VA-OSP TH DC DBT UNPLANNED VA-OSP TH DC PST-SP NUMBER SESSIONS VA-OSP TH DC PST-SP PARTIAL PROTOCOL VA-OSP TH DC PST-SP FULL PROTOCOL VA-OSP TH DC PST-SP UNPLANNED VA-OSP TH DC CBT-SP NUMBER SESSIONS VA-OSP TH DC CBT-SP PARTIAL PROTOCOL COMPLETED VA-OSP TH DC CBT-SP FULL PROTOCOL COMPLETED VA-OSP TH DC CBT-SP UNPLANNED VA-OSP TH DC DBT AGREED EARLY TERMINATION

VA-OSP TH DC DBT PLANNED VA-OSP TH DC PST-SP AGREED EARLY TERMINATION VA-OSP TH DC PST-SP PLANNED VA-OSP TH DC CBT-SP AGREED EARLY TERMINATION VA-OSP TH DC CBT-SP PLANNED VA-OSP TH DC NOTE VA-OSP DBT PHONE [C] VA-OSP DBT PHONE TARGET OTHER VA-OSP DBT PHONE RELATIONSHIP REPAIR VA-OSP DBT PHONE OTHER TARGET BEHAVIORS VA-OSP DBT PHONE OTHER BEHAVIOR URGES VA-OSP DBT PHONE NON-SUIC SELF INJ BEHAV VA-OSP DBT PHONE NON-SUIC SELF INJ URGES VA-OSP DBT PHONE SUICIDAL BEHAVIORS VA-OSP DBT PHONE SUICIDAL URGES MH EVIDENCED BASED PSYCHOTHER TEMPLATES [C] MH EBP TEMPLATE VA-OSP DBT PHONE NOTE VA-OSP DBT IND [C] VA-OSP DBT SELF EFFICACY 6 MONTHS VA-OSP DBT SELF EFFICACY 1 WEEK VA-OSP DBT HOPELESSNESS INTENSITY VA-OSP DBT IND OTHER BEHAVIORS VA-OSP DBT IND WORK SCHOOL MISSED VA-OSP DBT IND MH APPTS MISSED VA-OSP DBT IND CRISIS SERVICES VA-OSP DBT IND URGE SUICIDE VA-OSP DBT IND NON-SUIC SELF INJ BEHAV VA-OSP DBT IND SUICIDE PREP BEHAVIORS VA-OSP DBT IND SUICIDE ATTEMPTS VA-OSP DBT PART TELEPHONE VA-OSP DBT VTH OTHER LOCATION VA-OSP DBT FACE TO FACE VA-OSP DBT TELEPHONE CONSENT VA-OSP DBT ENTIRELY TELEPHONE VA-OSP DBT VIDEO ATLAS VA-OSP DBT VTC VA-OSP DBT VTH RESIDENCE VA-OSP DBT IND REG VISIT VA-OSP DBT IND REGULAR NOTE VA-OSP DBT IND EARLY VISIT VA-OSP DBT IND EARLY NOTE VA-OSP DBT GRP [C] VA-OSP DBT GRP DISTRESS TOLERANCE VA-OSP DBT GRP INTERPERSONAL EFFECTIVENESS VA-OSP DBT GRP EMOTION REGULATION

VA-OSP DBT GRP MINDFULNESS VA-OSP DBT GRP NOTE

### **REMINDER SPONSOR**

VHA OFFICE OF MENTAL HEALTH AND SUICIDE PREVENTION MENTAL HEALTH SERVICES

### **REMINDER TERM**

VA-REMINDER UPDATE\_2\_0\_224 VA-OSP DBT TELEPHONE CONSENT

HEALTH SUMMARY COMPONENT PCE HEALTH FACTORS SELECTED

### HEALTH SUMMARY TYPE

VA-OSP TH ACUTE RISK LEVELS 6M

### **HEALTH SUMMARY OBJECTS**

VA-OSP TH ACUTE RISK LEVELS 6M

### **TIU DOCUMENT DEFINITION**

VA-OSP TH ACUTE RISK LEVELS 6M

### **REMINDER DIALOG**

VA-OSP TH DISCHARGE VA-OSP DBT PHONE VA-OSP DBT IND VA-OSP DBT GRP

### **Pre-Installation**

Prior to installing this Update, check your Reminder Exchange Install History (IH) and ensure you have installed the following (previously released) Update:

### UPDATE\_2\_0\_193 VA-OSP TH INTAKE ASSESSMENT

### **Install Details**

This update is being distributed as a web host file. The address for the host file is: https://Redacted /UPDATE\_2\_0\_224.PRD

The file will be installed using Reminder Exchange, programmer access is not required.

Installation:

This update can be loaded with users on the system. Installation will take less than 20 minutes.

### **Install Example**

To Load the Web Host File. Navigate to Reminder exchange in Vista

÷	+	Next Screen	- Prev	Screen	??	More	Actions	>>>
CFE	Create	Exchange File	Entry		LHF	Load	Host File	
CHF	Create	Host File			LMM	Load	MailMan Message	
CMM	Create	MailMan Messa	ge		LR	List	Reminder Definitions	
DFE	Delete	Exchange File	Entry		LWH	Load	Web Host File	
IFE	Instal	l Exchange File	e Entry		RI	Remi	nder Definition Inquiry	
IH	Instal	lation History			RP	Repa	:k	
Sele	ct Acti	on: Next Scree	n// lwh	Load	Web	Host I	ile 🔫 🚽	
Inpu	t the U	RL for the .pr	d file:	https:			, , UPDAT	'E_2_0_224.PRD

At the <u>Select Action:</u> prompt, enter <u>LWH</u> for Load Web Host File

At the **Input the url for the .prd file:** prompt, type the following web address:

### https://Redacted/UPDATE\_2\_0\_224.PRD

You should see a message at the top of your screen that the file successfully loaded.

### https://

/UPDATE\_2\_0\_224.PRD successfully loaded.

Search and locate an entry titled **UPDATE\_2\_0\_224 VA-DBT AND DISCHARGE SUMMARY** in reminder exchange.

+Item	Entry	Sourc	e	Date Packed
319	UPDATE_2_0_224 VA-DBT AND			09/22/2021@10:29
	DISCHARGE SUMMARY			
320	UPDATE_2_0_227 VA-GERIATRIC			08/17/2021@11:03
	ED NOTE			
321	UPDATE_2_0_23 VA-NALOXONE USE			10/13/2017@12:09
322	UPDATE_2_0_232 VA-TELEWOUND			09/09/2021@12:22
	IMAGER AND READER TEMPLATES			
323	UPDATE_2_0_24 MISC UPDATE 3			05/08/2017@04:44
324	UPDATE_2_0_26 VA-HEAD AND			08/22/2017@13:17
	NECK CANCER DIALOGS			
+	+ Next Screen - Prev Screer	ı ??	More Actions	>>>
CFE	Create Exchange File Entry	LHF	Load Host File	
CHF	Create Host File	LMM	Load MailMan Me	ssage
CMM	Create MailMan Message	LR	List Reminder D	efinitions
DFE	Delete Exchange File Entry	LWH	Load Web Host F	ile
IFE	Install Exchange File Entry	RI	Reminder Defini	tion Inquiry
IH	Installation History	RP	Repack	
Selec	t Action: Next Screen// IFE Inst	tall E	xchange File Ent	ry
Enter	a list or range of numbers (1-562	2): 31	9	

At the <u>Select Action</u> prompt, enter <u>IFE</u> for Install Exchange File Entry

Enter the number that corresponds with your entry **UPDATE\_2\_0\_224 VA-DBT AND DISCHARGE SUMMARY** (*in this example it is entry 319. It will vary by site*). The date of the exchange file should be 09/22/2021@10:29.

Component	Category Exists
Source:	
Date Packed: 09/22/2021@10:29:47	
Package Version: 2.0P42	
Description: The following Clinical Reminder items were sele REMINDER DIALOG VA-OSP DBT IND VA-OSP DBT PHONE VA-OSP DBT GRP VA-OSP TH DISCHARGE	cted for packing:
REMINDER TERM VA-REMINDER UPDATE_2_0_224 Non-exchangeable TIU object(s):	
+ Enter ?? for more actions	>>>
IA Install all Components IS In	stall Selected Component
Select Action: Next Screen// IA	

At the <u>Select Action</u> prompt, type <u>IA</u> for Install all Components and hit enter. Select Action: Next Screen// <u>IA</u> Install all Components

You will see several prompts, for all new entries you will choose **I to Install** For **HEALTH SUMMARY TYPE** entry named **VA-CSRE MOST RECENT**, choose **S to Skip** For **HEALTH SUMMARY OBJECT** entry named **VA-CSRE MOST RECENT**, choose **S to Skip** For other components that already exists but the packed component is different, choose **O to Overwrite**.

**You will be promped to install the 1<sup>st</sup> reminder dialog component (VA-OSP TH DISCHARGE).** You will choose to install all even though some components may have an X to indicate that they exist.

Packed	I reminder dialog: VA-OSP TH DISCHARGE [NATIONAL DIALOG]								
Item	Seg. Dialog Findings	Туре	Exists						
1	VA-OSP TH DISCHARGE	dialog							
2	10 VA-GP OSP TH DISCHARGE Finding: *NONE*	group							
3	10.10 VA-OSP TH DISCHARGE VERSION	element							
	Finding: VA-OSP TH DC NOTE (HEALTH FACTOR)		Х						
4	10.15 VA-BLANK LINE DIALOG & NOTE	element	Х						
5	10 20 VA-GP OSP TH DISCHARGE DIAGNOSIS	aroun							
Ŭ	Finding: *NONE*	group							
6	10.20.10 VAL-OSP TH DIAGNOSIS ACTIVE PROBLEMS	element							
	DISPLAY								
	Finding: VIEW PROGRESS NOTE TEXT (REMINDER GENERAL	_ FINDING)	Х						
7	PXRM GF VIEW BUTTON	prompt	Х						
8	10.20.15 VA-BLANK LINE WITH 	element	Х						
+	+ Next Screen - Prev Screen ?? More Actions								
DD D	Dialog Details DT Dialog Text IS Insta	all Selected	d						
DF C	Dialog Findings DU Dialog Usage QU Quit								
DS D	Dialog Summary IA Install All								
Select	Select Action: Next Screen// IA								

At the <u>Select Action</u> prompt, type <u>IA</u> to install the dialog: VA-OSP TH DISCHARGE Select Action: Next Screen// <u>IA</u> Install All

Install reminder dialog and all components with no further changes: Y// Yes

Packed	reminder dialog: VA-OSP TH D]	SCHARGE [NATIONAL	DIALOG]						
VA-OSP	TH DISCHARGE (reminder dialog	g) installed from e	xchange file.						
Item	Seq. Dialog Findings		Туре	Exists					
1	VA-OSP TH DISCHARGE		dialog	Х					
2	10 VA-GP OSP TH DISCHARGE Finding: *NONE*		group	Х					
3	10.10 VA-OSP TH DISCHARGE VEF	RSION	element	Х					
	Finding: VA-OSP TH DC NO	DTE (HEALTH FACTOR)		Х					
4	10.15 VA-BLANK LINE DIALOG & Finding: *NONE*	NOTE	element	Х					
5	10.20 VA-GP OSP TH DISCHARGE	DIAGNOSIS	group	Х					
6	10.20.10 VAL-OSP TH DIAGNOSIS	S ACTIVE PROBLEMS	element	Х					
	Finding: VIEW PROGRESS M	NOTE TEXT (REMINDER	GENERAL FINDING)	Х					
7	PXRM GF VIEW BUTTON		prompt	Х					
8	10.20.15 VA-BLANK LINE WITH <	 	element	Х					
+	+ Next Screen - Prev Scr	reen ?? More Acti	ons						
DD D	ialog Details DT Dialo	og Text IS	Install Selected	d					
DF D	vialog Findings DU Dialo	og Usage 🛛 QU	Quit						
DS D	ialog Summary IA Insta	all All							
Select	Select Action: Next Screen// Q								

You will be promped to install the 2nd reminder dialog component (VA-OSP DBT PHONE). You will choose to install all even though some components may have an X to indicate that they exist.

Packe	d reminder dialog: VA-OSP DBT PHONE [NATIONAL DIALOG]		
<u>Iter</u>	Seg. Dialog Findings	Туре	Exists
1	VA-OSP DBT PHONE	dialog	
2	10 VA-GP OSP DBT PHONE COACHING NOTE Finding: *NONE*	group	
3	10.10 VA-OSP DBT PHONE VERSION	element	
	Finding: VA-OSP DBT PHONE NOTE (HEALTH FACTOR)		Х
	Add. Finding: MH EBP TEMPLATE (HEALTH FACTOR)		X
4	10.15 VA-BLANK LINE DIALOG & NOTE	element	Х
5	Finding: ^NONE^ 10.20 VA-OSP DBT DESCRIPTION Finding: *NONE*	element	
6	10.30 VA-OSP DBT PHONE DATE TIME	element	
7	10.35 VA-BLANK LINE DIALOG & NOTE Finding: *NONE*	element	Х
+	+ Next Screen - Prev Screen ?? More Actions		
DD	Dialog Details DT Dialog Text IS Inst	all Selecte	d
DF	Dialog Findings DU Dialog Usage QU Quit		
DS	Dialog Summary IA Install All		
Selec	t Action: Next Screen// IA		

At the <u>Select Action</u> prompt, type <u>IA</u> to install the dialog: <u>VA-OSP DBT PHONE</u> Select Action: Next Screen// <u>IA</u> Install All Install reminder dialog and all components with no further changes: Y// <u>Yes</u>

Packee	I reminder dialog: VA-OSP DBT PHONE [NATIONAL DIALOG]								
VA-0S	P DBT PHONE (reminder dialog) installed from exchange	file.							
Item	Seq. Dialog Findings	Туре	Exists						
1	VA-OSP DBT PHONE	dialog	Х						
2	10 VA-GP OSP DBT PHONE COACHING NOTE	group	Х						
	Finding: *NONE*								
3	10.10 VA-OSP DBT PHONE VERSION	element	Х						
	Finding: VA-OSP DBT PHONE NOTE (HEALTH FACTOR)		Х						
	Add. Finding: MH EBP TEMPLATE (HEALTH FACTOR)		Х						
4	10.15 VA-BLANK LINE DIALOG & NOTE	element	Х						
	Finding: *NONE*								
5	10.20 VA-OSP DBT DESCRIPTION	element	Х						
	Finding: *NONE*								
6	10.30 VA-OSP DBT PHONE DATE TIME	element	Х						
	Finding: *NONE*								
7	10.35 VA-BLANK LINE DIALOG & NOTE	element	Х						
	Finding: *NONE*								
+	+ Next Screen - Prev Screen ?? More Actions								
DD I	Dialog Details DT Dialog Text IS II	nstall Selected	k						
DF I	Dialog Findings DU Dialog Usage QU Q	uit							
DS	Dialog Summary IAInstall All								
Selec	Select Action: Next Screen// Q								

You will be promped to install the 3rd reminder dialog component (VA-OSP DBT IND). You will choose to install all even though some components may have an X to indicate that they exist.

Pac	ked	reminder dialog:	VA-0SI	P DBT IND [N	ATIONAL	DIALOG]			
It	em	Seg. Dialog Findi	ngs					Туре	Exists
	1	VA-OSP DBT IND					d	lialog	
	2	10 VA-GP OSP DBT Finding: *NO	IND NO	OTE				group	
	3	10.10 VA-OSP DBT	IND VI	ERSION			el	.ement	
		Finding: MH	EBP TI	EMPLATE (HEA	LTH FACT	OR)			Х
	4	10.15 VA-BLANK LI	NE DI	ALOG & NOTE			el	.ement	Х
	5	Finding: *NO 10.20 VA-OSP DBT Finding: *NO	NE* DESCRI NF*	IPTION			el	ement	Х
	6	10.25 VA-BLANK LI	NE DI	ALOG & NOTE			el	.ement	Х
		Finding: *NO	NE*						
	7	10.30 VA-GP OSP D	BT IN	D SESSION TY	PE			group	
		Finding: *NO	VE*						
	8	10.30.10 VA-GP OS	P DBT	IND EARLY S	ESSION			group	
+		+ Next Screen	- P	rev Screen	?? More	Action	S		
DD	D	ialog Details	DT	Dialog Tex	t	IS	Install	Selecte	b
DF	D	ialog Findings	DU	Dialog Usa	ge	QU	Quit		
DS	D	ialog Summary	ΙA	Install Al	1				
Sel	.ect	Action: Next Scre	en//	IA					

At the <u>Select Action</u> prompt, type <u>IA</u> to install the dialog: <u>VA-OSP DBT IND</u> Select Action: Next Screen// <u>IA</u> Install All Install reminder dialog and all components with no further changes: Y// <u>Yes</u>

Packe	d reminder dialog: VA-OSP DBT IND [NATIONAL DIALOG]								
VA-0S	P DBT IND (reminder dialog) installed from exchange fi	ile.							
Item	Seq. Dialog Findings	Туре	Exists						
1	VA-OSP DBT IND	dialog	Х						
2	10 VA-GP OSP DBT IND NOTE	group	Х						
	Finding: *NONE*								
3	10.10 VA-OSP DBT IND VERSION	element	Х						
	Finding: MH EBP TEMPLATE (HEALTH FACTOR)		Х						
4	10.15 VA-BLANK LINE DIALOG & NOTE	element	Х						
	Finding: *NONE*								
5	10.20 VA-OSP DBT DESCRIPTION	element	Х						
	Finding: *NONE*								
6	10.25 VA-BLANK LINE DIALOG & NOTE	element	Х						
	Finding: *NONE*								
7	10.30 VA-GP OSP DBT IND SESSION TYPE	group	Х						
	Finding: *NONE*								
8	10.30.10 VA-GP OSP DBT IND EARLY SESSION	group	X						
+	+ Next Screen - Prev Screen ?? More Actions								
DD	Dialog Details DT Dialog Text IS Ir	istall Selecte	d						
DF	Dialog Findings DU Dialog Usage QU Qu	it							
DS	Dialog Summary IA Install All								
Selec	Select Action: Next Screen// Q								

**You will be promped to install the 4th reminder dialog component (VA-OSP DBT GRP).** You will choose to install all even though some components may have an X to indicate that they exist.

Pacl	ked	remir	nder dialog:	VA-OSF	P DBT GRP [N	IATI0	NAL C	IALOG]			
Ite	em	Seq.	Dialog Findi	ngs						Туре	Exists
	1	VA-(	DSP DBT GRP						C	dialog	
2	2	10 V/	A-GP OSP DBT Finding: *NO	GRP NC NE*	DTE					group	
;	3	10.10	0 VA-OSP DBT	GRP VE	RSION				el	Lement	
			Finding: VA-	OSP DE	ST GRP NOTE	(HEA	LTH F	ACTOR)			Х
			Add. Finding	: MH E	EBP TEMPLATE	E (HE	ALTH	FACTOR	)		Х
4	4	10.15	5 VA-BLANK LI	NE DIA	ALOG & NOTE				el	Lement	Х
			Finding: *NO	NE*							
	5	10.20	0 VA-OSP DBT	DESCRI	IPTION				el	lement	Х
			Finding: *NO	NE*							
(	6	10.30	0 VA-OSP DBT	GRP DA	ATE TIME				el	Lement	
			Finding: *NO	NE*							
	7	10.35	5 VA-BLANK LI	NE DIA	ALOG & NOTE				el	Lement	Х
			Finding: *NO	NE*							
+		+	Next Screen	- Pr	rev Screen	??	More	Action	S		
DD	D	ialog	Details	DT	Dialog Tex	(t		IS	Install	Selecte	d
DF	D	ialog	Findings	DU	Dialog Usa	ige		QU	Quit		
DS	D	ialog	Summary	IA	Install A	1					
Sel	ect	Actio	on: Next Scre	en// I	IA A						

At the <u>Select Action</u> prompt, type <u>IA</u> to install the dialog: <u>VA-OSP DBT GRP</u> Select Action: Next Screen// <u>IA</u> Install All Install reminder dialog and all components with no further changes: Y// Yes

Packed	reminder dialog: VA-OSP DBT GRP [NATIONAL DIALOG]		
VA-0SP	DBT GRP (reminder dialog) installed from exchange file.		
<u>Item</u>	Seq. Dialog Findings	Туре	Exists
1	VA-OSP DBT GRP	dialog	Х
2	10 VA-GP OSP DBT GRP NOTE	group	Х
	Finding: *NONE*		
3	10.10 VA-OSP DBT GRP VERSION	element	Х
	Finding: VA-OSP DBT GRP NOTE (HEALTH FACTOR)		Х
	Add. Finding: MH EBP TEMPLATE (HEALTH FACTOR)		Х
4	10.15 VA-BLANK LINE DIALOG & NOTE	element	Х
	Finding: *NONE*		
5	10.20 VA-OSP DBT DESCRIPTION	element	Х
	Finding: *NONE*		
6	10.30 VA-OSP DBT GRP DATE TIME	element	Х
	Finding: *NONE*		
7	10.35 VA-BLANK LINE DIALOG & NOTE	element	Х
	Finding: *NONE*		
+	+ Next Screen - Prev Screen ?? More Actions		
DD D	ialog Details DT Dialog Text IS Insta	ll Selected	k
DF D	ialog Findings DU Dialog Usage QU Quit		
DS D	ialog Summary IA Install All		
Select	Action: Next Screen// Q		



You will then be returned to this screen. At the <u>Select Action</u> prompt, type <u>Q</u>.

Install complete.

## **Post Installation**

1. Make the Dialog template available to be attached to a Personal or Shared template or to be able to attach the dialog to a progress note title.

Select Reminder Managers Menu <TEST ACCOUNT> Option: CP CPRS Reminder Configuration

- CA Add/Edit Reminder Categories
- CL CPRS Lookup Categories
- CS CPRS Cover Sheet Reminder List
- MH Mental Health Dialogs Active
- PN Progress Note Headers
- RA Reminder GUI Resolution Active
- TIU TIU Template Reminder Dialog Parameter
- DEVL Evaluate Coversheet List on Dialog Finish
- DL Default Outside Location
- PT Position Reminder Text at Cursor
- LINK Link Reminder Dialog to Template
- TEST CPRS Coversheet Time Test
- NP New Reminder Parameters
- GEC GEC Status Check Active
- WH WH Print Now Active

Select CPRS Reminder Configuration <TEST ACCOUNT> Option: TIU TIU Template Reminder Dialog Parameter

Reminder Dialogs allowed as Templates may be set for the following:

1	User	USR	[choose from NEW PERSON]
3	Service	SRV	[choose from SERVICE/SECTION]
4	Division	DIV	[SALT LAKE CITY]
5	System	SYS	[NATREM.FO-SLC.MED.VA.GOV]

Enter selection: **5** *Choose the appropriate number for your site. Your site may do this by System or other levels. The example below uses SYSTEM level.* 

Setting Reminder Dialogs allowed as Templates for System: NATREM.FO-SLC.MED.VA.GOV Select Display Sequence: ?

- 245 VA-OSP DBT PHONE
- 246 VA-TELESTROKE RN TRIAGE-ACUTE STROKE

When you type a question mark above, you will see the list of #'s (with dialogs) that are already taken. Choose a number **NOT** on this list. For this example, 247 is not present so I will use 247.

Select Display Sequence: 247

Are you adding 247 as a new Display Sequence? Yes// YES

Display Sequence: 247// <Enter> 247 Clinical Reminder Dialog: VA-OSP DBT GRP ...OK? Yes// <Enter> (Yes)

reminder dialog NATIONAL

### Repeat the above actions to add the following three additional reminder dialogs:

- VA-OSP DBT IND
- VA-OSP DBT PHONE
- VA-OSP TH DISCHARGE

### 2. Setup of Note Titles.

Create the following note titles to associate with the reminder dialogs:

- DIALECTICAL BEHAVIOR THERAPY SKILLS GROUP
- DIALECTICAL BEHAVIOR THERAPY INDIVIDUAL SESSION
- DIALECTICAL BEHAVIOR THERAPY PHONE COACHING

VHA Enterprise Standard Title: **PSYCHOLOGY NOTE** 

### SUICIDE PREVENTION TELEHEALTH DISCHARGE SUMMARY

VHA Enterprise Standard Title: MENTAL HEALTH TELEHEALTH NOTE

You can add these to the document class containing your psychology note titles.

*Note:* Comprehensive information on Creating new Document Classes and Titles can be found beginning on page 54 of the TIU/ASU Implementation Guide at the following link: <u>http://www.va.gov/vdl/documents/Clinical/CPRS-Text\_Integration\_Utility\_(TIU)/tiuim.pdf</u>

### 3. Associate the four reminder dialogs with the four note titles in CPRS

In CPRS, open the Template Editor, expand Document Titles, select the appropriate folder (if applicable), then click New Template (top right-hand corner).

a. For Reminder Dialog VA-OSP DBT GRP

Type in the following information:

Name: **DIALECTICAL BEHAVIOR THERAPY SKILLS GROUP** Template Type: **Reminder Dialog** Reminder Dialog: **VA-OSP DBT GRP** 

Next, type in the Associated Title name – **DIALECTICAL BEHAVIOR THERAPY SKILLS GROUP** – then click Apply.

2 Templete Editor				~
Litt årten Jook Dared Templeter V 🛃 Dougenet Stin	Demonal Templates	Biew Template Shared Template Properties Name Protect Track Researce Template Satura Connexe		
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**b.** For Reminder Dialog **VA-OSP DBT IND** 

Type in the following information: Name: **DIALECTICAL BEHAVIOR THERAPY INDIVIDUAL SESSION** Template Type: **Reminder Dialog** Reminder Dialog: **VA-OSP DBT IND** 

Next, type in the Associated Title name – **DIALECTICAL BEHAVIOR THERAPY INDIVIDUAL SESSION** – then click Apply.

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c. For Reminder Dialog VA-OSP DBT PHONE

Type in the following information: Name: **DIALECTICAL BEHAVIOR THERAPY PHONE COACHING** Template Type: **Reminder Dialog** Reminder Dialog: **VA-OSP DBT PHONE** 

Next, type in the Associated Title name – **DIALECTICAL BEHAVIOR THERAPY PHONE COACHING** – then click Apply.

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d. For Reminder Dialog VA-OSP TH DISCHARGE

Type in the following information: Name: SUICIDE PREVENTION TELEHEALTH DISCHARGE SUMMARY Template Type: Reminder Dialog Reminder Dialog: VA-OSP TH DISCHARGE

Next, type in the Associated Title name – **SUICIDE PREVENTION TELEHEALTH DISCHARGE SUMMARY** – then click Apply.

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#### 4. Add Data Objects to Elements

- a. Element VAL-OSP DBT HOME ADDRESS
  - Add your facility's local data object for <u>PATIENT ADDRESS</u> into the DIALOG/PROGRESS note text field.

NAME: VAL-OSP DBT HOME ADDRESS
DISABLE:
CLASS: LOCAL//
SPONSOR: VHA OFFICE OF MENTAL HEALTH AND SUICIDE PREVENTION
//
REVIEW DATE:
RESOLUTION TYPE:
ORDERABLE ITEM:
FINDING ITEM:

Additional findings: none Select ADDITIONAL FINDING: DIALOG/PROGRESS NOTE TEXT: Home: **\*\*INSERT PATIENT ADDRESS OBJECT\*\*** 

#### **b.** Element - VAL-OSP DBT PHONE

 Add your facility's local data object for <u>PATIENT PHONE</u> into the DIALOG/PROGRESS note text field.

NAME: VAL-OSP DBT PHONE DISABLE: CLASS: LOCAL// SPONSOR: VHA OFFICE OF MENTAL HEALTH AND SUICIDE PREVENTION // REVIEW DATE: RESOLUTION TYPE: ORDERABLE ITEM: FINDING ITEM:

Additional findings: none Select ADDITIONAL FINDING: DIALOG/PROGRESS NOTE TEXT: Phone: \*\*INSERT PATIENT PHONE OBJECT\*\*