

**Update \_2\_0\_297**

Clinical Reminders

VA-AGE-FRIENDLY 4MS

Install Guide

**September 2022**

Product Development

Office of Information Technology

Department of Veterans Affairs

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# Introduction

 [Age Friendly Health Systems](https://www.ihi.org/Engage/Initiatives/Age-Friendly-Health-Systems/Pages/default.aspx) is an initiative of The John A. Hartford Foundation and the Institute for Healthcare Improvement (IHI), in partnership with the American Hospital Association (AHA) and the Catholic Health Association of the United States (CHA).

The **Age-Friendly 4Ms Note Template (Version 1.0)** is for any member of the care team (including MD, DO, NP, PA, RN, SW, PharmD, PT, OT, Psychology etc.) providing care consistent with the 4Ms - What Matters, Medication, Mentation, and Mobility.  In an Age-Friendly Health System, each "M" is assessed and acted on to improve care for older adults. Any care setting may add this template to local documentation to support Age-Friendly 4Ms care. The template has been designed to abstract data for quality improvement.

What is the value of this template?

* + Eliminate chart reviews for Committed to Care Excellence
	+ Standardize documentation across Age-Friendly care settings
	+ Ensure care is consistent with What Matters to older Veterans

What is the benefit of 4Ms care?

* + Increases the effectiveness of care and time spent with Veterans

What is the benefit of a dashboard? (to be developed)

* + Monitor 4Ms care provided (dashboard updated nightly)

**++Add this template to existing documentation to facilitate 4Ms tracking ++**

***Please Note:***

For questions or feedback on the template please utilize the REDACTED e-mail contact.  For training material please go to REDACTD. Be sure and bookmark the \***new and improved**\* Age Friendly health Systems (URL REDACTED) currently in development which should be fully functional in August 2022.

UPDATE\_2\_0\_297 contains 1 Reminder Exchange entry:

**UPDATE\_2\_0\_297 VA-AGE-FRIENDLY 4MS**

**The exchange file contains the following components:**

**REMINDER GENERAL FINDINGS**

VIEW PROGRESS NOTE TEXT

**TIU TEMPLATE FIELD**

VA-VANOD BLANK

BLANK SPACE1

VA-GEC AGE-FRIENDLY 4M RESOURCES

**HEALTH FACTORS**

VA-REMINDER UPDATES [C]

VA-UPDATE\_2\_0\_297

VA-HEALTH AND WELL BEING [C]

VA-WHS-AFHS-PATIENT PRIORITIES FOLLOW-UP

VA-WHS-AFHS-IDENTIFY PATIENT PRIORITIES

VA-WHS-AGE-FRIENDLY-MOBILITY

VA-GEC AGE-FRIENDLY MOBILITY NO

VA-VAAES MOB [C]

VA-VAAES MOB GS 8 WALK 250

VA-VAAES MOB GS 7 WALK 25 FT

VA-VAAES MOB GS 6 WALK 10 STEPS

VA-VAAES MOB GS 5 STANDING

VA-VAAES MOB GS 4 TRANSFERRED

VA-VAAES MOB GS 3 SAT AT EDGE

VA-VAAES MOB GS 2 TURNED SELF

VA-VAAES MOB GS 1 LYING IN BED

VA-GEC AGE-FRIENDLY DELIRIUM NO

VA-WHS-AGE-FRIENDLY-MENTATION-DELIRIUM

VA-VAAES NEURO [C]

VA-VAAES NEURO BCAM POSITIVE

VA-VAAES NEURO BCAM NEGATIVE

VA-GEC AGE-FRIENDLY DEMENTIA NO

VA-WHS-AGE-FRIENDLY-MENTATION-DEMENTIA

VA-GEC AGE-FRIENDLY DEPRESSION NO

VA-WHS-AGE-FRIENDLY-MENTATION-DEPRESSION

VA-GEC AGE-FRIENDLY MEDICATION NO

VA-WHS-AGE-FRIENDLY-MEDICATION

VA-GEC AGE-FRIENDLY WHAT MATTERS NO

VA-WHS-AGE-FRIENDLY-WHAT MATTERS

VA-GEC AGE-FRIENDLY 4MS NOTE TEMPLATE VERSION [C]

VA-GEC AGE-FRIENDLY 4MS NOTE TEMPLATE V1.2

**REMINDER SPONSOR**

OFFICE OF GERIATRIC EXTENDED CARE

**REMINDER TERM**

VA-REMINDER UPDATE\_2\_0\_297

**HEALTH SUMMARY TYPE**

 VA-GEC MOBILITY SCALE JH

VA-GEC 4MS MOBILITY GOAL

VA-GEC AGE-FRIENDLY 4MS BCAM

VA-WHS-AGE-FRIENDLY MHA MINI

VA-WHS-AGE-FRIENDLY MHA PHQ2/9

VA-GEC 4MS MEDICATION

VA-GEC 4MS WHAT MATTERS

**HEALTH SUMMARY OBJECTS**

 VA-GEC MOBILITY SCALE JH (TIU)

VA-GEC 4MS MOBILITY GOAL (TIU)

VA-GEC AGE-FRIENDLY 4MS BCAM (TIU)

VA-WHS-AGE-FRIENDLY MHA MINI (TIU)

VA-WHS-AGE-FRIENDLY MHA PHQ2/ (TIU)

VA-GEC 4MS MEDICATION (TIU)

VA-GEC 4MS WHAT MATTERS (TIU)

**TIU DOCUMENT DEFINITION**

 VA-GEC MOBILITY SCALE JH

VA-GEC 4MS MOBILITY GOAL

VA-GEC AGE-FRIENDLY 4MS BCAM

VA-WHS-AGE-FRIENDLY MHA MINI

VA-WHS-AGE-FRIENDLY MHA PHQ2/

VA-GEC 4MS MEDICATION

VA-GEC 4MS WHAT MATTERS

**REMINDER DIALOG**

VA-AGE-FRIENDLY 4MS

# Install Details

This update is being distributed as a web host file. The address for the host file is: https://REDACTED /UPDATE\_2\_0\_297.PRD

The file will be installed using Reminder Exchange, programmer access is not required.

This update can be loaded with users on the system. Installation will take less than 5 minutes.

# Install Example

To Load the exchange file, use LWH. The URL is https://REDACTED /UPDATE\_2\_0\_297.PRD

****

You should see a message that the file was successfully loaded.



 Search and locate an entry titled UPDATE\_2\_0\_297 VA-AGE-FRIENDLY 4MS in reminder exchange.

 

At the **Select Action** prompt, enter **IFE** for Install Exchange File Entry

Enter the number that corresponds with your entry titled UPDATE\_2\_0\_297 VA-AGE-FRIENDLY 4MS *(in this example it is entry 584, it will vary by site)* that is dated 08/09/2022.



At the **Select Action** prompt, type **IA** for Install all Components and hit enter.

**For all new entries in any category you will choose I to Install**

**Skip any items in any category you are prompted to overwrite**

You will then be prompted to install the dialog component.



At the **Select Action** prompt, type **IA** to install the dialog – **VA-AGE-FRIENDLY 4MS**

Install reminder dialog and all components with no further changes: Y//ES



When the dialog has completed installation, you will then be returned to this screen. At the **Select Action** prompt, type **Q.**



You will then be returned to this screen. At the **Select Action** prompt, type **Q.**

Install complete.

# Post Installation

1. **Make the Dialog templates available to be attached to a Personal or Shared templates or to be able to attach the dialog to a progress note title.**

Select Reminder Managers Menu <TEST ACCOUNT> Option: **CP** CPRS Reminder Configuration

 CA Add/Edit Reminder Categories

 CL CPRS Lookup Categories

 CS CPRS Cover Sheet Reminder List

 MH Mental Health Dialogs Active

 PN Progress Note Headers

 RA Reminder GUI Resolution Active

 TIU TIU Template Reminder Dialog Parameter

 DEVL Evaluate Coversheet List on Dialog Finish

 DL Default Outside Location

 PT Position Reminder Text at Cursor

 LINK Link Reminder Dialog to Template

 TEST CPRS Coversheet Time Test

 NP New Reminder Parameters

 GEC GEC Status Check Active

 WH WH Print Now Active

Select CPRS Reminder Configuration <TEST ACCOUNT> Option: **TIU** TIU Template Reminder Dialog Parameter

Reminder Dialogs allowed as Templates may be set for the following:

 1 User USR [choose from NEW PERSON]

 3 Service SRV [choose from SERVICE/SECTION]

 4 Division DIV [SALT LAKE CITY]

 5 System SYS [NATREM.FO-SLC.MED.VA.GOV]

Enter selection: **5** *Choose the appropriate number for your site. Your site may do this by System or other levels. The example below uses SYSTEM level.*

Setting Reminder Dialogs allowed as Templates for System: NATREM.FO-SLC.MED.VA.GOV

Select Display Sequence: **?**

388 VA-COVID-19 TELEPHONE FOLLOW-UP

389 VA-SRA-CONSULT RESPONSE (D)

*When you type a question mark above, you will see the list of #’s (with dialogs) that are already taken. Choose a number* ***NOT*** *on this list. For this example, 390 is not present so I will use 390.*

Select Display Sequence: **390**

Are you adding 390 as a new Display Sequence? Yes// **YES**

Display Sequence: 390// <Enter> 390

Clinical Reminder Dialog: **VA-AGE-FRIENDLY 4MS** reminder dialog NATIONAL

 ...OK? Yes// <Enter> (Yes)

1. **Associate the reminder dialogs to a shared template folder in CPRS**
2. In CPRS, open the Template Editor, expand Shared Templates, select the appropriate folder (if applicable), then click New Template (top right-hand corner).



Type in the following information:

 Name: **AGE-FRIENDLY 4MS**

Template Type: **Reminder Dialog**

Reminder Dialog: **VA-AGE-FRIENDLY 4MS**