



Update _2_0_346

Clinical Reminders

VA-OPC POST DISCHARGE TEMPLATE

Install Guide

June 2023

Product Development
Office of Information Technology
Department of Veterans Affairs

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Introduction

Description:

This reminder update contains one new template.

The purpose of this template is to provide a nationally standardized format for documenting contact with the Veteran in the post-discharge period. The template is for use by Primary Care staff who are assigned to the patient's Patient-Centered Management Module at the time of the follow-up encounter or by staff in any area to document post discharge patient contact.

UPDATE_2_0_346 contains 1 Reminder Exchange entry:

UPDATE_2_0_346 VA-OPC POST DISCHARGE TEMPLATE

The exchange file contains the following components:

REMINDER GENERAL FINDINGS

VIEW PROGRESS NOTE TEXT

TIU TEMPLATE FIELD

BLANK SPACE2
VA OPC 2 DAY LOCAL NUMBER
VA OPC 2 DAY MESSAGE LEFT
VA-OPC LENGTH OF TIME
VA-WEBLINK RN LIBRARY
VA-NSG ED TOPICS
VA OPC 2 DAY POST HEALTHY EATING
VA OPC 2 DAY POST SICK DAYS
VA-OPC HI COP LINK
VA-OPC JOB AID HYPERLINK

HEALTH FACTORS

VA-REMINDER UPDATES [C]
VA-UPDATE_2_0_346
VA-2 DAY POST DISCHARGE [C]
VA-2 DAY POST DC CONTACT NO OTHER
VA-2 DAY POST DC ANOTHER HEALTHCARE FAC
VA-2 DAY POST DC HIPAA MESS/CALL BACK NO
VA-2 DAY POST DC INVALID CONTACT NUMBER
VA-2 DAY POST DC CONTACT NO
VA-2 DAY POST DC CLINIC VISIT
VA-2 DAY POST DC VVC CONTACT
VA-2 DAY POST DC TELEPHONE CONTACT
VA-2 DAY POST DC SPOKE OTHER
VA-2 DAY POST DC CONDITION CHANGE WORSENERD
VA-2 DAY POST DC CONDITION CHANGE NOT CHANGED
VA-2 DAY POST DC CONDITION CHANGE IMPROVED

VA-VAAES EDU [C]
VA-VAAES ADULT ED PT UNDERSTANDING OTHER
VA-VAAES ADULT ED PT NEEDS PRACTICE
VA-VAAES ADULT ED PT NEEDS MORE TEACHING
VA-VAAES ADULT ED PT DEMONSTRATES
VA-VAAES ADULT ED PT VERBALIZE
VA-VAAES ADULT ED PROV TO OTHER
VA-VAAES ADULT ED PROV TO CAREGIVER
VA-VAAES ADULT ED PROV TO FAMILY
VA-VAAES ADULT ED PROV TO PATIENT
VA-VAAES ADULT ED METHOD GROUP
VA-VAAES ADULT ED METHOD VERBAL
VA-VAAES ADULT ED METHOD TEACHBACK
VA-VAAES ADULT ED METHOD DEMO
VA-VAAES ADULT ED METHOD PRINTED
VA-VAAES ADULT ED METHOD VIDEO
VA-VAAES ADULT ED PT ENGAGEMENT SYSTEMS
VA-VAAES ADULT ED METHOD VHL
VA-VAAES ADULT ED TOPIC 5
VA-VAAES ADULT ED TOPIC 4
VA-VAAES ADULT ED TOPIC 3
VA-VAAES ADULT ED TOPIC 2
VA-VAAES ADULT ED TOPIC 1
VA-2 DAY POST DC NO PENDING FUT APPTS
VA-2 DAY POST DC INF/DIS/CONF FUT APPTS
VA-2 DAY POST DC FU SERV HOME HEALTH
VA-2 DAY POST DC FU SERV PM&RS
VA-2 DAY POST DC NO FU SERVICE
VA-2 DAY POST DC FU MENTAL HEALTH
VA-2 DAY POST DC FU SERV COACH/WHOLE HEALTH
VA-2 DAY POST DC FU SERV CLIN PHARMACY
VA-2 DAY POST DC FU SERV DIET/NUTR
VA-2 DAY POST DC FU SERV TELEHEALTH SERV
VA-2 DAY POST DC FU SERV SMOK CESS
VA-2 DAY POST DC FU SERV PALL CARE
VA-2 DAY POST DC FU SERV REFER SW/TRANS
VA-2 DAY POST DC PRIMARY DC DX ASTHMA COMMENT
VA-2 DAY POST DC PRIMARY DC DX ASTHMA
VA-2 DAY POST DC PRIMARY DC DX OTHER
VA-2 DAY POST DC PRIMARY DC DX HTN COMMENT
VA-2 DAY POST DC PRIMARY DC DX HTN
VA-2 DAY POST DC PRIMARY DC DX DIABETES COMMENT
VA-2 DAY POST DC PRIMARY DC DX DIABETES
VA-2 DAY POST DC PRIMARY DC DX COPD COMMENT
VA-2 DAY POST DC PRIMARY DC DX COPD
VA-2 DAY POST DC PRIMARY DC DX CHF COMMENT

VA-2 DAY POST DC PRIMARY DC DX CHF
VA-2 DAY POST DC DID NOT OBTAIN MED/EQUIP/SUPPLY
VA-2 DAY POST DC OBTAINED MED/EQUIP/SUPPLY
VA-2 DAY POST DC MED/EQUIP/SUPPLY CHANGES YES
VA-2 DAY POST DC MED/EQUIP/SUPPLY CHANGES NO
VA-2 DAY POST DC CONTACT YES
VA-2 DAY POST DC 2ND CONTACT ATTEMPT
VA-2 DAY POST DC ADDITIONAL CONTACT ATTEMPT
VA-2 DAY POST DC 1ST CONTACT ATTEMPT
VA-2 DAY POST DC LOCATION OTHER
VA-2 DAY POST DC LOCATION ED
VA-2 DAY POST DC LOCATION HOSPITAL
VA-POST DISCHARGE CONTACT VERSION 1.7

REMINDER SPONSOR

OFFICE OF PRIMARY CARE

REMINDER TERM

VA-REMINDER UPDATE_2_0_346

HEALTH SUMMARY TYPE

FUTURE APPOINTMENTS

HEALTH SUMMARY OBJECTS

FUTURE APPOINTMENTS (TIU)

TIU DOCUMENT DEFINITION

FUTURE APPOINTMENTS

REMINDER DIALOG

VA-OPC 2 DAY POST DISCHARGE

Install Details

This update is being distributed as a web host file. The address for the host file is:
https://REDACTED /UPDATE_2_0_346.PRD

The file will be installed using Reminder Exchange, programmer access is not required.

Installation:

=====

This update can be loaded with users on the system. Installation will take less than 5 minutes.

Install Example

To Load the exchange file, use LWH. The URL is REDACTED

```
+      + Next Screen  - Prev Screen  ?? More Actions  >>>
CFE  Create Exchange File Entry      LHF  Load Host File
CHF  Create Host File                 LMM  Load MailMan Message
CMM  Create MailMan Message           LR   List Reminder Definitions
DFE  Delete Exchange File Entry       LWH  Load Web Host File
IFE  Install Exchange File Entry       RI   Reminder Definition Inquiry
IH   Installation History              RP   Repack
Select Action: Next Screen// LWH  Load Web Host File
Input the URL for the .prd file: https://[REDACTED]/UPDATE_2_0_346.PRD
```

You should see a message that the file was loaded successfully.

Search and locate an entry titled UPDATE_2_0_346 VA-OPC POST DISCHARGE TEMPLATE in reminder exchange.

```
+Item  Entry                                     Source                                     Date Packed
649  UPDATE_2_0_346 VA-OPC POST
      DISCHARGE TEMPLATE
650  UPDATE_2_0_35 VA-BENEFICIARY
      TRAVEL UPDATES
651  UPDATE_2_0_36 MISC UPDATE 5
652  UPDATE_2_0_36 TELEHEALTH
      UPDATES
653  UPDATE_2_0_39 VA-OSP SUICIDE
      SAFETY PLAN
654  UPDATE_2_0_3_2 TBI SCREENING
+      + Next Screen  - Prev Screen  ?? More Actions  >>>
CFE  Create Exchange File Entry      LHF  Load Host File
CHF  Create Host File                 LMM  Load MailMan Message
CMM  Create MailMan Message           LWH  Load Web Host File
DFE  Delete Exchange File Entry       RI   Reminder Definition Inquiry
IFE  Install Exchange File Entry       RP   Repack
IH   Installation History
Select Action: Next Screen// IFE  Install Exchange File Entry
Enter a list or range of numbers (1-983): 649
```

At the **Select Action** prompt, enter **IFE** for Install Exchange File Entry. Enter the number that corresponds with your entry titled UPDATE_2_0_346 VA-OPC POST DISCHARGE TEMPLATE (in this example it is entry 649, it will vary by site) that is dated 05/30/2023.

```
Package Version: 2.0P65

Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-OPC 2 DAY POST DISCHARGE

REMINDER TERM
  VA-REMINDER UPDATE_2_0_346
Non-exchangeable TIU object(s):
-----
TIU Object: PATIENT NAME
Object Method: S X=$$NAME^TIULO(DFN)

+      Enter ?? for more actions  >>>
IA   Install all Components        IS   Install Selected Component
Select Action: Next Screen// IA
```

At the **Select Action** prompt, type **IA** for Install all Components and hit enter. For all new entries in any category you will choose **I to Install**. Skip any items in any category you are prompted to overwrite – with one exception, you will **overwrite** the txml field **VA-WEBLINK RN LIBRARY**.

You will then be prompted to install the dialog component.

```

Packed reminder dialog: VA-OPC 2 DAY POST DISCHARGE [NATIONAL DIALOG]
Item  Seq. Dialog Findings                                     Type  Exi
  1    VA-OPC 2 DAY POST DISCHARGE                             dialog
  2    5 VA-OPC GP 2 DAY POST DISCHARGE GROUP                 group
      Finding: VA-POST DISCHARGE CONTACT VERSION 1.6 (HEALTH
      FACTOR)
  3    5.3 blank space1                                       element
      Finding: *NONE*
  4    5.5 VA-OPC GP 2 DAY POST DISCHARGE INFO                 group
      Finding: *NONE*
  5    5.5.5 VAL-OPC 2 DAY REVIEW DISCHARGE INSTRUCTIONS      element
      BUTTON
      Finding: VIEW PROGRESS NOTE TEXT (REMINDER GENERAL FINDING)
  6    PXRМ GF PRINT BUTTON                                    prompt
  7    5.5.10 VAL-OPC 2 DAY REVIEW DISCHARGE SUMMARY BUTTON   element
      Finding: VIEW PROGRESS NOTE TEXT (REMINDER GENERAL FINDING)
+      + Next Screen  - Prev Screen  ?? More Actions
DD  Dialog Details      DT  Dialog Text      IS  Install Selected
DF  Dialog Findings    DU  Dialog Usage     QU  Quit
DS  Dialog Summary     IA  Install All
Select Action: Next Screen// IA

```

At the **Select Action** prompt, type **IA** to install the dialog – **VA-OPC 2 DAY POST DISCHARGE**

Install reminder dialog and all components with no further changes: Y//ES

```

Packed reminder dialog: VA-OPC 2 DAY POST DISCHARGE [NATIONAL DIALOG]
VA-OPC 2 DAY POST DISCHARGE (reminder dialog) installed from exchange file.
Item  Seq. Dialog Findings                                     Type  Exi
  1    VA-OPC 2 DAY POST DISCHARGE                             dialog
  2    5 VA-OPC GP 2 DAY POST DISCHARGE GROUP                 group
      Finding: VA-POST DISCHARGE CONTACT VERSION 1.6 (HEALTH
      FACTOR)
  3    5.3 blank space1                                       element
      Finding: *NONE*
  4    5.5 VA-OPC GP 2 DAY POST DISCHARGE INFO                 group
      Finding: *NONE*
  5    5.5.5 VAL-OPC 2 DAY REVIEW DISCHARGE INSTRUCTIONS      element
      BUTTON
      Finding: VIEW PROGRESS NOTE TEXT (REMINDER GENERAL FINDING)
  6    PXRМ GF PRINT BUTTON                                    prompt
  7    5.5.10 VAL-OPC 2 DAY REVIEW DISCHARGE SUMMARY BUTTON   element
      Finding: VIEW PROGRESS NOTE TEXT (REMINDER GENERAL FINDING)
+      + Next Screen  - Prev Screen  ?? More Actions
DD  Dialog Details      DT  Dialog Text      IS  Install Selected
DF  Dialog Findings    DU  Dialog Usage     QU  Quit
DS  Dialog Summary     IA  Install All
Select Action: Next Screen// Q

```

When the dialog has completed installation, you will then be returned to this screen. At the **Select Action** prompt, type **Q**.

```
Package Version: 2.0P65

Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-OPC 2 DAY POST DISCHARGE

REMINDER TERM
  VA-REMINDER UPDATE_2_0_346
Non-exchangeable TIU object(s):
-----
TIU Object: PATIENT NAME
Object Method: S X=$$NAME^TIULO(DFN)

+      + Next Screen  - Prev Screen  ?? More Actions  >>>
IA  Install all Components      IS  Install Selected Component
Select Action: Next Screen// Q
```

You will then be returned to this screen. At the **Select Action** prompt, type **Q**.

Install complete.

Post Installation

1. Setup of Note Title:

The note title to create to associate with the template is:

POST DISCHARGE CONTACT

VHA Enterprise Standard Title: PRIMARY CARE NOTE

You can add this to your document class where your primary care progress notes are located.

***Note:** Comprehensive information on Creating new Document Classes and Titles can be found beginning on page 54 of the TIU/ASU Implementation Guide at the following link: [http://www.va.gov/vdl/documents/Clinical/CPRS-Text_Integration_Utility_\(TIU\)/tiuim.pdf](http://www.va.gov/vdl/documents/Clinical/CPRS-Text_Integration_Utility_(TIU)/tiuim.pdf)*

2. Make the Dialog template available to be attached to a Personal or Shared templates or to be able to attach the dialog to a progress note title.

Select Reminder Managers Menu <TEST ACCOUNT> Option: **CP CPRS**

Reminder Configuration

CA Add/Edit Reminder Categories
CL CPRS Lookup Categories
CS CPRS Cover Sheet Reminder List
MH Mental Health Dialogs Active
PN Progress Note Headers
RA Reminder GUI Resolution Active
TIU TIU Template Reminder Dialog Parameter
DEVL Evaluate Coversheet List on Dialog Finish
DL Default Outside Location
PT Position Reminder Text at Cursor
LINK Link Reminder Dialog to Template
TEST CPRS Coversheet Time Test
NP New Reminder Parameters
GEC GEC Status Check Active
WH WH Print Now Active

Select CPRS Reminder Configuration <TEST ACCOUNT> Option: **TIU TIU**

Template Reminder Dialog Parameter

Reminder Dialogs allowed as Templates may be set for the following:

1 User USR [choose from NEW PERSON]
3 Service SRV [choose from SERVICE/SECTION]
4 Division DIV [SALT LAKE CITY]
5 System SYS [NATREM.FO-SLC.MED.VA.GOV]

Enter selection: **5** Choose the appropriate number for your site. Your site may do this by System or other levels. The example below uses SYSTEM level.

Setting Reminder Dialogs allowed as Templates for System: NATREM.FO-SLC.MED.VA.GOV

Select Display Sequence: **?**

388 VA-COVID-19 TELEPHONE FOLLOW-UP

389 VA-SRA-CONSULT RESPONSE (D)

When you type a question mark above, you will see the list of #'s (with dialogs) that are already taken. Choose a number **NOT** on this list. For this example, 390 is not present so I will use 390.

Select Display Sequence: **390**

Are you adding 390 as a new Display Sequence? Yes// **YES**

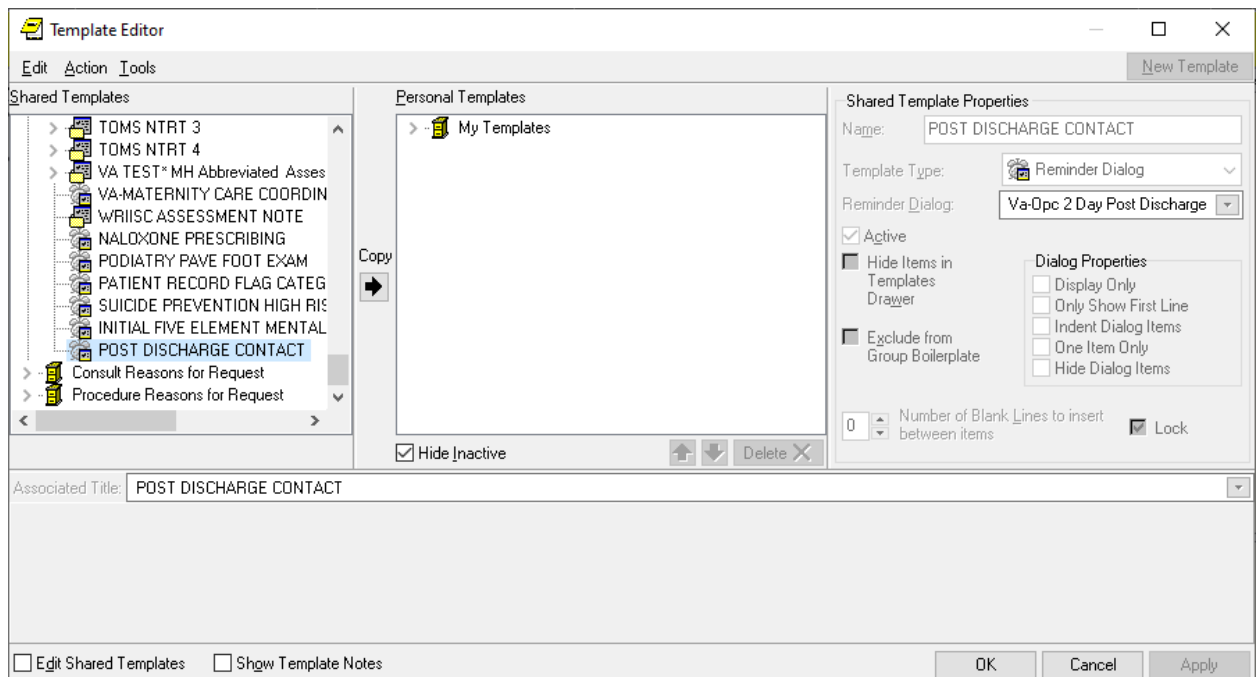
Display Sequence: 390// **<Enter>** 390

Clinical Reminder Dialog: **VA-OPC 2 DAY POST DISCHARGE** reminder dialog
NATIONAL

...OK? Yes// **<Enter>** (Yes)

3. Associate the reminder dialogs with the note title in CPRS

In CPRS, open the Template Editor, expand Document Titles, select the appropriate folder (if applicable), then click New Template (top right-hand corner).



Type in the following information:

Name: **POST DISCHARGE CONTACT**

Template Type: **Reminder Dialog**

Reminder Dialog: **VA-OPC 2 DAY POST DISCHARGE**

— then click Apply.

Associated Title: **POST DISCHARGE CONTACT**

4. **Update reminder dialog elements to add data objects**
Using the VistA menu reminder Dialog manager, Reminder Dialogs, change your view to element view.
 - a. Locate the below dialog elements and add your local consult order or orderable item to the additional finding field.
 1. VA-OPC 2 DAY FS OTHER
 - a. Follow your local process for notifications, such as adding a general consult order menu for all other consult referrals
 2. VAL-OPC 2 DAY FS SWS
 - a. Follow your local process for notifications, such as adding a consult order or orderable item to alert Social Work Services
 3. VAL-OPC 2 DAY FS PALLIATIVE CARE
 - a. Follow your local process for notifications, such as adding a consult order or orderable item to alert Palliative Care Services
 4. VAL-OPC 2 DAY FS SMOKING CESSATION
 - a. Follow your local process for notifications, such as adding a consult order or orderable item to alert Smoking Cessation Services
 5. VAL-OPC 2 DAY FS TELEHEALTH
 - a. Follow your local process for notifications, such as adding a consult order or orderable item to alert Telehealth Services
 6. VAL-OPC 2 DAY FS DIETICIAN
 - a. Follow your local process for notifications, such as adding a consult order or orderable item to alert Dietician/Nutrition Services
 7. VAL-OPC 2 DAY FS CLINICAL PHARM
 - a. Follow your local process for notifications, such as adding a consult order or orderable item to alert Clinical Pharmacy Services
 8. VAL-OPC 2 DAY FS HEALTH COACH
 - a. Follow your local process for notifications, such as adding a consult order or orderable item to alert Health Coach Services
 9. VAL-OPC 2 DAY FS MENTAL HEALTH
 - a. Follow your local process for notifications, such as adding a consult order or orderable item to alert Mental Health Services
 10. VAL-OPC 2 DAY FS PM&RS
 - a. Follow your local process for notifications, such as adding a consult order or orderable item to alert Physical Medicine & Rehabilitation Services
 11. VAL-OPC 2 DAY FS HOME HEALTH
 - a. Follow your local process for notifications, such as adding a consult order or orderable item to alert Home Health Services

- b. Locate the below dialog elements and add your local data objects
1. VAL-OPC 2 DAY REVIEW DISCHARGE INSTRUCTIONS BUTTON
 - a. Update button with your local data object for Discharge Instructions
 2. VAL-OPC 2 DAY REVIEW DISCHARGE SUMMARY BUTTON
 - a. Update button with your local data object for Discharge Summary
 3. VAL-OPC 2 DAY REVIEW ED DISCHARGE INSTRUCTIONS
 - a. Update button with your local data object for Emergency Department Discharge Instructions
 4. VAL-OPC 2 DAY REVIEW MEDICATION LIST BUTTON
 - a. Update button with your local data object for Medication List Review
 5. VAL-OPC 2 DAY REVIEW PATIENT INFO BUTTON
 - a. Update button with your local data object for Patient Information
 6. VAL-OPC 2 DAY REVIEW ADMIT/DISCHARGE INFO BUTTON
 - a. Update button with your local data object for Admission and/or Discharge Information
 7. VAL-OPC 2 DAY FUTURE APPT DATA OBJECT
 - a. Update element with your local data object for Future Appointments
 8. VAL-OPC 2 DAY LOCAL ADDITION (Disabled) *Optional*
 - a. This will install as Disabled. If your site would like additional information to display, you can enable and Update the alternate progress note text of this element with your local data object for site specific needs.

NOTE: *If there are any questions or problems during the installation, please notify your local IT support to log a national help desk ticket or contact the VA Service Desk and have them submit a national ticket to:*

Category: Affected Service

Affected Service: VistA - Clinical Reminders