



Update _2_0_355

Clinical Reminders

VA-MENTAL HEALTH TEMPLATES

Install Guide

September 2023

Product Development
Office of Information Technology
Department of Veterans Affairs

Table of Contents

INTRODUCTION 1

INSTALL DETAILS 7

INSTALL EXAMPLE 8

POST INSTALLATION 13

Introduction

This reminder update contains three new reminder dialogs templates. **Only one will be activated for use in CPRS at this time.**

1. MENTAL HEALTH TREATMENT COORDINATOR (MHTC) ASSIGNMENT/REASSIGNMENT/UNASSIGNMENT NOTE

The Mental Health Treatment Coordinator (MHTC)

Assignment/Reassignment/Unassignment note template used by the MHTC 2.0 Care Coordinator (CC) or other member of the BHIP team to document the Veteran's MHTC 2.0 assignment/reassignment/unassignment in the medical record.

MHTC assignment should be made as soon as possible after it is determined the Veteran is need of BHIP level of care.

MHTC Reassignment should be made:

- Changes should be minimal and based on clinical need
- Need to be planned and occur in collaboration with the Veteran (as possible)
- If role of the MHTC changes (e.g., retirement or job change), the MHTC can be reassigned – batch assignments may be used.

MHTC Unassignment should be made:

- MH care plan should specify treatment course
- If intended contact frequency is less than once every six months – consider step down to lower level of care.
- MHTC should outreach Veterans who have not been seen in six months and have no future BHIP appointment.
- Exception to six-month inactivity:
 - Veteran prefers MHTC to be unassigned
 - Veteran transfers to another facility (where MHTC assigned)
 - Veteran is discharged to PACT
 - Veteran dies

2. MENTAL HEALTH TREATMENT COORDINATOR (MHTC) CARE COORDINATION (CC) NEEDS ASSESSMENT AND INTERVENTION NOTE

The Mental Health Treatment Coordinator (MHTC) Care Coordination (CC) Needs Assessment and Intervention note is a note template used by the MHTC 2.0 Care Coordinator to assess the current needs and interventions needed for Veterans referred to the Behavioral Health Integrated Program (BHIP).

This template will be used by the MHTC 2.0 CC throughout a Veteran's episode of care on the BHIP Team. The first time this note will be utilized is after the Veteran has had a warm handoff or is consulted to the BHIP Team. Prior to the usage of this note, the MHTC 2.0 will ensure the Veteran has received a five elemental mental health screen as clinically appropriate. The CC Needs Assessment and Intervention note is completed during the warm handoff from various clinic locations or at receipt of a BHIP consult. Depending on a facility's access, if the intake provided by the BHIP LIP/APP may be completed prior to the completion of the CC Needs Assessment and Intervention note. After assessment with this note, it may be determined the MHTC 2.0 will serve as a point of contact (POC) only, thus no further documentation is required. However, if an intervention plan is assessed as clinically necessary, the MHTC 2.0 will determine the cadence for follow-up and utilize the CC Needs Assessment and Intervention note to document subsequent needs assessments and interventions made.

3. MENTAL HEALTH FLOW DISCHARGE NOTE

The Offices of MH and PC have collaborated in developing this mental health discharge template that will improve quality and efficiency of care provided to Veterans with mental health (MH) needs, enabling them to receive follow up care in a PC setting when discharge from specialty MH care is indicated.

More specifically, the form will be used by VA MH providers to discharge Veterans receiving specialty MH care back to PC when they have:

- completed the goals of MH specialty care,
- are stable on medications routinely prescribed by PC providers and/or
- are disinclined or unable to engage further in specialty MH care.

UPDATE_2_0_355 contains 1 Reminder Exchange entry:

UPDATE_2_0_355 VA-MENTAL HEALTH TEMPLATES

The exchange file contains the following components:

TIU TEMPLATE FIELD

VA-MH TREATMENT COORDINATOR VETERAN AND/OR FAMILY

VA-OTHER TEXT

VA-BLANK SP

VA-DATE ONLY

VA-DATE DEFAULT TODAY

VA-WP 65/3

VA-ADDITIONAL COMMENTS

VA-WORD

VA-BLANK IN PN TEXT
VA-MOBILE
VA-STORM LINK
VA-WORDR
VA-DATE ONLY R

HEALTH FACTORS

VA-REMINDER UPDATES [C]
VA-UPDATE_2_0_355
VA-MH TX ASSIGNMENT [C]
VA-MH-BHIP-VET OTHER
VA-MH-BHIP-VET DISCHARGE
VA-MH-BHIP-VET NEW FACILITY
VA-MH-BHIP-VET CITC
VA-MH-BHIP-VET PREFER UN
VA-MH-BHIP-UNASSIGN
VA-MHTC CCI [C]
VA-MHTC PCMM NOTES
VA-MH-BHIP-REASS-OTH
VA-MH-BHIP-REASS-REQUEST
VA-MH-BHIP-REASS-TEAM
VA-MH-BHIP-REASS-TRANS
MENTAL HEALTH [C]
MENTAL HEALTH TREATMENT COORDINATOR
VA-MH-BHIP-REASSIGN
VA-MH-BHIP-INITIAL ASSIGN
VA-MH-BHIP-INT-OTHGEN-OG
VA-MH-BHIP-INT-OTHGEN-FU
VA-MH-BHIP-INT-OTHGEN-TODAY
VA-MH-BHIP-FU-MODALITY
VA-MH-BHIP-FU-FREQUENCY
VA-MH-BHIP-INT-COMRESOURCES-OG
VA-MH-BHIP-INT-COMRESOURCES-FU
VA-MH-BHIP-INT-COMRESOURCES-TODAY
VA-MH-BHIP-INT-WH-OG
VA-MH-BHIP-INT-WH-FU
VA-MH-BHIP-INT-WH-TODAY
VA-MH-BHIP-INT-MMOBILE-OG
VA-MH-BHIP-INT-MMOBILE-FU
VA-MH-BHIP-INT-MMOBILE-TODAY
VA-MH-BHIP-INT-SELF-OG
VA-MH-BHIP-INT-SELF-FU
VA-MH-BHIP-INT-SELF-TODAY
VA-MH-BHIP-INT-PEER-OG
VA-MH-BHIP-INT-PEER-FU
VA-MH-BHIP-INT-PEER-TODAY

VA-MH-BHIP-INT-SUBMITCONS-OG
VA-MH-BHIP-INT-SUBMITCONS-FU
VA-MH-BHIP-INT-SUBMITCONS-TODAY
VA-MH-BHIP-INT-SUBMITCONS
VA-MH-BHIP-INT-EDSERVICE-OG
VA-MH-BHIP-INT-EDSERVICE-FU
VA-MH-BHIP-INT-EDSERVICE-TODAY
VA-MH-BHIP-INT-REVIEWSTORM-OG
VA-MH-BHIP-INT-REVIEWSTORM-FU
VA-MH-BHIP-INT-REVIEWSTORM-TODAY
VA-MH-BHIP-INT-NALOX-OG
VA-MH-BHIP-INT-NALOX-FU
VA-MH-BHIP-INT-NALOX-TODAY
VA-MH-BHIP-INT-EDREFILL-OG
VA-MH-BHIP-INT-EDREFILL-FU
VA-MH-BHIP-INT-EDREFILL-TODAY
VA-MH-BHIP-INT-MEDREFILL-OG
VA-MH-BHIP-INT-MEDREFILL-FU
VA-MH-BHIP-INT-MEDREFILL-TODAY
VA-MH-BHIP-INT-EDMEDAD-OG
VA-MH-BHIP-INT-EDMEDAD-FU
VA-MH-BHIP-INT-EDMEDAD-TODAY
VA-MH-BHIP-INT-CONSHRF-OG
VA-MH-BHIP-INT-CONSHRF-FU
VA-MH-BHIP-INT-CONSHRF-TODAY
VA-MH-BHIP-INT-HRF-OG
VA-MH-BHIP-INT-HRF-FU
VA-MH-BHIP-INT-HRF-TODAY
VA-MH-BHIP-INT-DCFU-OG
VA-MH-BHIP-INT-DCFU-FU
VA-MH-BHIP-INT-DCFU-TODAY
VA-MH-BHIP-INT-PDENEEDS-OG
VA-MH-BHIP-INT-PDENEEDS-FU
VA-MH-BHIP-INT-PDENEEDS-TODAY
VA-MH-BHIP-INT-COR-SPC-OG
VA-MH-BHIP-INT-COR-SPC-FU
VA-MH-BHIP-INT-COR-SPC-TODAY
VA-MH-BHIP-INT-SP2-OG
VA-MH-BHIP-INT-SP2-FU
VA-MH-BHIP-INT-SP2-TODAY
VA-MH-BHIP-INT-GUNLOCK-OG
VA-MH-BHIP-INT-GUNLOCK-FU
VA-MH-BHIP-INT-GUNLOCK-TODAY
VA-MH-BHIP-INT-LMA-OG
VA-MH-BHIP-INT-LMA-FU
VA-MH-BHIP-INT-LMA-TODAY

VA-MH-BHIP-INT-SAFEPLAN-OG
VA-MH-BHIP-INT-SAFEPLAN-FU
VA-MH-BHIP-INT-SAFEPLAN-TODAY
VA-MH-BHIP-INT-CSRE-OG
VA-MH-BHIP-INT-CSRE-FU
VA-MH-BHIP-INT-CSRE-TODAY
VA-MH-BHIP-INT-CONSULTEAM-OG
VA-MH-BHIP-INT-CONSULTEAM-FU
VA-MH-BHIP-INT-CONSULTEAM-TODAY
VA-MH-BHIP-INT-COPROVIDER-OG
VA-MH-BHIP-INT-COPROVIDER-FU
VA-MH-BHIP-INT-COPROVIDER-TODAY
VA-MH-BHIP-INT-CASEREV-OG
VA-MH-BHIP-INT-CASEREV-FU
VA-MH-BHIP-INT-CASEREV-TODAY
VA-MH-BHIP-INT-OTHGEN
VA-MH-BHIP-FOLLOWUP-CC-SIGNIFICANT CHANGES
VA-MH-BHIP-INT-OTHGEN-NA
VA-MH-BHIP-INT-COMRESOURCES-NA
VA-MH-BHIP-INT-WH-NA
VA-MH-BHIP-INT-MMOBILE-NA
VA-MH-BHIP-INT-SELF-NA
VA-MH-BHIP-INT-PEER-NA
VA-MH-BHIP-INT-SUBMITCONS-NA
VA-MH-BHIP-INT-EDSERVICE-NA
VA-MH-BHIP-INT-REVIEWSTORM-NA
VA-MH-BHIP-INT-NALOX-NA
VA-MH-BHIP-INT-EDREFILL-NA
VA-MH-BHIP-INT-MEDREFILL-NA
VA-MH-BHIP-INT-EDMEDAD-NA
VA-MH-BHIP-INT-CONSHRF-NA
VA-MH-BHIP-INT-HRF-NA
VA-MH-BHIP-INT-DCFU-NA
VA-MH-BHIP-INT-PDENEEDS-NA
VA-MH-BHIP-INT-COR-SPC-NA
VA-MH-BHIP-INT-SP2-NA
VA-MH-BHIP-INT-GUNLOCK-NA
VA-MH-BHIP-INT-LMA-NA
VA-MH-BHIP-INT-SAFEPLAN-NA
VA-MH-BHIP-INT-CSRE-NA
VA-MH-BHIP-INT-CONSULTEAM-NA
VA-MH-BHIP-INT-COPROVIDER-NA
VA-MH-BHIP-INT-CASEREV-NA
VA-MH-BHIP-FOLLOWUP-CC-PLAN
VA-MH-BHIP-INITIAL-CC-PLAN
VA-MH DISCHARGE FLOW [C]

VA-MH FLOW DC REASON VETERAN PERSUING COMMUNITY MH CARE
VA-MH FLOW DC REASON VETERAN PREFER OTHER
VA-MH FLOW DC REASON VETERAN MOVING
VA-MH FLOW DC REASON VETERAN NOT INTERESTED
VA-MH FLOW DC REASON VETERAN PREFER
VA-MH FLOW DC REASON LACK OF ENGAGEMENT
VA-MH FLOW DC REASON POOR ADHERE MED
VA-MH FLOW DC REASON INCONSISTENT ATTENDANCE
VA-MH FLOW DC REASON UNABLE TO ENGAGE
VA-MH FLOW DC REASON COMPLETED PHARMACOTHERAPY
VA-MH FLOW DC REASON COMPLETED PSYCHOTHERAPY
VA-MH FLOW DC OTHER
VA-MH FLOW DC OCC ED FUNCTIONING
VA-MH FLOW DC BEHAVIOR
VA-MH FLOW DC INTERPERSONAL FUNCTION
VA-MH FLOW DC QUALITY OF LIFE
VA-MH FLOW DC SELF REPORT MH MEASURE
VA-MH FLOW DC REASON COMPLETED TREATMENT
VA-MH FLOW DC REASON MED STABLE

REMINDER SPONSOR

OFFICE OF MENTAL HEALTH SERVICES
OFFICE OF MH AND SUICIDE PREVENTION
VHA OFFICE OF MENTAL HEALTH AND SUICIDE PREVENTION

REMINDER TERM

VA-REMINDER UPDATE_2_0_355

REMINDER DEFINITION

VA-BL MH PCMM MHTC
VA-BL MHTC OTHER FU
VA-BL MHTC REFERRALS COMMUNITY FU
VA-BL MHTC REFERRALS WH FU
VA-BL MHTC REFERRALS MOBILE FU
VA-BL MHTC REFERRALS SELF FU
VA-BL MHTC REFERRALS PEER FU
VA-BL MHTC REFERRALS SUBMIT FU
VA-BL MHTC REFERRALS AVAILABLE FU
VA-BL MHTC MMI STORM FU
VA-BL MHTC MMI OVERDOSE FU
VA-BL MHTC MMI CONTACT FU
VA-BL MHTC MMI REFILL FU
VA-BL MHTC MMI ADHERENCE FU
VA-BL MHTC SRR ECONCONSULT FU
VA-BL MHTC SRR HRF FU
VA-BL MHTC SRR SBOB FU

VA-BL MHTC SRR DC FU
VA-BL MHTC SRR SPC FU
VA-BL MHTC SRR OFFER EB FU
VA-BL MHTC SRR GUNLOCK FU
VA-BL MHTC SRR LETHAL FU
VA-BL MHTC SRR NEW PLAN FU
VA-BL MHTC SRR NEW CSRE FU
VA-BL MHTC GI CONSULT FU
VA-BL MHTC GI COORDINATE FU
VA-BL MHTC GI CCR FU

HEALTH SUMMARY TYPE

VA-MH TREATMENT COORDINATOR
VA-MHTC OTHER INTERVENTION
VA-MHTC CONSULT ORDER

HEALTH SUMMARY OBJECT

VA-MH TREATMENT COORDINATOR (TIU)
VA-MHTC OTHER INTERVENTION (TIU)
VA-MHTC CONSULT ORDER (TIU)

TIU DOCUMENT DEFINITION

VA-MH TREATMENT COORDINATOR
VA-MHTC OTHER INTERVENTION
VA-MHTC CONSULT ORDER

REMINDER DIALOG

VA-MH TREATMENT COORDINATOR ASSIGNMENT
VA-MHTC CARE COORDINATION INTERVENTION
VA-MH FLOW DISCHARGE NOTE

Install Details

This update is being distributed as a web host file. The address for the host file is:
https://Redacted/UPDATE_2_0_355.PRD

The file will be installed using Reminder Exchange, programmer access is not required.

Installation:

=====

This update can be loaded with users on the system. Installation will take less than 5 minutes.

Install Example

Go to Reminder exchange in Vista.
To Load the exchange file, use LWH. The URL is
https://REDACTED/UPDATE_2_0_355.PRD

```
+      + Next Screen  - Prev Screen  ?? More Actions  >>>
CFE  Create Exchange File Entry      LHF  Load Host File
CHF  Create Host File                 LMM  Load MailMan Message
CMM  Create MailMan Message           LR   List Reminder Definitions
DFE  Delete Exchange File Entry       LWH  Load Web Host File
IFE  Install Exchange File Entry      RI   Reminder Definition Inquiry
IH   Installation History              RP   Repack
Select Action: Next Screen// LWH  Load Web Host File
Input the URL for the .prd file: https://REDACTED/UPDATE_2_0_355.PRD
```

You will see a message indicating the file was loaded successfully.

Search and locate an entry titled UPDATE_2_0_355 VA-MENTAL HEALTH TEMPLATES in reminder exchange.

```
+Item  Entry                                     Source                                     Date Packed
381    UPDATE_2_0_355 VA-MENTAL HEALTH TEMPLATES
382    UPDATE_2_0_356 VA-COVID-19 CANCELLED APPOINTMENT FOLLOW-UP
383    UPDATE_2_0_36 MISC UPDATE 5
384    UPDATE_2_0_37 MH UPDATES
385    UPDATE_2_0_374 VA-COMMON CARRIER POV ACCESS
386    UPDATE_2_0_375 VA-SYRINGE
+      + Next Screen  - Prev Screen  ?? More Actions  >>>
CFE  Create Exchange File Entry      LHF  Load Host File
CHF  Create Host File                 LMM  Load MailMan Message
CMM  Create MailMan Message           LR   List Reminder Definitions
DFE  Delete Exchange File Entry       LWH  Load Web Host File
IFE  Install Exchange File Entry      RI   Reminder Definition Inquiry
IH   Installation History              RP   Repack
Select Action: Next Screen// IFE  Install Exchange File Entry
Enter a list or range of numbers (1-547): 381
```

At the **Select Action** prompt, enter **IFE** for Install Exchange File Entry
Enter the number that corresponds with your entry titled UPDATE_2_0_355 VA-MENTAL HEALTH TEMPLATES (*in this example it is entry 381, it will vary by site*) that is dated 08/29/2023.

```

Package Version: 2.0P65

Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-MH FLOW DISCHARGE NOTE
  VA-MHTC CARE COORDINATION INTERVENTION
  VA-MH TREATMENT COORDINATOR ASSIGNMENT

REMINDER TERM
  VA-REMINDER UPDATE_2_0_355

Keywords:

+      Enter ?? for more actions      >>>
IA  Install all Components             IS  Install Selected Component
Select Action: Next Screen// IA

```

At the **Select Action** prompt, type **IA** for Install all Components and hit enter. For all new entries in any category you will choose **I to Install** **SKIP any items** in any category you are prompted to overwrite. You will then be prompted to install the first dialog component.

```

Packed reminder dialog: VA-MH TREATMENT COORDINATOR ASSIGNMENT [NATIONAL DIALOG]

```

Item	Seq.	Dialog Findings	Type	Exists
1		VA-MH TREATMENT COORDINATOR ASSIGNMENT	dialog	
2	3	VA-MH TREATMENT COORDINATOR ASSIGNMENT VERSION Finding: *NONE*	element	
3	5	VA-MHTC ASSIGN GP Finding: *NONE*	group	
4	5.5	VA-MHTC INITIAL ASSIGN GP Finding: VA-MH-BHIP-INITIAL ASSIGN (HEALTH FACTOR)	group	X
5	5.5.5	VA-MHTC COORDINATOR NAME V2 Finding: MENTAL HEALTH TREATMENT COORDINATOR (HEALTH FACTOR)	element	X
6		PXRM COMMENT	prompt	X
7	5.5.7	VA-MHTC COORDINATOR CONTACT Finding: *NONE*	element	
8		PXRM COMMENT	prompt	X

```

+      + Next Screen  - Prev Screen  ?? More Actions
DD  Dialog Details      DT  Dialog Text      IS  Install Selected
DF  Dialog Findings    DU  Dialog Usage     QU  Quit
DS  Dialog Summary     IA  Install All
Select Action: Next Screen// IA

```

At the **Select Action** prompt, type **IA** to install the dialog – **VA-MH TREATMENT COORDINATOR ASSIGNMENT**
Install reminder dialog and all components with no further changes: Y//ES

```

Packed reminder dialog: VA-MH TREATMENT COORDINATOR ASSIGNMENT [NATIONAL DIALOG]
VA-MH TREATMENT COORDINATOR ASSIGNMENT (reminder dialog) installed from exchange
Item  Seq. Dialog Findings                                     Type  Exists
  1    VA-MH TREATMENT COORDINATOR ASSIGNMENT                 dialog  X
  2    3 VA-MH TREATMENT COORDINATOR ASSIGNMENT VERSION       element  X
      Finding: *NONE*
  3    5 VA-MHTC ASSIGN GP                                     group    X
      Finding: *NONE*
  4    5.5 VA-MHTC INITIAL ASSIGN GP                           group    X
      Finding: VA-MH-BHIP-INITIAL ASSIGN (HEALTH FACTOR)
  5    5.5.5 VA-MHTC COORDINATOR NAME V2                       element  X
      Finding: MENTAL HEALTH TREATMENT COORDINATOR (HEALTH FACTOR)
  6    PXRMM COMMENT                                           prompt   X
  7    5.5.7 VA-MHTC COORDINATOR CONTACT                       element  X
      Finding: *NONE*
  8    PXRMM COMMENT                                           prompt   X
+      + Next Screen  - Prev Screen  ?? More Actions
DD  Dialog Details      DT  Dialog Text      IS  Install Selected
DF  Dialog Findings    DU  Dialog Usage    QU  Quit
DS  Dialog Summary     IA  Install All
Select Action: Next Screen// Q

```

When the dialog has completed installation, you will then be returned to this screen. At the **Select Action** prompt, type **Q**.

You will then be prompted to install the next dialog component.

```

Packed reminder dialog: VA-MHTC CARE COORDINATION INTERVENTION [NATIONAL DIALOG]
Item  Seq. Dialog Findings                                     Type  Exists
  1    VA-MHTC CARE COORDINATION INTERVENTION                 dialog
  2    1 VA-GP MHTC CCI                                         group
      Finding: *NONE*
  3    1.3 VA-GP MHTC VVC                                       group
      Finding: *NONE*
  4    1.3.10 VA-MHTC VVC CONSENT                               element
      Finding: *NONE*
  5    1.3.25 VA-BLANK LINE WITH <BR>                          element  X
      Finding: *NONE*
  6    1.3.40 VA-GP MHTC VVC LOCATION                           group
      Finding: *NONE*
  7    1.3.40.10 VAL-MHTC VVC HOME ADDRESS                     element
      Finding: *NONE*
  8    1.3.40.20 VA-MHTC VVC OTHER LOCATION                    element
+      + Next Screen  - Prev Screen  ?? More Actions
DD  Dialog Details      DT  Dialog Text      IS  Install Selected
DF  Dialog Findings    DU  Dialog Usage    QU  Quit
DS  Dialog Summary     IA  Install All
Select Action: Next Screen// IA

```

At the **Select Action** prompt, type **IA** to install the dialog – **VA-MHTC CARE COORDINATION INTERVENTION**

Install reminder dialog and all components with no further changes: Y//ES

```
Packed reminder dialog: VA-MHTC CARE COORDINATION INTERVENTION [NATIONAL DIALOG]
VA-MHTC CARE COORDINATION INTERVENTION (reminder dialog) installed from exchange
```

Item	Seq.	Dialog Findings	Type	Exists
1		VA-MHTC CARE COORDINATION INTERVENTION	dialog	X
2	1	VA-GP MHTC CCI Finding: *NONE*	group	X
3	1.3	VA-GP MHTC VVC Finding: *NONE*	group	X
4	1.3.10	VA-MHTC VVC CONSENT Finding: *NONE*	element	X
5	1.3.25	VA-BLANK LINE WITH Finding: *NONE*	element	X
6	1.3.40	VA-GP MHTC VVC LOCATION Finding: *NONE*	group	X
7	1.3.40.10	VAL-MHTC VVC HOME ADDRESS Finding: *NONE*	element	X
8	1.3.40.20	VA-MHTC VVC OTHER LOCATION	element	X
+ + Next Screen - Prev Screen ?? More Actions				
DD	Dialog Details	DT	Dialog Text	IS Install Selected
DF	Dialog Findings	DU	Dialog Usage	QU Quit
DS	Dialog Summary	IA	Install All	
Select Action: Next Screen// Q				

When the dialog has completed installation, you will then be returned to this screen. At the **Select Action** prompt, type **Q**.

You will then be prompted to install the next dialog component.

```
Packed reminder dialog: VA-MH FLOW DISCHARGE NOTE [NATIONAL DIALOG]
```

Item	Seq.	Dialog Findings	Type	Exists
1		VA-MH FLOW DISCHARGE NOTE	dialog	
2	5	VA-GP MH DISCHARGE NOTE Finding: *NONE*	group	
3	5.5	VA-MH DISCHARGE INFORMATION Finding: *NONE*	element	
4	5.10	VA-MH DISCHARGE INFORMATION DIAGNOSIS Finding: *NONE*	element	
5		PXRM COMMENT	prompt	X
6	5.15	VA-MH DISCHARGE INFORMATION NOTE Finding: *NONE*	element	
7	5.20	VAL-GP MH DISCHARGE NEXT PCP Finding: *NONE*	group	
8	5.20.10	VA-MH DISCHARGE PCP APT Finding: *NONE*	element	
+ + Next Screen - Prev Screen ?? More Actions				
DD	Dialog Details	DT	Dialog Text	IS Install Selected
DF	Dialog Findings	DU	Dialog Usage	QU Quit
DS	Dialog Summary	IA	Install All	
Select Action: Next Screen// IA				

At the **Select Action** prompt, type **IA** to install the dialog – **VA-MH FLOW DISCHARGE NOTE**

Install reminder dialog and all components with no further changes: Y//ES

```

Packed reminder dialog: VA-MH FLOW DISCHARGE NOTE [NATIONAL DIALOG]
VA-MH FLOW DISCHARGE NOTE (reminder dialog) installed from exchange file.
Item  Seq.  Dialog Findings                                     Type  Exists
  1      VA-MH FLOW DISCHARGE NOTE                          dialog  X
  2    5 VA-GP MH DISCHARGE NOTE                             group  X
      Finding: *NONE*
  3    5.5 VA-MH DISCHARGE INFORMATION                       element  X
      Finding: *NONE*
  4    5.10 VA-MH DISCHARGE INFORMATION DIAGNOSIS           element  X
      Finding: *NONE*
  5      PXRМ COMMENT                                       prompt  X
  6    5.15 VA-MH DISCHARGE INFORMATION NOTE                element  X
      Finding: *NONE*
  7    5.20 VAL-GP MH DISCHARGE NEXT PCP                    group  X
      Finding: *NONE*
  8    5.20.10 VA-MH DISCHARGE PCP APT                      element  X
      Finding: *NONE*
+      + Next Screen  - Prev Screen  ?? More Actions
DD  Dialog Details      DT  Dialog Text      IS  Install Selected
DF  Dialog Findings    DU  Dialog Usage     QU  Quit
DS  Dialog Summary     IA  Install All
Select Action: Next Screen// Q

```

When the dialog has completed installation, you will then be returned to this screen. At the **Select Action** prompt, type **Q**.

```

Package Version: 2.0P65

Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-MH FLOW DISCHARGE NOTE
  VA-MH TC CARE COORDINATION INTERVENTION
  VA-MH TREATMENT COORDINATOR ASSIGNMENT

REMINDER TERM
  VA-REMINDER UPDATE_2_0_355

Keywords:

+      + Next Screen  - Prev Screen  ?? More Actions  >>>
IA  Install all Components      IS  Install Selected Component
Select Action: Next Screen// Q

```

You will then be returned to this screen. At the **Select Action** prompt, type **Q**.

Install complete.

Post Installation

At the time of release, the post install will only be completed for one of the three templates, further guidance will come when the other two templates are ready to be used in CPRS.

1. Insert local objects into the VAL-GP MH DISCHARGE NEXT PCP group.

Navigate to reminder dialog groups in VistA, locate the group, and follow the prompts below.

```
NAME: VAL-GP MH DISCHARGE NEXT PCP <enter>
DISABLE: <enter>
CLASS: LOCAL// <enter>
SPONSOR: <enter>
REVIEW DATE: <enter>
RESOLUTION TYPE: <enter>
ORDERABLE ITEM: <enter>
FINDING ITEM: <enter>
```

```
Additional findings: none
Select ADDITIONAL FINDING: <enter>
GROUP CAPTION: <enter>
PUT A BOX AROUND THE GROUP: <enter>
SHARE COMMON PROMPTS: <enter>
MULTIPLE SELECTION: ONE SELECTION ONLY// <enter>
HIDE/SHOW GROUP: <enter>
GROUP HEADER DIALOG TEXT:
\\NEXT PRIMARY CARE PROVIDER (PCP) APPOINTMENT
  PCP name:  INSERT OBJECT HERE
  PACT team: INSERT OBJECT HERE
```

```
Edit? NO// YES
```

```
==[ WRAP ]==[INSERT ]====< GROUP HEADER DIALOG TEX[Press <PF1>H for help]====
\\NEXT PRIMARY CARE PROVIDER (PCP) APPOINTMENT
  PCP name:  INSERT OBJECT HERE
  PACT team: INSERT OBJECT HERE
```

Replace the highlighted text with local TIU objects.

2. Setup of Note Title.

The suggested note titles to create to associate with these templates are:

MH FLOW DISCHARGE
VHA Enterprise Standard Title: MENTAL HEALTH NOTE
You can add this to the document class where mental health notes are stored.

Note: Comprehensive information on Creating new Document Classes and Titles can be found beginning on page 54 of the TIU/ASU Implementation Guide at the following link: [http://www.va.gov/vdl/documents/Clinical/CPRS-Text Integration Utility \(TIU\)/tiuim.pdf](http://www.va.gov/vdl/documents/Clinical/CPRS-Text%20Integration%20Utility%20(TIU)/tiuim.pdf)

3. **Make the Dialog templates available to be attached to a Personal or Shared templates or to be able to attach the dialog to a progress note title.**

Select Reminder Managers Menu <TEST ACCOUNT> Option: **CP CPRS**

Reminder Configuration

- CA Add/Edit Reminder Categories
- CL CPRS Lookup Categories
- CS CPRS Cover Sheet Reminder List
- MH Mental Health Dialogs Active
- PN Progress Note Headers
- RA Reminder GUI Resolution Active
- TIU TIU Template Reminder Dialog Parameter**
- DEVL Evaluate Coversheet List on Dialog Finish
- DL Default Outside Location
- PT Position Reminder Text at Cursor
- LINK Link Reminder Dialog to Template
- TEST CPRS Coversheet Time Test
- NP New Reminder Parameters
- GEC GEC Status Check Active
- WH WH Print Now Active

Select CPRS Reminder Configuration <TEST ACCOUNT> Option: **TIU TIU**

Template Reminder Dialog Parameter

Reminder Dialogs allowed as Templates may be set for the following:

- 1 User USR [choose from NEW PERSON]
- 3 Service SRV [choose from SERVICE/SECTION]
- 4 Division DIV [SALT LAKE CITY]
- 5 System SYS [NATREM.FO-SLC.MED.VA.GOV]

Enter selection: **5** *Choose the appropriate number for your site. Your site may do this by System or other levels. The example below uses SYSTEM level.*

Setting Reminder Dialogs allowed as Templates for System: NATREM.FO-SLC.MED.VA.GOV

Select Display Sequence: **?**

- 388 VA-COVID-19 TELEPHONE FOLLOW-UP
- 389 VA-SRA-CONSULT RESPONSE (D)

When you type a question mark above, you will see the list of #'s (with dialogs) that are already taken. Choose a number NOT on this list. For this example, 390 is not present so I will use 390.

Select Display Sequence: **390**

Are you adding 390 as a new Display Sequence? Yes// **YES**

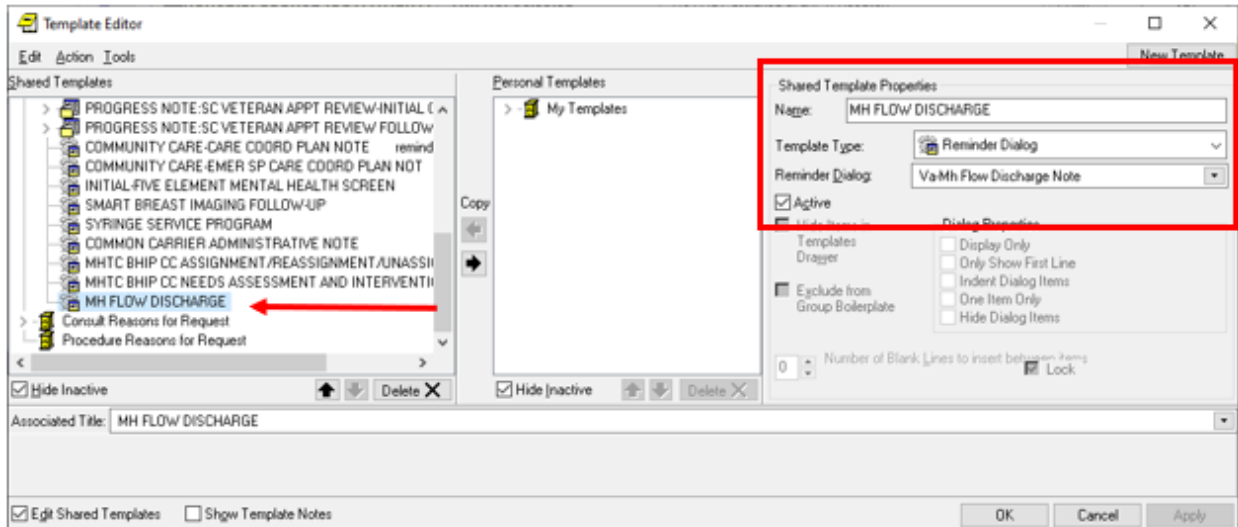
Display Sequence: 390// <Enter> 390

Clinical Reminder Dialog: **VA-MH FLOW DISCHARGE NOTE** reminder dialog
NATIONAL

...OK? Yes// **<Enter>** (Yes)

4. **Connect the template to the note titles.**

- a. In CPRS, open the Template Editor, expand Shared Templates, select the appropriate folder (if applicable), then click New Template (top right-hand corner).



Type in the following information:

Name: **MH FLOW DISCHARGE**

Template Type: **Reminder Dialog**

Reminder Dialog: **VA-MH FLOW DISCHARGE NOTE**

Associated Title: **MH FLOW DISCHARGE**

— then click Apply.

This template can also be added to your shared template folder for use with any note title.