Update _2_0_356

Clinical Reminders

VA-COVID-19 CANCELLED APPOINTMENT FOLLOW-UP UPDATE

Install Guide

April 2022

Product Development
Office of Information Technology
Department of Veterans Affairs

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Introduction

DESCRIPTION:

The CPRS COVID-19 Cancelled Appointment Follow-up reminder dialog template is used in conjunction with the national VSSC COVID-19 report to document follow-up care for cancelled appointments.
Based on an OIG action item, updates to the Action Indicated section have been made:
- Removed the selection None, other
- Added four more selections –
  - None, Veteran moved/Relocated
  - None, Veteran discharged or withdrew from group/care
  - None, Veteran not eligible for care
  - None, scheduling error

UPDATE_2_0_356 contains 1 Reminder Exchange entry:
UPDATE_2_0_356 VA-COVID-19 CANCELLED APPOINTMENT FOLLOW-UP

The exchange file contains the following components:
TIU TEMPLATE FIELD
        VA-CLINIC LOCATION2
        VA-TEXT (1-50 CHAR)R

HEALTH FACTORS
        VA-REMINDER UPDATES [C]
        VA-UPDATE_2_0_356
        VA-COVID-19 [C]
        VA-COVID-19 SCHEDULING ERROR
        VA-COVID-19 VETERAN NOT ELIGIBLE FOR CARE
        VA-COVID-19 VETERAN DISCHARGED/WITHDREW
        VA-COVID-19 VETERAN MOVE/RELOCATED
        VA-COVID-19 FOLLOW UP OTHER
        VA-COVID-19 CLINICAL REVIEW NEEDED
        VA-COVID19 SCHEDULING ACTION NEEDED
        VA-COVID-19 COMPLETED MIN SCHED ATTEMPTS
        VA-COVID-19 VET NO LONGER DESIRES CARE
        VA-COVID-19 APPT NO LONGER NEEDED
        VA-COVID-19 CARE REFERRED TO COMMUNITY
        VA-COVID-19 CARE RENDERED IN VA

REMINDER TERM
        VA-REMINDER UPDATE_2_0_356

HEALTH SUMMARY TYPE
        VA-APTS PAST 6M

HEALTH SUMMARY OBJECTS
        VA-APTS PAST 6M (TIU)

TIU DOCUMENT DEFINITION
        VA-APTS PAST 6M

REMINDER DIALOG
        VA-COVID-19 CANCELLED APPT FOLLOW-UP

Install Details

This update is being distributed as a web host file. The address for the host file is:
https://REDACTED /UPDATE_2_0_356.PRD

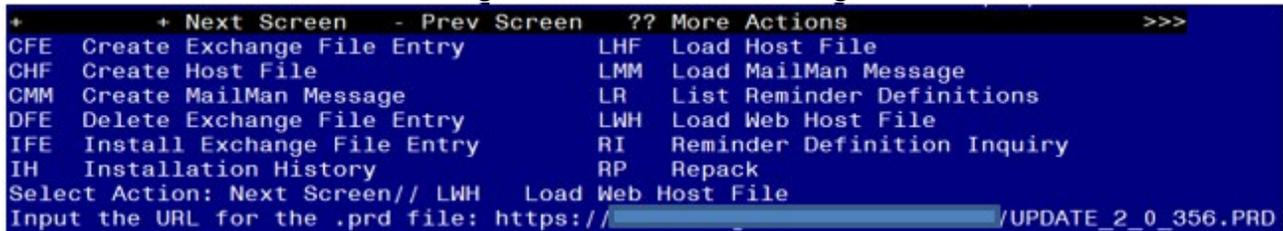The file will be installed using Reminder Exchange, programmer access is not required.

Installation:
=============
This update can be loaded with users on the system. Installation will take less than 5 minutes.

Install Example

To Load the Web Host File. Navigate to Reminder exchange in Vista

```
+         + Next Screen   - Prev Screen    ?? More Actions                    >>>
CFE   Create Exchange File Entry       LHF   Load Host File
CHF   Create Host File                 LMM   Load MailMan Message
CMM   Create MailMan Message           LR    List Reminder Definitions
DFE   Delete Exchange File Entry       LWH   Load Web Host File
IFE   Install Exchange File Entry      RI    Reminder Definition Inquiry
IH    Installation History             RP    Repack
Select Action: Next Screen// LWH   Load Web Host File
Input the URL for the .prd file: https://_____/UPDATE_2_0_356.PRD
```

At the **Select Action:** prompt, enter **LWH** for Load Web Host File
At the **Input the url for the .prd file:** prompt, type the following web address:
https://REDACTED/UPDATE_2_0_356.PRD

You should see a message at the top of your screen that the file loaded successfully

Search and locate an entry titled **UPDATE_2_0_356 VA-COVID-19 CANCELLED APPOINTMENT FOLLOW-UP UPDATE** in reminder exchange.

```
+Item  Entry                           Source               Date Packed
  362  UPDATE_2_0_356 VA-COVID-19
       CANCELLED APPOINTMENT
       FOLLOW-UP
  363  UPDATE_2_0_36 MISC UPDATE 5
  364  UPDATE_2_0_36 TELEHEALTH
       UPDATES
  365  UPDATE_2_0_37 MH UPDATES
  366  UPDATE_2_0_39 VA-OSP SUICIDE
       SAFETY PLAN
  367  UPDATE_2_0_3_2 TBI SCREENING
+         + Next Screen    - Prev Screen    ?? More Actions            >>>
CFE  Create Exchange File Entry      LHF   Load Host File
CHF  Create Host File                LMM   Load MailMan Message
CMM  Create MailMan Message          LR    List Reminder Definitions
DFE  Delete Exchange File Entry      LWH   Load Web Host File
IFE  Install Exchange File Entry     RI    Reminder Definition Inquiry
IH   Installation History            RP    Repack
Select Action: Next Screen// IFE    Install Exchange File Entry
Enter a list or range of numbers (1-582): 362
```

At the **Select Action** prompt, enter **IFE** for Install Exchange File Entry
Enter the number that corresponds with your entry UPDATE_2_0_356 VA-COVID-19 CANCELLED APPOINTMENT FOLLOW-UP UPDATE *(in this example it is entry 362 it will vary by site).* The date of the exchange file should be 03/21/2023.

```
Package Version: 2.0P65

Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-COVID-19 CANCELLED APPT FOLLOW-UP

REMINDER TERM
  VA-REMINDER UPDATE_2_0_356

Keywords:

Components:

+          Enter ?? for more actions                                  >>>
IA   Install all Components          IS    Install Selected Component
Select Action: Next Screen// IA
```

At the **Select Action** prompt, type **IA** for Install all Components and hit enter. Select Action: Next Screen// IA Install all Components
You will see several prompts, for all new entries you will choose **I to Install**
If you are prompted to overwrite any existing items, choose S to SKIP

You will be prompted to install the reminder first dialog component – You will choose install all even though the components have an X that they exist.

```
Packed reminder dialog: VA-COVID-19 CANCELLED APPT FOLLOW-UP [NATIONAL DIALOG]

 Item  Seq. Dialog Findings                              Type     Exists
   1     VA-COVID-19 CANCELLED APPT FOLLOW-UP            dialog      X

   2    5 VA-COVID-19 CANCELLED APT FOLLOW UP VERSION    element     X
          Finding: *NONE*

   3    20 VAL-COVID-19 CANCELLED APT FOLLOW UP LIST     element     X
          Finding: *NONE*

   4    30 VA-COVID-19 CANCELLED APT FOLLOW UP DATE      element     X
          Finding: *NONE*
   5    PXRM OUTSIDE LOCATION                            prompt      X

   6    40 VA-GP COVID-19 CANCELLED APT FOLLOW UP        group       X
          Finding: *NONE*
   7    40.3 VA-COVID-19 CANCELLED APT FOLLOW UP NONE NOT element    X
+           + Next Screen   - Prev Screen   ?? More Actions
DD    Dialog Details      DT   Dialog Text          IS   Install Selected
DF    Dialog Findings     DU   Dialog Usage         QU   Quit
DS    Dialog Summary      IA   Install All
Select Action: Next Screen// IA
```

At the **Select Action** prompt, type **IA** to install the dialog –**VA-COVID-19 CANCELLED APPT FOLLOW-UP**
Select Action: Next Screen// IA Install All
Install reminder dialog and all components with no further changes: Y// Yes

```
Packed reminder dialog: VA-COVID-19 CANCELLED APPT FOLLOW-UP [NATIONAL DIALOG]
VA-COVID-19 CANCELLED APPT FOLLOW-UP (reminder dialog) installed from exchange f
 Item  Seq. Dialog Findings                              Type     Exists
   1     VA-COVID-19 CANCELLED APPT FOLLOW-UP            dialog      X

   2    5 VA-COVID-19 CANCELLED APT FOLLOW UP VERSION    element     X
          Finding: *NONE*

   3    20 VAL-COVID-19 CANCELLED APT FOLLOW UP LIST     element     X
          Finding: *NONE*

   4    30 VA-COVID-19 CANCELLED APT FOLLOW UP DATE      element     X
          Finding: *NONE*
   5    PXRM OUTSIDE LOCATION                            prompt      X

   6    40 VA-GP COVID-19 CANCELLED APT FOLLOW UP        group       X
          Finding: *NONE*
   7    40.3 VA-COVID-19 CANCELLED APT FOLLOW UP NONE NOT element    X
+           + Next Screen   - Prev Screen   ?? More Actions
DD    Dialog Details      DT   Dialog Text          IS   Install Selected
DF    Dialog Findings     DU   Dialog Usage         QU   Quit
DS    Dialog Summary      IA   Install All
Select Action: Next Screen// Q
```

After completing this dialog install, you will type Q.

You will then be brought back to this screen where you will type Q for quit

```
Package Version: 2.0P65

Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-COVID-19 CANCELLED APPT FOLLOW-UP

REMINDER TERM
  VA-REMINDER UPDATE_2_0_356

Keywords:

Components:

+            + Next Screen    - Prev Screen    ?? More Actions                >>>
IA   Install all Components               IS    Install Selected Component
Select Action: Next Screen// Q
```

You will then be returned to this screen. At the **Select Action** prompt, type **Q.**

Install complete.

Post Installation

1. **Open the template (Reminder Dialog VA-COVID-19 CANCELLED APPT FOLLOW-UP) and make sure the version displays as 2.1**