

Update \_2\_0\_393

# **Clinical Reminders**

# **VA-DIGITAL DIVIDE UPDATE**

# **Install Guide**

October 2023

Product Development Office of Information Technology Department of Veterans Affairs

Table of Contents	
INTRODUCTION	1
INSTALL DETAILS	3
PRE-INSTALL DETAILS	3
INSTALL EXAMPLE	
POST INSTALLATION	9

# Introduction

The VA-Digital Divide templates listed below have been updated and/or newly developed to standardize documentation for Digital Divide/Video Device management.

The purpose of these templates are to:

- Standardized documentation device issuance
- Standardized documentation of device deactivation/retrieval
- Standardized documentation for Provider to request continued use of device

These templates are sponsored by the Office of Connected Care (OCC)

This update contains the following components:

- 1. The VA-TH DIGITAL DIVIDE ASSMNT BY SOCIAL WORK reminder dialog has had been updated with some minor changes
- 2. The VA-TH VVC CAPABILITY ASSESSMENT reminder dialog template has been updated to show a new option for the provider to request a Veteran keep a device. This option will only display if the new digital divide device follow up note has been completed indicating that the device will be deactivated/retrieved and the provider was notified.
- 3. A new reminder dialog template VA-TH VIDEO DD DEVICE ORDER CONSULT RESULT NOTE that will be used to document when a tablet is issued
- 4. A new reminder dialog VA-TH VIDEO DD DIGITAL DIVIDE DEVICE FOLLOW UP that will be used to document if a Veteran that already has a device can keep it or if it is recommended to deactivate.

UPDATE\_2\_0\_393 contains 1 Reminder Exchange entry:

### UPDATE\_2\_0\_393 VA-DIGITAL DIVIDE UPDATE

### The exchange file contains the following components:

### TIU TEMPLATE FIELD

VA-DATE ONLY R VA-VVC CALL DATE VA-VVC SHIP DATE VA-TEXT (1-30 CHAR)R WORD PROCESSING (REQ) TEXT (1-60 CHARACTERS) REQ GEN WORD PROCESSING WORD PROCESSING 68 LENGTH 10 LINE REQ LIFELINESUPPORT.ORG LIFELINE ELIGIBILITY ACP ELIGIBILITY STEPS ACP QUALIFICATION GUIDELINES TH EVERYONEON URL

#### **HEALTH FACTORS**

VA-REMINDER UPDATES [C] VA-UPDATE 2 0 393 VA-TH DIGITAL DIVIDE [C] VA-TH DD PROVIDER NOTIFIED OF DEVICE DEACTIVATION VA-TH DD DEACTIVATION OF DEVICE STARTED VA-TH DD RENEWED DEVICE 3 MONTHS VA-TH DD CONSULT RESULT COMPLETED VA-TH DD DEVICE ADDRESS CPRS VA-TH DD DEVICE ADDRESS FACILITY VA-TH DD DEVICE ADDRESS ALTERNATE VA-TH DD PREFERS TABLET VA-TH DD HOME INTERNET W/VIDEO NO VA-TH DD HOME INTERNET W/VIDEO YES VA-TH DD LIFELINE NOT ELIGIBLE VA-TH DD LIFELINE PENDING VA-TH DD ACP PENDING VA-TH DD EVERYONEON VA-TH DD PROVIDER APPROVES DEVICE 3 MONTH RENEWAL VA-TH VVC [C] VA-TH VVC NOT CAPABLE VA-TH VVC CONFIRMED VA-TH VVC NO DEVICE AND/OR BROADBAND VA-TH VVC TEST PENDING

#### **REMINDER SPONSOR**

OFFICE OF CONNECTED CARE

**REMINDER LOCATION LIST** 

VA-TH 179 ENCOUNTERS

#### **REMINDER TERM**

VA-REMINDER UPDATE\_2\_0\_393 VA-BL TH DD PROVIDER NOTIFIED DEACTIVATE DEVICE VA-TH VVC NOT CAPABLE VA-TH VVC CONFIRMED VA-TH VVC ENCOUNTERS VA-TH VVC CAPABLE

#### **REMINDER DEFINITION**

VA-TH BL VVC CAPABLE

#### **REMINDER DIALOG**

VA-TH VIDEO DD DIGITAL DIVIDE DEVICE FOLLOW UP

#### VA-TH VIDEO DD DEVICE ORDER CONSULT RESULT NOTE VA-TH DIGITAL DIVIDE ASSMNT BY SOCIAL WORK VA-TH VVC CAPABILITY ASSESSMENT

## **Install Details**

This update is being distributed as a web host file. The address for the host file is: https://REDACTED/UPDATE\_2\_0\_393.PRD

The file will be installed using Reminder Exchange, programmer access is not required.

Installation:

This update can be loaded with users on the system. Installation will take less than 5 minutes.

# **Pre-Install Details**

Using the reminder dialog manager, dialog manager, change view to element view and inq/print the following reminder dialog element contents, you will need to add it back post-install:

VAL-TH DIGITAL DIVIDE DEVICE HEADER LOCAL SECTION VAL-TH DIGITAL DIVIDE DEVICE LIFELINE LOCAL SECTION VAL-TH DIGITAL DIVIDE DEVICE FACILITY ADDRESS VAL-TH DIGITAL DIVIDE IN NEED INSTRUCTIONS VAL-TH VVC TEST CALL

Change View to Group and do an inquiry/print for the following reminder dialog group: VAL-TH DIGITAL DIVIDE DEVICE ADDRESS FACILITY

### **Install Example**

Go to Reminder exchange in Vista. To Load the exchange file, use LWH. The URL is https://REDACTED /UPDATE\_2\_0\_393.PRD

+	+ Next Scre	en - Prev	Screen 1	?? More A	Actions	>>>
CFE	Create Exchange	File Entry	LHF	E Load F	Host File	
CHF	Create Host File		LMI	1 Load N	4ailMan Message	Э
CMM	Create MailMan M	lessage	LR	List F	Reminder Defini	itions
DFE	Delete Exchange	File Entry	LWF	Load k	Web Host File	
IFE	Install Exchange	File Entry	RI	Remind	der Definition	Inquiry
IH	Installation His	tory	RP	Repack	¢	
Sele	ct Action: Next S	creen// LWH	Load Wet	) Host Fi	ile	
Inpu	t the URL for the	.prd file:	https://			<pre>B/UPDATE_2_0_393.PRD</pre>

You will see a message indicating the file was loaded successfully.

Search and locate an entry titled UPDATE\_2\_0\_393 VA-DIGITAL DIVIDE UPDATE in reminder exchange.

+Item	1 Entry	Source	Date Packed
597	UPDATE 2 0 393 VA-DIGITAL		
	DIVIDE UPDATE		
598	UPDATE 2 0 3 2 TBI SCREENING		
599	UPDATE 2 0 4 VA-VETERANS		
	CHOICE/MAMMOGRAM/TBI UPDATE		
600	UPDATE 2 0 4 VA-VETERANS		
	CHOICE/MAMMOGRAM/TBI UPDATE		
601	UPDATE 2 0 40 VA-HERPES		
	ZOSTER IMMUNIZATION UPDATE		
602	UPDATE 2 0 41 FUNCTIONAL AND		
-	+ Next Screen - Prev Screen	22 More Actions	
055	+ Next Screen - Frev Screen	I PP NOTE ACCIONS	
CFE	Create Exchange File Entry	LHF Load Host File	
CHF	Create Host File	LMM Load MailMan M	essage
CMM	Create MailMan Message	LR List Reminder I	Definitions
DFE	Delete Exchange File Entry	LWH Load Web Host	File
IFE	Install Exchange File Entry	RI Reminder Defin:	ition Inquiry
IH	Installation History	RP Repack	
Selec	t Action: Next Screen// IFE Inst	tall Exchange File En	try
Enter	a list or range of numbers (1-825	5): 597	

At the <u>Select Action</u> prompt, enter <u>IFE</u> for Install Exchange File Entry Enter the number that corresponds with your entry titled UPDATE\_2\_0\_393 VA-DIGITAL DIVIDE UPDATE (*in this example it is entry 597, it will vary by site*) that is dated 10/13/2023.

Package Version: 2.0P65
Description: The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
VA-TH VVC CAPABILITY ASSESSMENT
VA-TH DIGITAL DIVIDE ASSMNT BY SOCIAL WORK
VA-TH VIDEO DD DEVICE ORDER CONSULT RESULT NOTE
VA-TH VIDEO DD DIGITAL DIVIDE DEVICE FOLLOW UP
REMINDER TERM
VA-REMINDER UPDATE_2_0_393
Keywords:
+ Enter ?? for more actions >>>
IA Install all Components IS Install Selected Component Select Action: Next Screen// IA

At the <u>Select Action</u> prompt, type <u>IA</u> for Install all Components and hit enter. For all new entries in any category you will choose <u>I to Install</u> <u>SKIP</u> any items in any category you are prompted to overwrite. You will then be prompted to install the FIRST dialog component.

Packed	reminder dialog: VA	-TH VIDEO DD	DIGITAL DIVIDE	DEVICE	FOLLOW UP	[NATIONAL
Item	Seq. Dialog Finding	S			Туре	Exists
1	VA-TH VIDEO DD DIG	ITAL DIVIDE D	DEVICE FOLLOW UF	C	dialog	
2	10 VA-GP DIGITAL DE Finding: *NONE	VICE FOLLOW-U	JP NOTE		group	
3	10.10 VA-DIGITAL DE	VICE FOLLOW-U	JP NOTE RENEW		element	
4	Finding: VA-TH	DEVICE FOLL	EVICE 3 MONTHS	(HEALTH	FACTOR)	Х
4	Finding: VA-TH	DD DEACTIVAT	ION OF DEVICE S	STARTED	(HEALTH	х
5	10.20.10 VA-GP DIGI	TAL DEVICE FO	LLOW-UP NOTE		group	
	DEACTIV NOTIFY Finding: VA-TH (HEALTH FACTOR	DD PROVIDER	NOTIFIED OF DEV	/ICE DEA	CTIVATION	x
6	10.20.10.10 VA-DIGI SIGNER	TAL DEVICE FO	DLLOW-UP NOTE A	DD	element	
+	+ Next Screen	- Prev Screer	n ?? More Act	ions		
DD D DF D DS D Select	ialog Details ialog Findings ialog Summary Action: Next Screen	DT Dialog T DU Dialog U IA Install D// IA	Text IS Usage QU All	8 Inst J Quit	all Select	ed.

At the Select Action prompt, type IA to install the dialog – VA-TH VIDEO DD DIGITAL DIVIDE DEVICE FOLLOW UP Install reminder dialog and all components with no further changes: Y//ES

Packe	ed reminder	r dialog:	VA-TH	VIDEO D	DD DIGIT	AL DI	VIDE DE	VICE FOL	LOW UP	[NATIONAL
VA - TI	I VIDEO DD	DIGITAL	DIVIDE	DEVICE	FOLLOW	UP (r	eminder	dialog)	instal	led from
Iter	n Seq. Dia	alog Find	lings						Туре	Exists
1	VA-TH \	/IDEO DD	DIGITAL	. DIVIDE	DEVICE	FOLL	OW UP		dialog	Х
2	10 VA-G	P DIGITAL	. DEVICE	FOLLO	I-UP NOT	E			group	X
	Fir	nding: *N	IONE*							
3	10.10 V/	A-DIGITAL	. DEVICE	E FOLLOM	I-UP NOT	E REN	EM	e	element	Х
	Fir	nding: VA	-TH DD	RENEWED	DEVICE	3 MO	NTHS (H	EALTH FA	ACTOR)	X
4	10.20 V/	A-GP DIGI	TAL DE	ICE FOL	LOW-UP	NOTE	DEACTIV	ATE	group	Х
	Fir	nding: VA	-TH DD	DEACTIV	ATION O	F DEV	ICE STA	RTED (HE	ALTH	Х
	FAC	CTOR)								
5	10.20.10	) VA-GP D	IGITAL	DEVICE	FOLLOW-	UP NO	TE		group	Х
	DEACTIV	NOTIFY								
	Fir	nding: VA	-TH DD	PROVIDE	R NOTIF	IED O	F DEVIC	E DEACTI	VATION	X
	(HE	EALTH FAC	CTOR)							
6	10.20.10	).10 VA-D	IGITAL	DEVICE	FOLLOW-	UP NO	TE ADD	e	element	Х
	SIGNER									
+	+ Ne>	kt Screen	ı - Pr	ev Scre	en ??	More	Action	S		
DD	Dialog Det	tails	DT	Dialog	, Text		IS	Install	Select	ed
DF	Dialog Fir	ndings	DU	Dialog	j Usage		QU	Quit		
DS	Dialog Sun	nmary	IA	Instal	1 A11					
Sele	Select Action: Next Screen// Q									

When the dialog has completed installation, you will then be returned to this screen. At the <u>Select Action</u> prompt, type <u>Q.</u>

You will then be prompted to install the NEXT dialog component.

Pack	ed	remi	nder dial	og: VA-T	H VID	EO DD DE	VICE OR	DER CONS	ULT RES	ULT NOTE	[NATIONA
Ite	em	Seq.	Dialog F	indings						Туре	Exists
1		VA-	TH VIDEO	DD DEVIC	E ORDI	ER CONSU	ILT RESU	LT NOTE		dialog	
2	2	5 VA	-GP VIDEO Finding:	DEVICE VA-TH D	ORDER	CONSULT	RESULT	PLETED (	HEALTH	group FACTOR)	х
3	3	5.10 VERS	VA-VIDĚO ION	DEVICE	ORDER	CONSULT	RESULT	NOTE		element	
4	Ļ	5.20	Finding: VA-VIDEO Finding:	*NONE* DEVICE *NONE*	ORDER	CONSULT	DEVICE			element	
5	ō	5.30	VA-VIDEO Finding:	DEVICE *NONE*	ORDER	CONSULT	DEVICE	SERIAL		element	
6	6	5.40	VA-VIDEO Finding:	DEVICE *NONE*	ORDER	CONSULT	DEVICE	SHIP DA	TE	element	
7	7	5.50 DATE	VA-VIDEO	DEVICE	ORDER	CONSULT	DEVICE	ARRIVAL		element	
+		+	Next Scr	een -	Prev S	Screen	?? Mor	e Action	S		
DD	D	ialog	Details	DT	Dia	alog Tex	t	IS	Instal	1 Select	ed
DF	D	ialog	Findings	DL	J Dia	alog Usa	ige	QU	Quit		
DS	D	ialog	Summary	IA	\ Ins	stall Al	.1				
Sele	ect	Acti	on: Next	Screen//	IA						

At the <u>Select Action</u> prompt, type <u>IA</u> to install the dialog – <u>VA-TH VIDEO DD DEVICE</u> <u>ORDER CONSULT RESULT NOTE</u>

Install reminder dialog and all components with no further changes: Y//ES

Packe	ed remin	nder dialog: VA-TH VIDEO DD DEVICE ORDER CONSULT RES	SULT NOTE	[NATIONA
VA-TI	H VIDEO	DD DEVICE ORDER CONSULT RESULT NOTE (reminder dialo	og) instal	led from
Iter	n Seq.	Dialog Findings	Туре	Exists
1	VA-	TH VIDEO DD DEVICE ORDER CONSULT RESULT NOTE	dialog	Х
2	5 VA	GP VIDEO DEVICE ORDER CONSULT RESULT	group	X
		Finding: VA-TH DD CONSULT RESULT COMPLETED (HEALTH	FACTOR)	X
3	5.10	VA-VIDEO DEVICE ORDER CONSULT RESULT NOTE	element	X
	VERS	ION		
		Finding: *NONE*		
4	5.20	VA-VIDEO DEVICE ORDER CONSULT DEVICE	element	X
		Finding: *NONE*		
5	5.30	VA-VIDEO DEVICE ORDER CONSULT DEVICE SERIAL	element	X
		Finding: *NONE*		
6	5.40	VA-VIDEO DEVICE ORDER CONSULT DEVICE SHIP DATE	element	X
		Finding: *NONE*		
7	5.50	VA-VIDEO DEVICE ORDER CONSULT DEVICE ARRIVAL	element	X
	DATE			
+	+	Next Screen - Prev Screen ?? More Actions		
DD	Dialog	Details DT Dialog Text IS Instal	l Selecte	d
DF	Dialog	Findings DU Dialog Usage QU Quit		
DS	Dialog	Summary IA Install All		
Sele	ct Actio	on: Next Screen// Q		

When the dialog has completed installation, you will then be returned to this screen. At the **Select Action** prompt, type **Q.** 

You will then	be prom	pted to	install	the NEXT	dialog	component.

Packed	d reminder dialog: VA-TH DIGITAL DIVIDE ASSMNT BY SOCIAL	WORK [NATI	ONAL DIA
Item	Seg. Dialog Findings	Туре	Exists
1	VA-TH DIGITAL DIVIDE ASSMNT BY SOCIAL WORK	dialog	Х
2	2 VA-TH DIGITAL DIVIDE VERSION Finding: *NONE*	element	x
3	3 VA-TH DIGITAL DIVIDE DEVICE HEADER	group	x
4	3.2 VA-TH DIGITAL DIVIDE DEVICE HOSPICE Finding: *NONE*	group	x
5	3.2.10 VA-TH DIGITAL DIVIDE DEVICE HOSPICE YES Finding: *NONF*	group	x
6	3.2.10.5 VA-TH DIGITAL DIVIDE HOMELESS DEVICE ADDRESS HOSPICE	group	Х
	Finding: *NONE*		
7	3.2.10.5.10 VA-TH DIGITAL DIVIDE DEVICE ADDRESS ALT	element	Х
+	+ Next Screen - Prev Screen ?? More Actions		
DD [	Dialog Details DT Dialog Text IS Insta	all Selecte	d
DF D	Dialog Findings DU Dialog Usage QU Quit		
Select	t Action: Next Screen// IA		

At the Select Action prompt, type IA to install the dialog – VA-TH DIGITAL DIVIDE ASSMNT BY SOCIAL WORK Install reminder dialog and all components with no further changes: Y//ES

Packe	d reminder dialog: VA-TH DIGITAL DIVIDE ASSMNT BY SOCIAL	WORK [NAT	IONAL DIA
VA-TH	DIGITAL DIVIDE ASSMNT BY SOCIAL WORK (reminder dialog)	installed	from exch
Item	Seq. Dialog Findings	Туре	Exists
1	VA-TH DIGITAL DIVIDE ASSMNT BY SOCIAL WORK	dialog	Х
2	2 VA-TH DIGITAL DIVIDE VERSION Finding: *NONE*	element	x
3	3 VA-TH DIGITAL DIVIDE DEVICE HEADER Finding: *NONE*	group	x
4	3.2 VA-TH DIGITAL DIVIDE DEVICE HOSPICE Finding: *NONE*	group	Х
5	3.2.10 VA-TH DIGITAL DIVIDE DEVICE HOSPICE YES Finding: *NONE*	group	Х
6	3.2.10.5 VA-TH DIGITAL DIVIDE HOMELESS DEVICE ADDRESS HOSPICE	group	Х
	Finding: *NONE*		
7	3.2.10.5.10 VA-TH DIGITAL DIVIDE DEVICE ADDRESS ALT	element	X
+	+ Next Screen - Prev Screen ?? More Actions		
DD	Dialog Details DT Dialog Text IS Inst	all Select	ed
DF	Dialog Findings DU Dialog Usage QU Quit		
DS	Dialog Summary IA Install All		
Selec	t Action: Next Screen// Q		

When the dialog has completed installation, you will then be returned to this screen. At the <u>Select Action</u> prompt, type <u>Q.</u>

Packe	d reminder dialog: VA-TH VVC CAPABILITY ASSESSMENT	[NATIONAL DIALOG]	
Item	Seq. Dialog Findings	Туре	Exists
1	VA-TH VVC CAPABILITY ASSESSMENT	dialog	Х
2	1 VA-VCC NOTE VERSION Finding: *NONE*	element	X
3	5 VA-TH VVC SUCCESS* Finding: *NONE*	group	X
4	5.5 VA-TH VVC SUCCESS YES	group	Х
5	5.10 VA-TH VVC CONFIRMED (HEALTH FACTOR) Finding: *NONE*	group	X X
6	5.10.5 VA-TH VVC CAP ASSMNT HEADER Finding: *NONE*	group	Х
7	5.10.5.5 VA-TH VVC CAPABILITY ASSESSMENT INFO Finding: *NONE*	group	х
+	+ Next Screen - Prev Screen ?? More Action	S	
DD DF DS Selec	Dialog Details DT Dialog Text IS Dialog Findings DU Dialog Usage QU Dialog Summary IA Install All t Action: Next Screen// IA	Install Selected Quit	

You will then be prompted to install the NEXT dialog component.

At the <u>Select Action</u> prompt, type <u>IA</u> to install the dialog – <u>VA-TH VVC CAPABILITY</u> <u>ASSESSMENT</u>

Install reminder dialog and all components with no further changes: Y//ES

Packe	d remin	nder dial	og: VA-	ΓH V	VC CAPABIL	ITY ASSE	SSMENT	[NATIONAL	_ DIALOG]			
VA-TH	I VVC CA	APABILITY	ASSESSI	1ENT	(reminder	dialog)	instal	led from	exchange	file.		
Item	Seq.	Dialog F	indings						Туре	Exists		
1	VA-1	TH VVC CA	PABILIT	AS	SESSMENT			(	dialog	Х		
2	1 VA	-VCC NOTE Finding:	VERSION *NONE*	J				el	Lement	x		
3	5 VA-	-TH VVC S Findina:	UCCESS* *NONE*						group	x		
4	5.5 \	A-TH VVC	SUCCES	S YES	S				group	Х		
		Finding:	VA-TH V	/VC (	CONFIRMED	(HEALTH	FACTOR)		· ·	X		
5	5.10	VA-TH VV	C SUCCES	SS NO	0				group	Х		
		Finding:	*NONE*									
6	5.10	.5 VA-TH	VVC CAP	ASSI	MNT HEADER				group	Х		
		Finding:	*NONE*									
7	5.10	.5.5 VA-T	H VVC C/	APAB:	ILITY ASSE	SSMENT I	NFO		group	X		
		Finding:	*NONE*	<b>D</b>	0	0.0						
+	+	Next Scr	een -	Prev	vscreen	?? More	Actions	6				
DD	Dialog	Details	D	Γ	Dialog Tex	t	IS	Install	Selected			
DF	Dialog	Findings	D	J	Dialog Usa	ge	QU	Quit				
DS	Dialog	Summary	I	<u>۲</u>	Install Al	1						
Selec	Select Action: Next Screen// Q Quit											

When the dialog has completed installation, you will then be returned to this screen. At the **Select Action** prompt, type **Q.** 

Package Version: 2.0P65 Description: The following Clinical Reminder items were selected for packing: REMINDER DIALOG VA-TH VVC CAPABILITY ASSESSMENT VA-TH DIGITAL DIVIDE ASSMNT BY SOCIAL WORK VA-TH VIDEO DD DEVICE ORDER CONSULT RESULT NOTE VA-TH VIDEO DD DIGITAL DIVIDE DEVICE FOLLOW UP REMINDER TERM VA-REMINDER UPDATE 2 0 393 Keywords: + Next Screen - Prev Screen ?? More Actions >>> IA Install all Components IS Install Selected Component Select Action: Next Screen// Q

You will then be returned to this screen. At the Select Action prompt, type Q.

Install complete.

# **Post Installation**

1. Setup of Note Title.

The note title to create to associate with the first template is:

#### VIDEO DEVICE ORDER CONSULT RESULT

VHA Enterprise Standard Title: CONSULT

You can add this to the document class where CONSULT progress notes are stored.

The note title to create to associate with the second new template is:

#### DIGITAL DIVIDE DEVICE FOLLOW UP

VHA Enterprise Standard Title: TELEHEALTH NOTE

You can add this to the document class where telehealth progress notes are stored.

**Note:** Comprehensive information on Creating new Document Classes and Titles can be found beginning on page 54 of the TIU/ASU Implementation Guide at the following link: <u>http://www.va.gov/vdl/documents/Clinical/CPRS-</u> <u>Text Integration Utility (TIU)/tiuim.pdf</u> 2. Make the Dialog templates available to be attached to a Personal or Shared templates or to be able to attach the dialog to a progress note title.

Select Reminder Managers Menu <TEST ACCOUNT> Option: CP CPRS Reminder Configuration

- CA Add/Edit Reminder Categories
- CL CPRS Lookup Categories
- CS CPRS Cover Sheet Reminder List
- MH Mental Health Dialogs Active
- PN Progress Note Headers
- RA Reminder GUI Resolution Active

### TIU TIU Template Reminder Dialog Parameter

- DEVL Evaluate Coversheet List on Dialog Finish
- DL Default Outside Location
- PT Position Reminder Text at Cursor
- LINK Link Reminder Dialog to Template
- TEST CPRS Coversheet Time Test
- NP New Reminder Parameters
- GEC GEC Status Check Active
- WH WH Print Now Active

Select CPRS Reminder Configuration <TEST ACCOUNT> Option: **TIU** TIU Template Reminder Dialog Parameter

Reminder Dialogs allowed as Templates may be set for the following:

- 1 User USR [choose from NEW PERSON]
- 3 Service SRV [choose from SERVICE/SECTION]
- 4 Division DIV [SALT LAKE CITY]
- 5 System SYS [NATREM.FO-SLC.MED.VA.GOV]

Enter selection: **5** Choose the appropriate number for your site. Your site may do this by System or other levels. The example below uses SYSTEM level.

Setting Reminder Dialogs allowed as Templates for System: NATREM.FO-SLC.MED.VA.GOV

Select Display Sequence: ?

393 VA-COVID-19 TELEPHONE FOLLOW-UP

389 VA-SRA-CONSULT RESPONSE (D)

When you type a question mark above, you will see the list of #'s (with dialogs) that are already taken. Choose a number **NOT** on this list. For this example, 390 is not present so I will use 390.

Select Display Sequence: 390

Are you adding 390 as a new Display Sequence? Yes// YES

Display Sequence: 390// <Enter> 390

Clinical Reminder Dialog: VA-TH VIDEO DD DEVICE ORDER CONSULT

**RESULT NOTE** reminder dialog NATIONAL

...OK? Yes// <mark><Enter></mark> (Yes)

Select Display Sequence: 391

Are you adding 391 as a new Display Sequence? Yes// YES

Display Sequence: 391// <Enter> 390

#### Clinical Reminder Dialog: VA-TH VIDEO DD DIGITAL DIVIDE DEVICE

FOLLOW UP reminder dialog NATIONAL

...OK? Yes// <Enter> (Yes)

### 3. Connect the NEW templates to your note titles.

- In CPRS, open the Template Editor, expand Documents, select the appropriate folder (if applicable), then click New Template (top right-hand corner).

🛃 Template Editor					-		Х
Edit Action Tools						New T	emplate
Shared Templates	^	Personal Templates >-1 My Templates		Shared Template Properties Nage: VIDEO DEVICE ORDER CONSULT RES			
COVID-19 LONG COVID CONTACT LETTER VIRTUAL REALITY CREATIVE ARTS THERAPY NOTE				Template Type: Reminder <u>D</u> ialog:	Reminder Dialog Va-Th Video Dd Device Ord	er Consult i	∨ Rep ▼
CPAP CLINIC NOTE  CPAP NEW SETUP NOTE  PAP NEW SETUP NOTE  CSP TELEMENTAL HEALTH INTAKE NOTE  VAAES MENTAL HEALTH INTAKE NOTE  VAAES MENTAL HEALTH NSG ADMISSION SCREEN  DIGITAL DIVIDE DEVICE FOLLOW UP  COnsult Reasons for Request  Procedure Reasons for Request	4	Copy		Ageire     Hide Items in     Templates     Drager     Egolude from     Group Bolesplate      Number of Blar	Dialog Properties Display Only Only Show First Line Indent Dialog Items One Item Only Hide Dialog Items Int Lock.		
Hide Inactive	🕈 🐺 Delete 🗙	Hide Inactive	👚 🖶 Delete 🗙				
Associated Title: VIDEO DEVICE ORDER CONSULT RESULT							٠
Egit Shared Templates Shgw Template Notes					OK Cancel		Apply

Type in the following information:

#### Name: VIDEO DEVICE ORDER CONSULT RESULT

Template Type: Reminder Dialog Reminder Dialog: VA-TH VIDEO DD DEVICE ORDER CONSULT RESULT NOTE Associated Title: VIDEO DEVICE ORDER CONSULT RESULT

— then click Apply.

- In CPRS, open the Template Editor, expand Documents, select the appropriate folder (if applicable), then click New Template (top right-hand corner).

🗐 Template Editor						-		Х
Edit Action Iools							New	Template
Shared Templates			Personal Templates	Shared Le	mplate Prop	ettes		
BRS VFQ-20 VISUAL FUNCTIONING QUESTIONNAIRE     COVID-19 LONG COVID SCREEN     COVID-19 LONG COVID CONTACT LETTER     COVID-19 LONG COVID CONTACT LETTER	^		> - 📕 My Templates	Na <u>m</u> e: Template 1	DIGITAL (	DMDE DEVICE FOLLOW UP		~
SLEEP TEST RESULT NOTE		Сору	,	Reminder ( Active	)ialog:	Va-Th Video Dd Digital Divide Device	Follow Up	
PAP NEW SETUP NOTE     MEDICATION INFORMATION MANAGEMENT     CSP TELEMENTAL HEALTH INTAKE NOTE     VAAES MENTAL HEALTH NSG ADMISSION SCREEN     DIGITAL DIVIDE DEVICE ONLOW UP     DIGITAL DIVIDE DEVICE ONDER CONSULT RESULT	_	+		Hide Ih Templa Drawer	ens in des é from Boilesplate	Dialog Phopenies Diaplay Only Only Show First Line Indert Dialog Items One Item Only Hide Dialog Items		
Procedure Reasons for Request	v			0 . N	mber of Bla	nk Lines to insert between items		
Hide Inactive	♦ Delete X		Hide Inacti 🛧 🖶 Delete )	<u>K</u>				
Associated Title: DIGITAL DIVIDE DEVICE FOLLOW UP								•
Egit Shared Templates Show Template Notes						OK. Can	cel	Apply

Type in the following information: Name: **DIGITAL DIVIDE DEVICE FOLLOW UP** Template Type: **Reminder Dialog** Reminder Dialog: **VA-TH VIDEO DD DIGITAL DIVIDE DEVICE FOLLOW UP** Associated Title: **DIGITAL DIVIDE DEVICE FOLLOW UP** — then click Apply.

**4.** Add information to local reminder dialog components using your pre-install inquiry.

Using the reminder dialog manager, dialog manager, change view to element view and edit the following reminder dialog element contents, add back any local information that you identified in the pre-install.

VAL-TH DIGITAL DIVIDE DEVICE HEADER LOCAL SECTION VAL-TH DIGITAL DIVIDE DEVICE LIFELINE LOCAL SECTION VAL-TH DIGITAL DIVIDE DEVICE FACILITY ADDRESS VAL-TH DIGITAL DIVIDE IN NEED INSTRUCTIONS VAL-TH VVC TEST CALL Change View to Group and do an edit the following reminder dialog group add back any local information that you identified in the pre-install: VAL-TH DIGITAL DIVIDE DEVICE ADDRESS FACILITY

5. Open the Digital Divide Assessment by Social Work note (reminder dialog name VA-TH DIGITAL DIVIDE ASSMNT BY SOCIAL WORK) and confirm that the version now displays as 7.2.

6. Open the clinical reminder "Info Only: VA Video Connect Capable ( reminder dialog name VA-TH VVC CAPABILITY ASSESSMENT) and confirm the version displays at 2.1