



Update _2_0_402

Clinical Reminders

VA-LONG COVID-19 BATCH QUESTIONNAIRE

Install Guide

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Product Development
Office of Information Technology
Department of Veterans Affairs

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Introduction

The Long COVID Batch Questionnaire is a rigorously evaluated group of validated questionnaires that attempt to better assess Veterans with Long COVID in a holistic manner, consistent with the VA Whole Health approach to Long COVID. These questionnaires will be used during the initial assessment of any Veteran being seen in a Long COVID Clinic and can be used during follow-up visits to quantitatively trend various symptoms as Veterans engage in treatments for Long COVID.

UPDATE_2_0_402 contains 1 Reminder Exchange entry:

UPDATE_2_0_402 VA-LONG COVID-19 BATCH QUESTIONNAIRE

The exchange file contains the following components:

REMINDER GENERAL FINDINGS

VIEW PROGRESS NOTE TEXT

REMINDER DIALOG LINK TYPE

VA-WHS VITALITY/WELL-BEING SCORE LESS THAN 20

TIU TEMPLATE FIELD

VA-WORD

OTHER NON-VA

OTHER TEXT

VA-BLANK

HEALTH FACTORS

VA-REMINDER UPDATES [C]

VA-UPDATE_2_0_402

VA-COVID-19 [C]

VA-LONG COVID VVC CONTACT

VA-LONG COVID TELEPHONE CONTACT

VA-LONG COVID IN PERSON CONTACT

VA-LONG COVID-19 IMPORTANT TO DISCUSS DURING CLINIC VISIT

VA-LONG COVID-19 NUMBER OF STEPS TAKEN 2 MIN

VA-LONG COVID-19 DAYS MINUTES ENGAGE IN MOD EXERCISE

VA-LONG COVID-19 DAYS PER WEEK ENGAGE IN MOD EXERCISE

VA-HEALTH AND WELL BEING [C]

VA-WHS SCORE OF 20% OR LESS

VA-WHS VITALITY/WELL-BEING NOTE

VA-WHS VITALITY/WELL BEING SCORE

VA-WHOLE HEALTH WHAT YOU WANT HEALTH FOR

VA-WHOLE HEALTH LAST TIME FELT WELL

REMINDER TERM

VA-REMINDER UPDATE_2_0_402

HEALTH SUMMARY TYPE

VA-WELL BEING SIGNS TOTAL

HEALTH SUMMARY OBJECTS

VA-WELL BEING SIGNS TOTAL (TIU)

TIU DOCUMENT DEFINITION

VA-WELL BEING SIGNS TOTAL

REMINDER DIALOG

VA-COVID-19 LONG COVID BATCH QUESTIONNAIRE

Install Details

This update is being distributed as a web host file. The address for the host file is:
https://REDACTED /UPDATE_2_0_402.PRD

The file will be installed using Reminder Exchange, programmer access is not required.

Installation:

=====

This update can be loaded with users on the system. Installation will take less than 5 minutes.

Install Example

Go to Reminder exchange in Vista.
To Load the exchange file, use LWH. The URL is
https://REDACTED/UPDATE_2_0_402.PRD

```
+      + Next Screen  - Prev Screen  ?? More Actions  >>>
CFE  Create Exchange File Entry      LHF  Load Host File
CHF  Create Host File                 LMM  Load MailMan Message
CMM  Create MailMan Message           LR   List Reminder Definitions
DFE  Delete Exchange File Entry       LWH  Load Web Host File
IFE  Install Exchange File Entry      RI   Reminder Definition Inquiry
IH   Installation History              RP   Repack
Select Action: Next Screen// LWH    Load Web Host File
Input the URL for the .prd file: https://[REDACTED] UPDATE_2_0_402.PRD
```

You will see a message indicating the file was loaded successfully.

Search and locate an entry titled UPDATE_2_0_402 VA-LONG COVID-19 BATCH QUESTIONNAIRE in reminder exchange.

```
+Item  Entry                                     Source  Date Packed
-----
618    UPDATE_2_0_402 VA-LONG COVID-19 BATCH QUESTIONNAIRE
619    UPDATE_2_0_41 FUNCTIONAL AND PSYCHOSOCIAL TEMPLATE
620    UPDATE_2_0_41 FUNCTIONAL AND PSYCHOSOCIAL TEMPLATE
621    UPDATE_2_0_42 VA-TELERETINOPAT HY NOTES
622    UPDATE_2_0_43 VA-SUICIDE RISK EVALUATION
+      + Next Screen  - Prev Screen  ?? More Actions  >>>
CFE  Create Exchange File Entry      LHF  Load Host File
CHF  Create Host File                 LMM  Load MailMan Message
CMM  Create MailMan Message           LR   List Reminder Definitions
DFE  Delete Exchange File Entry       LWH  Load Web Host File
IFE  Install Exchange File Entry      RI   Reminder Definition Inquiry
IH   Installation History              RP   Repack
Select Action: Next Screen// IFE    Install Exchange File Entry
Enter a list or range of numbers (1-843): 618
```

At the **Select Action** prompt, enter **IFE** for Install Exchange File Entry
Enter the number that corresponds with your entry titled UPDATE_2_0_402 VA-LONG COVID-19 BATCH QUESTIONNAIRE (*in this example it is entry 618, it will vary by site*) that is dated 11/30/2023.

```

Package Version: 2.0P65

Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-COVID-19 LONG COVID BATCH QUESTIONNAIRE

REMINDER TERM
  VA-REMINDER UPDATE 2_0_402
Non-exchangeable TIU object(s):
-----
TIU Object: PATIENT NAME
Object Method: S X=$$NAME^TIULO(DFN)

+      Enter ?? for more actions      >>>
IA  Install all Components              IS  Install Selected Component
Select Action: Next Screen// IA

```

At the **Select Action** prompt, type **IA** for Install all Components and hit enter.
For all new entries in any category you will choose I to Install
Overwrite any items in any category you are prompted to overwrite.

You will then be prompted to install the dialog component.

```

Packed reminder dialog: VA-COVID-19 LONG COVID BATCH QUESTIONNAIRE [NATIONAL DIA

```

Item	Seq.	Dialog Findings	Type	Exists
1		VA-COVID-19 LONG COVID BATCH QUESTIONNAIRE	dialog	X
2	10	VA-GP LONG COVID BATCH QUESTIONNAIRE	group	X
		Finding: VIEW PROGRESS NOTE TEXT (REMINDER GENERAL FINDING)		X
3		PXRM GF VIEW BUTTON	prompt	X
4	10.8	VA-LONG COVID VISIT TYPE	group	
		Finding: *NONE*		
5	10.8.10	VA-LONG COVID VISIT IN PERSON	element	
		Finding: VA-LONG COVID IN PERSON CONTACT (HEALTH FACTOR)		X
6	10.8.20	VA-LONG COVID VISIT PHONE	group	
		Finding: VA-LONG COVID TELEPHONE CONTACT (HEALTH FACTOR)		X
7	10.8.20.5	VA-GP LONG COVID IDENTIFIER NO HF	group	
		Finding: *NONE*		
8	10.8.20.5.5	VAL-LONG COVID ID FULL NAME	element	X
		Finding: *NONE*		

```

+      + Next Screen  - Prev Screen  ?? More Actions
DD  Dialog Details      DT  Dialog Text      IS  Install Selected
DF  Dialog Findings    DU  Dialog Usage    QU  Quit
DS  Dialog Summary     IA  Install All
Select Action: Next Screen// IA

```

At the **Select Action** prompt, type **IA** to install the dialog – **VA-COVID-19 LONG COVID BATCH QUESTIONNAIRE.**

Install reminder dialog and all components with no further changes: Y//ES

```

Packed reminder dialog: VA-COVID-19 LONG COVID BATCH QUESTIONNAIRE [NATIONAL DIA
VA-COVID-19 LONG COVID BATCH QUESTIONNAIRE (reminder dialog) installed from exch
Item  Seq. Dialog Findings                                     Type  Exists
  1    VA-COVID-19 LONG COVID BATCH QUESTIONNAIRE             dialog  X
  2    10 VA-GP LONG COVID BATCH QUESTIONNAIRE                 group   X
      Finding: VIEW PROGRESS NOTE TEXT (REMINDER GENERAL FINDING) X
  3    PXRМ GF VIEW BUTTON                                     prompt  X
  4    10.8 VA-LONG COVID VISIT TYPE                           group   X
      Finding: *NONE*
  5    10.8.10 VA-LONG COVID VISIT IN PERSON                  element  X
      Finding: VA-LONG COVID IN PERSON CONTACT (HEALTH FACTOR) X
  6    10.8.20 VA-LONG COVID VISIT PHONE                      group   X
      Finding: VA-LONG COVID TELEPHONE CONTACT (HEALTH FACTOR) X
  7    10.8.20.5 VA-GP LONG COVID IDENTIFIER NO HF           group   X
      Finding: *NONE*
  8    10.8.20.5.5 VAL-LONG COVID ID FULL NAME               element  X
      Finding: *NONE*
+      + Next Screen  - Prev Screen  ?? More Actions
DD  Dialog Details      DT  Dialog Text      IS  Install Selected
DF  Dialog Findings     DU  Dialog Usage     QU  Quit
DS  Dialog Summary      IA  Install All
Select Action: Next Screen// Q

```

When the dialog has completed installation, you will then be returned to this screen. At the **Select Action** prompt, type **Q**.

```

Package Version: 2.0P65

Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-COVID-19 LONG COVID BATCH QUESTIONNAIRE

REMINDER TERM
  VA-REMINDER UPDATE_2_0_402
Non-exchangeable TIU object(s):
-----
TIU Object: PATIENT NAME
Object Method: S X=$$NAME^TIULO(DFN)

+      + Next Screen  - Prev Screen  ?? More Actions  >>>
IA  Install all Components      IS  Install Selected Component
Select Action: Next Screen// Q

```

You will then be returned to this screen. At the **Select Action** prompt, type **Q**.

Install complete.

Post Installation

All sites should complete post install steps 1-3. Only sites with a Long COVID-19 program need to complete steps 4-6.

- 1. Add your local DATA OBJECT FOR PATIENT ADDRESS** to the following element: VAL-TH VVC TELEPHONE TRIAGE PATIENT LOCATION HOME
Using the menu Reminder Dialog Management, Reminder Dialogs, change your view to Element.
Search for and edit the dialog text of the following element: VAL-TH VVC TELEPHONE TRIAGE PATIENT LOCATION HOME
- 2. Add your local DATA OBJECT FOR PATIENT PHONE NUMBER** to the following element: VAL-TH VVC TELEPHONE TRIAGE CONTACT PHONE OBJECT
Using the menu Reminder Dialog Management, Reminder Dialogs, change your view to Element.
Search for and edit the dialog text of the following element: VAL-TH VVC TELEPHONE TRIAGE CONTACT PHONE OBJECT
- 3. Update dialog text to replace DATA OBJECTS** (if needed), this reminder dialog contains elements that have data objects for PATIENT NAME, PATIENT SSN and PATIENT DATE OF BIRTH. If you site does not have an object with those names, you can edit the element and replace the object in the dialog text with your local object.

Using the menu Reminder Dialog Management, Reminder Dialogs, change your view to Element. Search for and edit the dialog text of following elements:

VAL-LONG COVID ID FULL NAME
VAL-LONG COVID ID FULL SSN
VAL-LONG COVID ID DATE OF BIRTH

Complete the below steps if your site has a Long COVID-19 program.

4. Setup of Note Title.

The suggested note title to create to associate with this template is:

LONG COVID-19 QUESTIONNAIRE

VHA Enterprise Standard Title: **INFECTIOUS DISEASE NOTE**

You can add this to the document class where progress notes are stored.

***Note:** Comprehensive information on Creating new Document Classes and Titles can be found beginning on page 54 of the TIU/ASU Implementation Guide*

at the following link: [http://www.va.gov/vdl/documents/Clinical/CPRS-Text Integration Utility \(TIU\)/tiuim.pdf](http://www.va.gov/vdl/documents/Clinical/CPRS-Text%20Integration%20Utility%20(TIU)/tiuim.pdf)

5. **Make the Dialog templates available to be attached to a Personal or Shared templates or to be able to attach the dialog to a progress note title.**

Select Reminder Managers Menu <TEST ACCOUNT> Option: **CP CPRS**

Reminder Configuration

- CA Add/Edit Reminder Categories
- CL CPRS Lookup Categories
- CS CPRS Cover Sheet Reminder List
- MH Mental Health Dialogs Active
- PN Progress Note Headers
- RA Reminder GUI Resolution Active
- TIU TIU Template Reminder Dialog Parameter**
- DEVL Evaluate Coversheet List on Dialog Finish
- DL Default Outside Location
- PT Position Reminder Text at Cursor
- LINK Link Reminder Dialog to Template
- TEST CPRS Coversheet Time Test
- NP New Reminder Parameters
- GEC GEC Status Check Active
- WH WH Print Now Active

Select CPRS Reminder Configuration <TEST ACCOUNT> Option: **TIU TIU**

Template Reminder Dialog Parameter

Reminder Dialogs allowed as Templates may be set for the following:

- 1 User USR [choose from NEW PERSON]
- 3 Service SRV [choose from SERVICE/SECTION]
- 4 Division DIV [SALT LAKE CITY]
- 5 System SYS [NATREM.FO-SLC.MED.VA.GOV]

Enter selection: **5** *Choose the appropriate number for your site. Your site may do this by System or other levels. The example below uses SYSTEM level.*

Setting Reminder Dialogs allowed as Templates for System: NATREM.FO-SLC.MED.VA.GOV

Select Display Sequence: **?**

- 388 VA-COVID-19 TELEPHONE FOLLOW-UP
- 389 VA-SRA-CONSULT RESPONSE (D)

*When you type a question mark above, you will see the list of #'s (with dialogs) that are already taken. Choose a number **NOT** on this list. For this example, 390 is not present so I will use 390.*

Select Display Sequence: **390**

Are you adding 390 as a new Display Sequence? Yes// **YES**

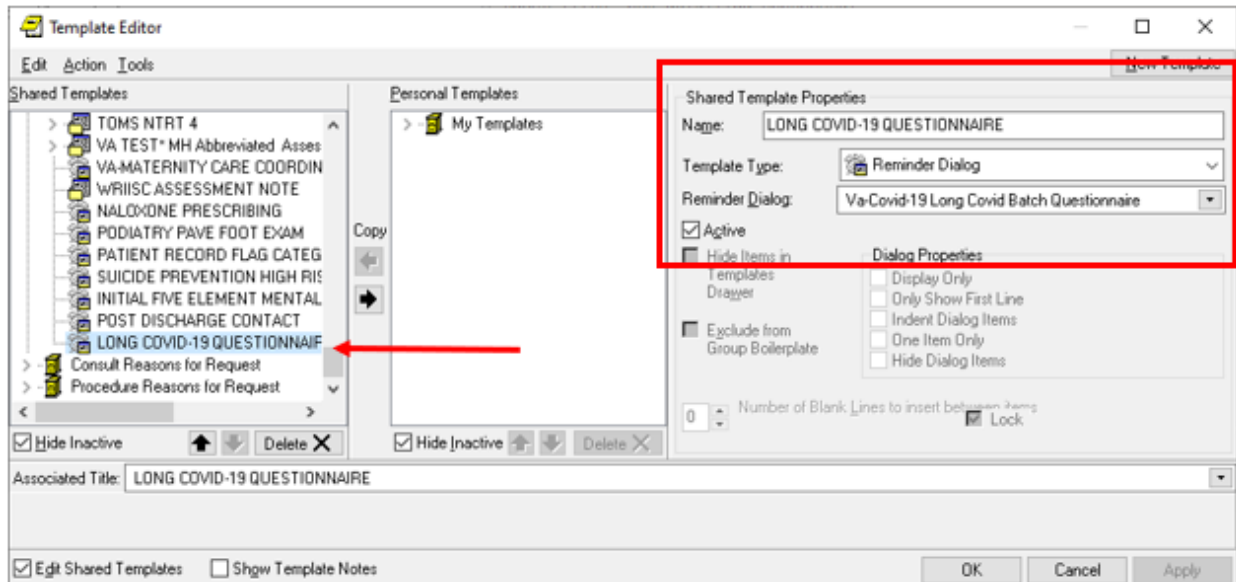
Display Sequence: 390// <Enter> 390

Clinical Reminder Dialog: **VA-COVID-19 LONG COVID BATCH**

QUESTIONNAIRE reminder dialog NATIONAL

...OK? Yes// <Enter> (Yes)

6. **Connect the template to your note title.**
- In CPRS, open the Template Editor, expand Document Titles, select the appropriate folder (if applicable), then click New Template (top right-hand corner).



Type in the following information:

Name: **LONG COVID-19 QUESTIONNAIRE**

Template Type: **Reminder Dialog**

Reminder Dialog: **VA-COVID-19 LONG COVID BATCH QUESTIONNAIRE**

Associated Title: **LONG COVID-19 QUESTIONNAIRE**

— then click Apply.

This note can also be added to your shared template folder, work with your local LONG COVID-19 clinic to find out what their preference is.