Vitals Setup Checklist

ACTIVITY	STATUS	RESPONSIBLE	COMMENTS
1. Required packages to be setup: PIMS, Nursing and Health Summaries			
2. **Client Installation**: Vitl5.exe needs to be run on the workstations or on a server. Install wizard gives you the option of installing the Clinician or Managers GUI			This is optional if you want to run Vitals 5. Otherwise have the driver for Vitals Lite installed on the workstation and then the Vitals entry option would be from the Cover Sheet/ Vitals Window Pane GMR_VitalsViewEnter.dll located in the Program Files\Vista\Common Files
3. **Security Key**: A. GMV MANAGER - This key allows the user to edit all Vitals/Measurement templates. Without this key, the user may edit only those templates the user created.			
4. **Menu Option**: A. **GMV V/M GUI**			

5. **Editing System Parameter**:
A. There are 3 system parameters in the Vitals Manager GUI module. They are:
  1) Allow User Templates
  2) Help Menu Web Address
  3) • Version Compatibility
			Allow User Templates allows a CAC or package coordinator to decide whether a clinician should be able to create/edit user templates in the Vitals Manager and Vitals modules. When the checkbox is checked, a clinician is able to create/edit user templates in the

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			Vitals Manager and Vitals modules. **Help Menu Web Address** contains the address for the Vitals Home Page and directs the user's default browser to this page when accessed.

B. Creating/Editing a Template
C. Templates are a set of vitals/measurements grouped together to make data entry simpler and easier. Using the Vitals Manager GUI module, templates can be created for the following categories:
   1) System – Templates are available to all system users
   2) Division – Templates are available to all users within a division (for multi-divisional sites)
   3) Location – Templates are available to all users within a particular ward , team, or clinic
   4) User – Templates are available only to the individual user who created the template			